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NEIGHBORHOODS, PLANNING AND  
DEVELOPMENT SERVICES DEPARTMENT

CITY OF SACRAMENTO  
CALIFORNIA

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AREA 3

April 18, 1999

City Council  
Sacramento, California

Honorable Members in Session:

SUBJECT: APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH  
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT FOR  
PROVIDING A MIDDLE SCHOOL AFTER SCHOOL PROGRAM

LOCATION: Charles Goethe & Fern Bacon Middle Schools

RECOMMENDATION:

This report recommends that City Council, by resolution;

- 1) authorize the City Manager to execute a Memorandum of Understanding with Sacramento City Unified School District (SCUSD) for the City to provide a middle school after school program under the 21<sup>st</sup> Century Grant received by SCUSD
- 2) approve the establishment of the multiyear operating grant to accept the funding for the program provided under the Memorandum of Understanding and increase the staff and operating budgets, and
- 3) amend the FY 1998-99 budget for the START program to correctly reflect program revenue adjustments.

CONTACT PERSON: Ralph Pettingell, Recreation Manager, 264-6173

FOR COUNCIL MEETING OF: May 6, 1999

## SUMMARY

Sacramento City Unified School District (SCUSD) was recently awarded a 21<sup>st</sup> Century Learning Center Grant for two middle schools and their feeder schools to implement an after school educational and enrichment program. SCUSD has asked the City to be the contract service provider for this new program given the City's experience and successful track record in delivering after school programs throughout the community.

This report requests approval of a Memorandum of Understanding between the District and the City for providing the middle school after school program funded through the 21<sup>st</sup> Century grant. The grant is for \$300,000 a year for 3 years and will fund new after school programs at two middle school sites and provide additional support at a number of existing START feeder sites.

## BACKGROUND

For the past several years, the Sacramento City Unified School District (SCUSD) and the City of Sacramento have worked closely together on the START program (Students Today Achieving Results for Tomorrow) to provide resources and programs that have a proven record of success in building the capacity of elementary school students to succeed academically and socially.

This past spring, SCUSD successfully applied for and received federal grant funding through the 21<sup>st</sup> Century Learning Centers Program to initiate an after school program, comparable but not modeled after START, at the middle school level. The addition of a middle school component will provide a continuum of after school learning opportunities for students from kindergarten to eighth grade. This is vital to facilitating the transition from elementary to middle school and for strengthening the skills of middle school students.

The award is for \$300,000 a year for three years and will provide funding for two middle schools locations, Charles Goethe located at 2250 68<sup>th</sup> Avenue and Fern Bacon located at 4140 Cuny Avenue. These schools were identified by the District as most closely meeting the goals and focus of the grant program. The grant will also provide additional funding support to existing START sites that are feeder sites to the middle school locations.

Under the proposed Memorandum of Understanding, the City's Teen Services Recreation section would be responsible for providing a year around after school educational and enrichment program at the two identified sites. The program would consist of up to one hour of homework and tutoring assistance and several choices for the students to select from for educational and enrichment/recreational classes. The program would operated up to 3.5 hours a day for a minimum of 4 days a week. Staffing for the program would be a combination of City employees, contract employees and SCUSD staff.

#### FINANCIAL CONSIDERATIONS

The proposed Memorandum of Understanding would be fully self supporting. If additional funds are needed, they will be provided by the District through other funding sources and through donations to the City via Gifts to Share. No General Fund support is requested.

This report requests the addition of 6.12 FTE staff to the Recreation operating budget to support this new program to be fully offset by the 21<sup>st</sup> Century Grant funding. It also requests approval to establish the multiyear grant budget to account for costs of this new program. The City's annual costs are budgeted at \$255,210 to be fully reimbursed by the grant under the MOU with SCUSD. Because the grant is based on a calendar year, some costs for this first year of implementation will be recognized in 1998/99 with the remainder of the full year costs occurring in 1999/2000.

This report also requests that the FY 1998-99 START operating budget be amended to correctly reflect anticipated revenues. This adjustment is a correction to the budget and is not additional funding.

#### POLICY CONSIDERATIONS

The proposed actions under this report are consistent with City Council policies of: collaborative partnerships with other agencies; encouraging self supporting activities; and providing youth services and initiatives.

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#### ENVIRONMENTAL CONSIDERATIONS

The proposed actions in this report are administrative and do not constitute a project under CEQA.

#### ESBD CONSIDERATIONS

No goods or services are being purchased under this report.

