



Sacramento Heritage, Inc Meeting Minutes

New City Hall, 915 I Street, 1st Floor
Sacramento, 95814

Meeting Date: January 3, 2019
Time: 5:00 PM

In Attendance	Board Member	Position
Yes	Kay Worthington	A-1 At Large - Finance
Yes	Cody E. Storm	A-2 At Large - Housing
Yes	William Burg, Chairperson	A-3 At Large - History
Yes	Jose Esparza	A-4 At Large - Preservation
Yes	Megan Repka	A-5 At Large - Construction/Development/Architecture
	Vacant	B-1: Housing & Redevelopment Commission
Yes	Jackie Whitelam	B-2: City Preservation Commission
Yes	Phil Pluckebaum	B-3: City Planning & Design Commission
No	Melisa Gaudreau, AIA Treasurer	B-4: Housing Code Advisory & Appeals Board
	Staff	
Yes	Carson Anderson, Executive Director	Preservation Director, City of Sacramento
Yes	Audreyell Anderson	Deputy City Attorney

NO.	ISSUE
1	Welcome New Board Members: Megan Repka and Cody Storm were welcomed by the Chair, followed by a round of introductions.
AGENDA ITEMS	
2	Meeting was called to order at 5:10 PM by William Burg, Chairperson. Roll Call – see above. Quorum achieved (Whitelam arrived after start of meeting)
3	Approval of December 6, 2018 Minutes: Moved Esparza/seconded Worthington. Approved (Storm abstaining).
4	Nominations and Elections for the Offices of Board Chair, Vice-Chair, Treasurer and Recording Secretary: Nominations received to have Members Burg, Esparza, Gaudreau and Whitelam continue respectively in the positions of Board Chair, Vice-Chair, Treasurer and Recording Secretary. A consensus was voiced that the election of the Board officers occur at the February Board meeting.
5	Report on IRS, Office of the Attorney General, and State Franchise Tax Board Tax Exempt Filings for the 2018 Fiscal Year: Director Anderson reported that all of the required filings were completed and submitted in November.
6	Financial Reports for December 2018: In the Treasurer’s absence, Chair Burg reported that the \$9,625.23 balance in the account reflected the November balance of \$9,747.98 less the \$122.75 that had been paid to the Chair, reimbursing him for an expense previously approved by the Board. Chair Burg further reported that he had invoiced the Midtown Business Association \$1,000 for finalized app for the J Street Streetcar/Midtown and Lavender Heights tours and asked Director Anderson whether payment had been received. Anderson reported no payment received as yet.
7	Walking Tour Ad Hoc Committee and Tour App Ad Hoc Committee Updates: Vice Chair Esparza reported on the downloads that had occurred on the Walking Tour App.
8	Events and Education Ad Hoc Committee: Chair Burg reported that approximately 40 people attended the December 6 Workshop at which the public draft of the Sacramento Historic District Plans (SHDP) Historic Context and Surveys Portion of the document was presented. He noted that the public feedback at the meeting had been very general due to the quality of the questions that were posed. The public draft of the SHDP Development

