



# City of Sacramento City Council

915 I Street, Sacramento, CA, 95814  
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**Meeting Date:** 3/8/2011

**Report Type:** Consent

**Title:** Grants: Workforce Investment Act (WIA) Title 1-Youth Program

**Report ID:** 2011-00212

**Location:** Citywide

**Recommendation:** Adopt a Resolution: 1) authorizing the City Manager or his designee to submit a grant application for a total amount not to exceed \$300,000 annually to the Sacramento Employment and Training Agency (SETA) and the Sacramento Works Youth Council (SWYC) to fund the Sacramento Youth Program Services Program under the Workforce Investment Act (WIA); and 2) authorizing the City Manager or his designee to execute all agreements necessary to accept the grant funds and establish a grant project and related revenue and expenditure budgets for the grant funds, contingent on receipt of the grant award.

**Contact:** Sylvia Fort, Recreation Manager, (916) 808-8381; Kim Mohler, Recreation Superintendent, (916) 808-8378, Department of Parks and Recreation

**Presenter:** None

**Department:** Parks & Recreation Department

**Division:** Youth Employment Services

**Dept ID:** 19001731

## **Attachments:**

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- 1-Description/Analysis
- 2-Background
- 3-Resolution

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### **City Attorney Review**

Approved as to Form  
Sheryl N. Patterson  
2/24/2011 2:19:08 PM

### **City Treasurer Review**

Prior Council Financial Policy Approval or  
Outside City Treasurer Scope  
Russell Fehr  
2/22/2011 2:50:18 PM

### **Approvals/Acknowledgements**

Department Director or Designee: Jim Combs - 2/23/2011 5:37:46 PM

Assistant City Manager: Cassandra Jennings - 2/24/2011 11:51:23 AM

Eileen Teichert, City Attorney

Shirley Concolino, City Clerk  
Gus Vina, Interim City Manager

Russell Fehr, City Treasurer

## **Description/Analysis**

**Issue:** Since 1989, the City of Sacramento has operated the Youth Employment Training Program sponsored by the United States Department of Labor and funded locally through the SETA. Staff is recommending that City Council approve a grant application to continue participation in this program over the next five-years for FY2012-2016.

**Policy Considerations:** The goals of the Workforce Investment Act and the Youth Employment Services program are consistent with the City's strategic plan to achieve sustainability and enhance livability.

## **Environmental Considerations:**

**California Environmental Quality Act (CEQA):** This report concerns administrative activities that will not have any significant effect on the environment and that do not constitute a "project", as defined by the following sections of the CEQA Guidelines (Title 14 Cal. Code Reg. § 15000 et seq.): Sections 15061 (b)(3);15378(b)(2).

**Sustainability Considerations:** The Youth Employment and Training Program has been reviewed for consistency with the goals, policies and target's of the Sustainability Master Plan and the 2030 General Plan.

**Commission/Committee Action:** None with this item.

**Rationale for Recommendation:** Continued participation in this program is consistent with the City's strategic plan and supports the Parks and Recreation Department's master plan by committing to support youth development which includes a youth employment component.

**Financial Considerations:** If this grant is awarded, the Department of Parks and Recreation will receive a total not to exceed \$300,000 annually over a 5 year period. The approximate General Fund match requirement is fifty percent of the total grant award and is met through the existing General Fund allocation in the Youth Employment Services budget. The City may re-evaluate the financial feasibility of participating annually, and upon contract renewal, if circumstances change in a manner that does not allow for the general fund match to continue.

Staff recommends that the City Council authorize the City Manager to submit a grant application and establish related revenue and expenditure budgets for the grant funds. This requires the establishment of a project budget and corresponding adjustments to the associated operating budget contingent on receipt of award. Staff will return to Council if there is a significant change in the grant amount or in the match requirements.

**Emerging Small Business Development (ESBD):** Purchase of supplies and equipment for the Youth Employment Training Program will be made in accordance with the City's Emerging and Small Business Development program requirements.

**Background**

The City of Sacramento's Parks and Recreation Department has operated the Youth Employment and Training Program under the Job Training Partnership Act, funded locally through the SETA since 1989. In 2000, the United States Department of Labor replaced the Job Training Partnership Act with the Workforce Investment Act (W.I.A.).

The WIA Youth Employment program is a year-round program that requires agencies to provide work experience linked to academic learning, secondary school completion services, leadership development opportunities, adult mentors, comprehensive guidance and counseling, supportive services, and follow-up services for a minimum of twelve months after the youth leaves the program. The Department of Labor is investing money in youth in order to provide the services required for the youth to successfully transition into non-subsidized work and to complete high school.

The City is submitting a proposal to continue funding the WIA Youth Employment Program for another five year period. This unique grant supports continuing education, life-skill building and employment training. The goal is to transition high-risk youth from High School to employment and/or vocational training and education.

The City of Sacramento's Department of Parks and Recreation's Teen Services Section operates this program in addition to other youth employment programs. The grant requires a fifty-percent match, which is funded through the General Fund appropriation for the Youth Employment Services budget.

## **RESOLUTION NO. 2011-**

Adopted by the Sacramento City Council

### **APPROVING SUBMITTAL OF A GRANT APPLICATION UNDER THE WORKFORCE INVESTMENT ACT (WIA) FOR THE YOUTH EMPLOYMENT AND TRAINING PROGRAM**

#### **BACKGROUND**

- A. The City of Sacramento's Parks and Recreation Department has operated the Youth Employment and Training Program under the Job Training Partnership Act, funded locally through the SETA since 1989. In 2000, the United States Department of Labor replaced the Job Training Partnership Act with the Workforce Investment Act (W.I.A.).
- B. The WIA Youth Employment program is a year-round program that requires agencies to provide work experience linked to academic learning, secondary school completion services, leadership development opportunities, adult mentors, comprehensive guidance and counseling, supportive services, and follow-up services for a minimum of twelve months after the youth leaves the program. The Department of Labor is investing money in youth in order to provide the services required for the youth to successfully transition into non-subsidized work to complete high school.
- C. The WIA grant requires a fifty-percent match, which is funded through the City's support for the Youth Employment program under the Parks and Recreation Department's Teen Services Section.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or his designee is authorized to submit a grant application for a total amount not to exceed \$300,000 annually for the next five years (FY 2012-2016) to the Sacramento Employment and Training Agency (SETA) and the Sacramento Works Youth Council (SWYC) to provide funding to continue the Youth Employment Program under the Workforce Investment Act (WIA).
- Section 2. The City Manager or his designee is authorized to execute all agreements and documents necessary to accept the grant funds, and establish a grant project and related revenue and expenditure budgets for the grant funds contingent on receipt of grant awards.