Respectfully submitted



Ralph Pettingell, Recreation Manager  
Neighborhoods, Planning and Development  
Services

Recommendation Approved:



ROBERT P. THOMAS

	A	B	C	D	E	F	G	H
1								
2		<b>21st CENTURY GRANT</b>						
3		<b>SACRAMENTO CITY UNIFIED SCHOOL DISTRICT</b>						
4		<b>AND THE CITY OF SACRAMENTO</b>						
5								
6		<b>PROPOSED BUDGET - 1999</b>						
7								
8		<u>Category</u>			<u>Detail</u>		<u>SCUSD</u>	<u>CITY</u>
9								
10		<b>Personnel</b>						
11								
12			Program Director		1.0 FTE			\$44,100
13								
14			Site Directors		Contract			\$17,885
15								
16			Program Leaders					\$83,946
17				Middle	2.12 FTE			
18				START	3.0 FTE			
19								
20			Site Monitors (eves)		Contract			\$1,980
21								
22			Librarian		1 position		\$3,327	
23								
24			Nurse		2 positions		\$12,086	
25								
26			Benefits				\$3,877	\$31,874
27								
28			Total Personnel				\$19,290	\$179,785
29								
30		<b>Services and Supplies</b>					\$2,500	\$75,425
31								
32		<b>Indirect</b>					\$23,000	
33								
34		<b>TOTAL Grant Budget</b>					<b>\$44,790</b>	<b>\$255,210</b>

### Consortium of Schools Participating

Consortium Member	Contact Person	Address	Telephone #	Fax #
C. M. Goethe Middle School *	Catherine Bardo, Principal	2250 68 <sup>th</sup> Avenue Sacramento 95822	433-5400	433-5518
Fern Bacon Middle School *	Lynn Tafoya, Principal	4140 Cuny Avenue Sacramento 95823	433-5000	433-5166
Will C. Wood Middle School	Nancy Pequeno, Principal	6201 Lemon Hill Avenue Sacramento 95824	382-5900	382-5914
C.B. Wire Elementary	Yolanda Luna, Principal	5100 El Paraiso Sacramento 95824	433-5440	433-5443
Edward Kemble Elementary	Carolyn Nichols, Principal	7495 29 <sup>th</sup> Street Sacramento 95822	433-5025	433-5579
Elder Creek Elementary	Daisy Lee, Principal	7934 Lemon Hill Avenue Sacramento 95824	382-5970	382-5959
Ethel I. Baker Elementary	Jan Ehlers, Principal	5717 Laurine Way Sacramento 95824	433-5444	433-5533
Fruitridge Elementary	Theresa Coria, Principal	4625 44 <sup>th</sup> Street Sacramento 95820	277-6283	277-6467
H.W. Harkness Elementary	Lenora Frazier, Principal	2147 54 <sup>th</sup> Avenue Sacramento 95822	433-5042	433-5346
Mark Hopkins Elementary	Edna Mikell, Principal	2221 Matson Drive Sacramento 95822	433-5072	433-5274
Peter Burnett Elementary	Irma Marques, Principal	6032 36 <sup>th</sup> Avenue Sacramento 95824	277-6685	277-6442
Susan B. Anthony Elementary	Carol Sharp, Principal	7864 Detroit Boulevard Sacramento 95832	433-5355	433-5578
Woodbine Elementary	Nancy Purcell, Principal	2500 52 <sup>nd</sup> Avenue Sacramento 95822	433-5368	433-4094

\* Denotes school currently without START program on site



**RESOLUTION NO.**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY MANAGER  
TO EXECUTE A MEMORANDUM OF UNDERSTANDING  
WITH SACRAMENTO CITY UNIFIED SCHOOL DISTRICT FOR  
IMPLEMENTATION OF A MIDDLE SCHOOL AFTER SCHOOL PROGRAM  
AND BUDGET AMENDMENTS**

Now, therefore, be it resolved by the Council of the City of Sacramento:

1) authorize the City Manager to execute a Memorandum of Understanding with Sacramento City Unified School District for implementation of a middle school after school program under the 21<sup>st</sup> Century Grant award

2) approve the establishment of the multiyear operating grant and amend the FY 1998-99 budget to accept the funding for the program provided under the Memorandum of Understanding and increase the staff and operating budgets as follows

Add a total of 6.12 FTE positions as follows:

Add 3.12 FTE positions to 101-4718 (Teen Recreation Services)

- 1.0 FTE Recreation Supervisor
- 4 - .54 FTE Recreation Aides

Add 3.0 FTE positions to 101-4726 (START)

- 6 - .50 FTE Human Services Leader

Establish a multiyear operating grant as follows:

250-OGR-GXXX-4101	\$179,785
250-OGR-GXXX-42XX	\$ 75, 425
250-OGR-GXXX-3XXX	\$255,210

---

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_ **7**

3) amend the FY 1998-99 budget for the START program to correctly reflect program revenue adjustments as follows.

250-OGR-G113-4XXX     \$847,000

250-OGR-G113-3511     \$847,000

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MAYOR

ATTEST:

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CITY CLERK

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ORDINANCE NO.: \_\_\_\_\_

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