	<p>Standards Portion will be released by the end of February and will be the subject of a March Workshop. Director Anderson reported that the City anticipates proceeding to the Preservation Commission for action on the combined document in July. Members present discussed the possibility of Sacramento Heritage formally commenting on the Sacramento Historic District Plan.</p> <p>Chair Burg reported that two other workshops that may occur include one on architectural styles in April and another on building rehabilitation/maintenance technique in the Fall.</p> <p>Member Repka reported that she had looked into registering the Sacramento Heritage Workshops for AIA Continuing Education credit and had learned that we would have to pay the AIA \$1,000 a year to have our workshops so registered. After some discussion, the general consensus was not to pursue this at this time.</p> <p>Chair Burg reported that the Jane Jacobs Walk would occur in the first weekend in May and that since there was a Planning Academy scheduled for the morning of Saturday, May 4th, that the Jane Jacobs Walk would either occur on Saturday afternoon or sometime on Sunday, May 5th.</p>
<p>9</p>	<p>Historic Places Grant Program Update: Director Anderson reported that about 15 applications have been received. After some discussion, it was decided that Members Worthington, Repka, Gaudreau and Chair Burg would meet with Director Anderson during January to score the applications. The Chair will email the grant sub-committee participants to find a date and time when all can meet.</p>
<p>10</p>	<p>Sacramento Heritage, Inc. Next Three Years: Chair Burg reviewed the progress that had been made on the SHI Workplan covering the period of July 2018 through June 2019. Specifically:</p> <p><u>Plaque Program Committee:</u> The objective was to modify the street topper program or establish a new program that specifically addresses historic districts. Work on this is on-going and may be impacted by the Sacramento Historic Districts Plan that the City is undertaking.</p> <p><u>Website and Social Media Committee:</u> The objective was to adopt a social media policy and expand Sacramento Heritage’s social media presence. Adoption of a social media policy is planned for April Board meeting.</p> <p><u>Events Committee:</u> A regular location for Sacramento Heritage Workshops at the CADA Courtyard, 1322 O Street has been secured. The September and October Workshops were held there, in addition December 6th Sacramento Historic District Plan Historic Context and Surveys Portion. In March, a Workshop on the Sacramento Historic District Plan Development Standards may be held.</p> <p><u>Walking Tours and Walking Tours App Committees:</u> These two committees have now been combined.</p> <p><u>Historic Places Grant Program Committee:</u> The objective was to secure funds for a solicitation to occur before the end of 2018. This was achieved.</p> <p><u>Administrative:</u> The objectives were to fill Board vacancies, make a presentation to the City Council and get Sacramento Heritage to be a participant in the Big Day of Giving. The Board vacancies have been filled and pending space on the City Council’s schedule, the presentation may occur in February. It was determined that Sacramento Heritage is not technically eligible to participate in the Big Day of Giving at this time.</p> <p>Sacramento Heritage Directors are continuing to monitor the 2040 General Plan and the Sacramento Historic District Plan processes.</p>

11	Bronze Plaque Donation (Mohr & Yoerk Realty/May-Ransohoff Building): Chair Burg reported that because Sacramento Heritage awarded this plaque, it will be paying for its fabrication. Member Pluckebaum moved / Member Repka seconded approval of an expenditure of \$414.40 for this purpose. Unanimously approved.
12	Status of 2040 General Plan Update Effort: Director Anderson reported that the consultants continue the work of determining the content of the Technical background report, planning the public outreach effort and City website content. The first meeting of the Technical Advisory Committee will be held on January 31 st . Among the matters to be touched upon as part of the update are how to address Senate Bill 35 mandates, Transit-Oriented Development and the Sacramento Historic Districts Plan.
13	Public Comment: Matters not on the Agenda: Guests, Planning & Design Commission member William Farrell and his wife, introduced themselves.
13[a]	Director Report - Reports and Updates on Personnel, Organizational & Administrative Matters: Director Anderson reported on planning staff changes, including the filling of the licensed contractor position on the Preservation Commission. He also reported that five applications had been received for the Mills Act Program. Director Anderson also informed the Board that a lecture would be held at the State Archives on January 17 th regarding architect and artist Alfred Eichler, who designed the Tower Bridge.
14	Member Comments: Chair Burg reported that the Del Paso Boulevard Walking Tour may have served as a stimulus for the formation of a North Sacramento Historic District, and potential interest in pursuing Mills Act contracts. He also informed the Board of the upcoming February 1 st meeting at which the State would be considering ten applications for the National Register.
	The meeting was adjourned at 6:15 PM. The next meeting will be on Thursday, February 7 at 5:00pm at 915 I Street (New City Hall) Room 1217. Respectfully submitted, Jackie Whitelam, Recording Secretary and Carson Anderson, Executive Director.

Sacramento Heritage is a California not-for-profit corporation established by the City of Sacramento to promote the preservation and rehabilitation of Sacramento's historic properties. Founded in 1975, Sacramento Heritage has a nine-member Board of Directors appointed by the Mayor and confirmed by the City Council. The Board positions represent persons with expertise in: finance, housing, history, preservation, construction/development/architecture; and, representatives from: the Sacramento Housing & Redevelopment Commission, the City's Planning Commission, Preservation Commission, and the Housing Code Advisory and Appeals Board.