



Sacramento
Employment and
Training
Agency

Administration: 1217 Del Paso Blvd.
Operations: 1215 Del Paso Blvd.
Head Start: 3750 Rosin Court, Ste. 100

• Sacramento, CA 95815 • (916) 263-3800
• Sacramento, CA 95815 • (916) 263-3700
• Sacramento, CA 95834 • (916) 263-3804

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APPROVED
BY THE CITY COUNCIL

February 20, 1998

MAR 3 1998

OFFICE OF THE
CITY CLERK

GOVERNING
BOARD

Sacramento City Council
Sacramento, California

ROD CARMODY
Public Representative

Honorable Members in Session

ILLA COLLIN
Board of Supervisors
County of Sacramento

SUBJECT: Resolution Accepting Welfare to Work Funds from the Department of Labor and Approval of Modification to the Sacramento Employment and Training Agency (SETA) Operating Budget for Fiscal Year 1997-98 Accepting New Funds

LAUREN HAMMOND
Councilwoman
City of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

CONTACT PERSONS: Dale Willes (263-3814)

DARRELL STEINBERG
Councilman
City of Sacramento

FOR THE AGENDA OF: March 3, 1998 (Consent Calendar)

KATHY KOSSICK
Executive Director

BACKGROUND:

The Sacramento Employment and Training Agency (SETA) Governing Board has approved an action that requires the review and approval of your body before such action is considered final and authorized.

The Joint Exercise of Powers Agreement under Section 21 (a) (2) calls for the review and approval of the signatories to the Agreement before the annual budget of the Sacramento Employment and Training Agency is considered final and authorized. On February 5, 1998, the SETA Governing Board approved a modification to the Budget.

Approximately 99% of the Agency funding consists of Federal grants. The Head Start and Early Head Start grants represent approximately 50% of the budget and job training funds provided under the Job Training Partnership Act represent approximately 36% of the budget. Other job training services are funded from the Targeted Assistance (TA) and Refugee Employment Social Services (RESS) programs. The Community Services Block Grant (CSBG) funds provide additional social services.

Since the adoption of the Agency Fiscal 1997-98 budget on August 21, 1997, SETA has been the recipient of new grant monies, specifically \$675,575 in Targeted Refugee Assistance Discretionary funds, \$604,114 in CalWORKS funds, \$2,388,395 in National Reserve Account funds (representing the first

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installment of a \$7,170,000 award) pertaining to the McClellan A.F.B. restructuring, and \$6,387,277 in Welfare-to-Work funds. Some of these funds span multiple fiscal years.

In addition, another funding source through the Department of Labor, via the Employment Development Department, entitled Welfare to Work, has been awarded SETA to assist low-income Sacramento County residents. The Joint Powers Agreement requires SETA to be identified as the designated administrator of these funds.

One certified copy of the approved resolution is requested to be returned to the Sacramento Employment and Training Agency office.

The budget modification as approved by the SETA Governing Board on February 5, 1998 is attached.

RECOMMENDATION:

It is recommended that the City Council approve a resolution accepting Welfare to Work Funds from the Department of Labor and approve the modification to the Fiscal Year 1997-98 budget for the Sacramento Employment and Training Agency as a consent item.

Respectfully submitted,


Kathy Kossick
Executive Director

Approval Recommended:

William Edgar
City Manager

KK:nt

Attachment

RESOLUTION NO. 98-063

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

APPROVED
BY THE CITY COUNCIL

MAR 3 1998

OFFICE OF THE
CITY CLERK

RESOLUTION ACCEPTING WELFARE TO WORK FUNDS FROM THE DEPARTMENT OF LABOR AND APPROVAL OF MODIFICATION TO THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY (SETA) OPERATING BUDGET FOR FISCAL YEAR 1997/98 ACCEPTING NEW FUNDS

WHEREAS, SETA adopted the Agency's final budget for Fiscal Year 1997/98 on August 21, 1997, as required by Chapter 1 of Division 3, Title 2 of the Government Code (Section 29000, et. seq.); and

WHEREAS, additional funding, specifically \$675,575 in Targeted Refuge Assistance Discretionary funds, \$604,114 in CalWORKS funds, \$2,388,395 in National Reserve Account funds (representing the first installment of a \$7,170,000 award) pertaining to the McClellan A.F.B. restructuring, and \$6,387,277 in Welfare-to-Work funds, has become available to the Agency; and

