



APPROVED  
BY THE CITY COUNCIL

AUG 18 1998

OFFICE OF THE  
CITY CLERK

1.11

DEPARTMENT OF  
PUBLIC WORKS

CITY OF SACRAMENTO  
CALIFORNIA

927 10TH STREET  
SACRAMENTO, CA  
95814-2702

TECHNICAL SERVICES  
DIVISION

PH 916-264-8300  
FAX 916-264-8281

August 13, 1998

City Council  
Sacramento, California

Honorable Members In Session:

**SUBJECT: NATOMAS NEIGHBORHOOD CENTER LEASE SPACE (JN:5532)**

**LOCATION AND COUNCIL DISTRICT:**

3291 Truxel Road, Suite 28 - Council District 1.

**RECOMMENDATION:**

This report recommends the City Council approve the attached resolution to:

- Allocate \$50,000 from the Fiscal Year 98/99 non-departmental budget for tenant improvements to the lease space. The lease space is being provided at no cost to the J.B. Company for a period of three years.

**CONTACT PERSON:** Kirk Thompson, Project Manager, (916) 264-8431

**FOR COUNCIL MEETING OF:** August 18, 1998

**SUMMARY:**

- The Natomas Neighborhood Center will provide much needed office space within the Natomas area, provide necessary meeting rooms for the community, and replace the existing expired lease.

**COMMITTEE/COMMISSION ACTION:**

None.

**BACKGROUND INFORMATION:**

- This project, the Natomas Neighborhood Center, will provide office space for Council District #1, Service Area #4 staff as well as the Fire, Police & Utilities Departments. The lease space is approximately 5,300 square feet.
- Minimal tenant improvements will be installed to allow staff to work efficiently within the building. Staff has identified a budget of \$50,000 to provide improvements and move into the lease space.
- The Natomas Neighborhood Center will provide two meeting rooms for the community. They are urgently needed and this space will be a precursor to the proposed South Natomas Community Center.
- The Natomas Neighborhood Center will replace the existing lease space in which the lease recently ran out. The old service center was located at 1502 W. El Camino Avenue. The "no fee" three-year lease for the proposed project is with the J.B. Company. They are donating the use of this space.

**FINANCIAL CONSIDERATIONS:**

- The project budget for Natomas Neighborhood Center is \$50,000.
- Funding for this project is currently available in the Fiscal Year 98/99 general fund non-departmental budget.

**ENVIRONMENTAL CONSIDERATIONS:**

Environmental Services Division will file a categoric exemption for the project.

**POLICY CONSIDERATIONS:**

The action requested herein is consistent with Sacramento City Code, Title 58.

City Council  
Natomas Neighborhood Center Lease  
August 13, 1998

**MBE/WBE EFFORTS:**

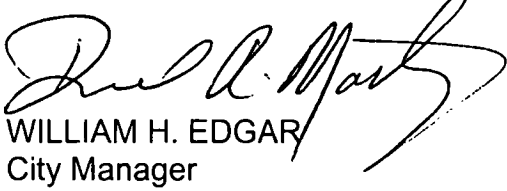
Staff will actively recruit available MBE/WBE firms to participate in the bid process. The project will be announced on the Project Information Line and on the City's Internet site at [www.sacto.org/bids](http://www.sacto.org/bids).

Respectfully submitted,

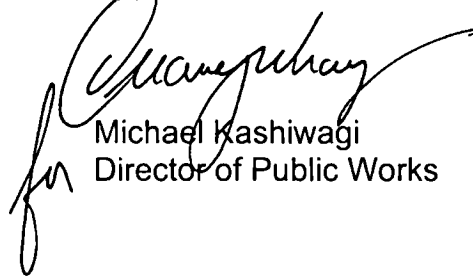


Duane J. Wray  
Technical Services Manager

RECOMMENDATION APPROVED:

  
WILLIAM H. EDGAR  
City Manager

Approved:

  
for Michael Kashiwagi  
Director of Public Works

**RESOLUTION NO. 98-417**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**APPROVED**  
BY THE CITY COUNCIL

**AUG 18 1998**

OFFICE OF THE  
CITY CLERK

**RESOLUTION APPROPRIATING FUNDS TO THE  
NATOMAS NEIGHBORHOOD CENTER  
LEASE SPACE (JN:5532, PN:XXXX)**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

1. That \$50,000 be appropriated for the Natomas Neighborhood Center Lease Space as described in the staff report.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_ 4 \_\_\_\_\_