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APPROVED  
BY THE CITY COUNCIL

JUN 24 1997

OFFICE OF THE  
CITY CLERK

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DEPARTMENT OF  
FINANCE  
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO  
CALIFORNIA

June 24, 1997

PS:Admin:97046:RBH:SA:bd

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1753 FOR TRUCKS WITH UTILITY BODIES IN THE TOTAL AMOUNT OF \$163,110.18**

**LOCATION AND COUNCIL DISTRICT:** City-wide; all districts

**RECOMMENDATION:**

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No. 1753 for Trucks with Utility Bodies. Award is recommended to Riverview International Trucks Inc., 2445 Evergreen Avenue, West Sacramento, CA 95691, in the total amount of \$163,110.18.

**CONTACT PERSONS:** Robert Summersett, Fleet Superintendent, 433-6309  
Steve Alstrom, Senior Buyer, 433-6343

**FOR COUNCIL MEETING:** June 24, 1997

**SUMMARY:**

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing vehicles in accordance with the specifications used in the bidding process, and recommendation for award of Bid No. 1753 for Trucks with Utility Bodies.

**BACKGROUND:**

These trucks with utility bodies are being purchased by the Fleet and Facility Management Division of the Department of Public Works. All four are replacement vehicles for the Utilities Department.

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Staff recommends that the contract be awarded to Riverview International Trucks Inc., 2445 Evergreen Avenue, West Sacramento, CA 95691, in a total amount not exceed \$163,110.18. Theirs was the lowest responsible bid received as shown in the attached bid tabulation sheet. It is also requested that the City Council authorize subsequent purchases of identical units under the same terms and conditions within 365 days of award providing such purchases have been approved and budgeted by the City Council.

**FINANCIAL CONSIDERATIONS:**

Funds for this purchase are available in the Fleet and Facility Management Division's FY96/97 budget for new and replacement vehicles.

**ENVIRONMENTAL CONSIDERATIONS:**

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

**POLICY CONSIDERATIONS:**

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

**MBE/WBE EFFORTS:**

Requests for bid (RFB) were sent to eleven contractors, two of which are Minority or Woman-Owned Business Enterprises. Of the three responses that were received, none was from an M/WBE firm.

Respectfully Submitted,



Robert B. Holbrook  
Procurement Services Manager

**RECOMMENDATION APPROVED:**



WILLIAM H. EDGAR  
City Manager

1 Attachment

**BID TABULATION SHEET FOR BID NO. 1753 -  
TRUCKS WITH UTILITY BODIES**

<u>Bidder</u>	<u>Unit Price</u>	<u>Unit Price With Options 6.0a, b and e</u>	<u>Bid Total, Less Sales Tax</u>	<u>M/WBE Preference</u>	<u>Prompt Payment Discount</u>	<u>City Tax Preference</u>	<u>Evaluation Total</u>
Riverview International Trucks Inc.	\$36,076.00	\$37,884.59	\$151,378.36	None	\$1,000 ea - 20 days <\$4,000.00>	None	<u>\$147,378.36</u>
F. B. Hart Company	\$43,276.00	\$44,868.00	\$179,472.00	None	\$500 ea - 20 days <\$2,000.00>	Yes - 1% <\$1,794.72>	\$175,677.28
Performance Chevrolet	\$43,590.00	\$46,092.50	\$184,370.00	None	None	None	\$184,370.00

**Award of Contract To:** Riverview International Trucks Inc.  
2445 Evergreen Avenue  
West Sacramento, CA 95691

**Original Estimated Cost:** \$156,000.00

**Using Department:** Public Works, Fleet & Facility Management Division

**Total Bid Amount:** \$163,110.18 (includes Sales Tax)

**Bid Due Date:** June 6, 1997

**Total Amount of Contract:** \$163,110.18<sup>(1)</sup>

<sup>(1)</sup>The City Council hereby authorizes subsequent purchases of identical units under the same terms and conditions within 365 days of award providing such purchases have been approved and budgeted by the City Council.

<b>Total No. of Bids Solicited</b>	<b>No. of M/WBE Bids Solicited</b>	<b>No. of M/WBE Responses</b>	<b>Award to M/WBE Vendor?</b>
11	2	None	No