WHEREAS, Section 2 of SETA's Joint Powers Agreement authorizes SETA to administer other human services programs as designated by the City of Sacramento and the County of Sacramento; and

WHEREAS, an additional funding source through the Department of Labor, via the Employment Development Department, entitled Welfare to Work, has been awarded SETA to assist low-income Sacramento County residents; and

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

WHEREAS, the Agency desires to allocate, contract and utilize such funds during the current Fiscal Year,

NOW BE IT RESOLVED AND ORDERED, that the appropriations for Fiscal Year ending June 30, 1998 be increased in the amounts listed above and SETA be designated to administer programs funded with Welfare to Work funds.

On a motion by Councilmember _____, seconded by Councilmember _____, the foregoing resolution for the Sacramento Employment and Training Agency was passed and adopted by the Sacramento City Council of the County of Sacramento, State of California, this third day of March, 1998.

Ayes:

Noes:

Absent:

ATTEST: _____
City Clerk

**Mayor, City of Sacramento
Sacramento, California**

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

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1997-98 BUDGET MODIFICATION #1 SUMMARY

Administration and Program Costs of the Targeted Refugee Assistance (TA) Program, CalWORKS (formerly GAIN) Augmentation, National Reserve Account and Welfare-to-Work funds.

Summary of Budget Modification

	Budget Modification 1997-98
Salaries & Employee Benefits	\$461,379
Services & Supplies	280,452
Subgrantee Costs	1,547,450
Equipment	52,000
Unallocated	7,714,080
	<u>\$10,055,361</u>

Means of Financing

Targeted Refugee Assistance -- Discretionary	\$675,575
CalWORKS (formerly GAIN) Augmentation	604,114
National Reserve Account - McClellan Augmentation	2,388,395
Welfare-to-Work	6,387,277
	<u>\$10,055,361</u>

General The grant year for the TA program is October 1, 1997 through September 29, 1998. The National Reserve grant is for October 1, 1997 to September 30, 1999. CalWORKS augmentation is SETA's current fiscal year ending June 30, 1998. The unallocated funds represent those budgeted to be spent after June 30, 1998. The National Reserve Account award of \$2,388,395 is the first installment of a larger grant of \$7,170,000. Welfare-to-Work grant spans three years ending June 30, 2000 with the program becoming operational July 1, 1998.

PERSONNEL BUDGET MODIFICATION #1 1997-98

	Change in Number of Authorized <u>Positions</u>	<u>Amount</u>
Community Services Specialist	5	60,060
Community Services Specialist Coordinator	3	43,628
Employment and Training Analyst I	-1	(10,235)
Employment and Training Analyst II	1	12,012
Marketing Specialist II	5	60,060
Employment Services Specialist	6	72,072
Employment Services Specialist Supervisor	1	15,262
Management Information Analyst	1	15,262
Program Coordinator	1	13,286
Information Services Division Chief	1	22,967
Administration Manager - MIS/Monitoring/RR	-1	(19,344)
Personnel Manager	1	19,344
Clerical Supervisor	1	10,747
Typist Clerk III	-1	(10,235)
Purchasing Analyst*	1	14,543
Accounting Systems Analyst	-1	(21,961)
Accountant III	1	17,212
Account Clerk II	1	<u>10,235</u>
	25	<u>\$324,915</u>

Amounts represent the funding of the positions for the five months (or less) remaining in this fiscal year. An "*" denotes classifications under development.



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RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO
FEB 24 4 12 PM '98

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Councilman
City of Sacramento

KATHY KOSSICK
Executive Director

**Ms. Valerie Burrowes
City Clerk
City of Sacramento
915 "I" Street
Sacramento, CA 95814**

**FOR THE MEETING OF:
March 3, 1998**

Dear Val:

Attached is a copy of a resolution going before the City Council approving a modification to SETA's Fiscal Year 1997/98 budget. I sent the original to Mr. Edgar.

We are requesting the original resolution with original signature. Please send the completed resolution to me at the above address or leave at the front counter and the SETA courier will pick it up when ready.

Please call me if you have any questions (263-3827).

Thanks again for your help.

Sincerely,

**Nancy L. Taggart
Clerk of the Boards**

(nt)

Attachment