



# REPORT TO AUDIT COMMITTEE City of Sacramento

915 I Street, Sacramento, CA 95814-2671 1  
www. CityofSacramento.org

Consent  
March 9, 2010

Honorable Members of the  
Audit Committee

**Subject: Approval of Minutes – February 9, 2010**

**Location/Council District:** All

**Recommendation:** Approve the minutes for the Committee meeting of February 9, 2010.

**Contact:** Wendy Klock-Johnson, Citywide Records Manager, 808-7509

**Presenters:** None

**Department:** City Clerk's Office

**Organization No:** 04001011

**Summary:** Staff recommends the approval of the minutes for the Committee meeting of February 9, 2010.

**Committee/Commission Action:** None.

**Financial Considerations:** None.

**Environmental Considerations:** None.

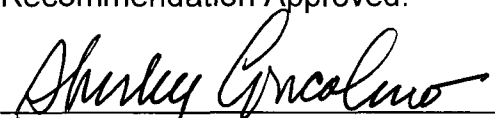
**Policy Considerations:** None.

Minutes: Approve Minutes February 9, 2010 Meeting

**Emerging Small Business Development (ESBD):** None.

Respectfully Submitted by: \_\_\_\_\_  
Wendy Klock-Johnson, Citywide Records Manager

Recommendation Approved:

  
\_\_\_\_\_  
SHIRLEY CONCOLINO

City Clerk

Table of Contents:

Pg	1	Report
Pg	3	Attachment A – Minutes for February 9, 2010



# Minutes City of Sacramento Audit Committee

## MEMBERS:

**STEVE COHN, Chair (D-3)**

**RAYMOND L. TRETHERWAY III, (D-1)**  
*Member*

**LAUREN HAMMOND (D-5)**  
*Member*

**ROBBIE WATERS, (D-7)**  
*Vice-Mayor*

## CITY STAFF:

*Wendy Klock-Johnson*  
*Citywide Records Manager*

*Gus Vina*  
*Assistant City Manager*

*Joe Cerullo*  
*Senior Deputy City Attorney*

*New City Hall*  
*915 I Street, 1st Floor – Council Chambers*

*February 9, 2010 – 4:00 P.M.*

The Audit Committee is an advisory body and shall receive, review, and forward to the full Council the City Auditor's updates and reports. The Audit Committee may do the same for reports from the City Treasurer, department of finance, external auditors, and other City offices as relevant to City audits. The Audit Committee may make recommendations to the City Council with respect to the selection of the City Auditor, resolutions necessary or convenient to the operation of the Office of the City Auditor, and any other matter related to audits or the City Auditor.

## **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the rack inside the chamber and should be completed and submitted to the City Clerk.**

*Government Code 54950 (The Brown Act)* requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page).

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

# MINUTES

Tuesday, February 9, 2010

*New City Hall  
915 I Street, 1st Floor – Council Chambers*

All items listed are heard and acted upon by the Audit Committee unless otherwise noted.

## Call to Order – 4:20 p.m.

Meeting called to order by Chair Cohn at 4:20 p.m., Tuesday February 9, 2010,

**Members Present:** Members Steve Cohn, Lauren Hammond, and Ray Tretheway.

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

**Action:** Moved/Seconded: Member Hammond/Member Tretheway

**Yes:** Chair Steve Cohn, Member Lauren Hammond, Member Tretheway, Waters-Absent

A motion **passed** to approve the Consent Calendar in one motion except where noted.

### 1. **Approval of Minutes for November 24, 2009.**

**Action:** Approved Committee minutes for November 24, 2009

**Contact:** Wendy Klock-Johnson, Records Manager, City Clerk's Office, (916) 808-7200.

## Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to a maximum of 2 minutes.

### 2. **Community Development Department Program Audit Selection Process**

**Action:** A motion **passed** directing staff to proceed with and include the following individuals in the CDD audit consultant selection process: one member of the audit committee, one representative of the city attorney's office, one assistant city manager, Chair of the Development Oversight Commission, and the new City Auditor to participate during the interview phase.

**Contact:** John Dangberg, Assistant City Manager, (916) 808-1222

## Public Comments - Matters Not on the Agenda

### 3. **None**

## Member Comments, Ideas and Questions

4. None

Adjournment – 4:36 p.m.