



CITY OF SACRAMENTO

DEPARTMENT OF FINANCE

REVENUE DIVISION

December 15, 1986
RD:861460-ADM:MLM:lv

Budget and Finance Committee
Sacramento, California

Honorable Members in Session:

SUBJECT: DOG LICENSING

SUMMARY

This report recommends that the City Council approve changes to the dog licensing process.

BACKGROUND

Currently, the City licenses dogs on an annual fiscal year basis and does not permit a proration of the dog license fee. This results in all dog licenses expiring on June 30 of each year. The dog license process is conducted exclusively by City staff. The City must license dogs to comply with the State laws relating to rabies control.

DISCUSSION

The 1986 State Legislature adopted Chapter 664 relating to dog licensing which was approved by the Governor on September 9, 1986. Chapter 664 amended Section 30801 of the Food and Agricultural Code, Section 38792 of the Government Code, and Section 1920 of the Health and Safety Code relating to dog licenses. The amendments:

1. Permit a dog to be licensed for a period not to exceed three years; and
2. Prohibit the license period to extend beyond the remaining period of validity for the current rabies vaccination.

The second amendment creates the need to modify the current annual fiscal year basis for dog licensing. The City cannot require a dog owner to vaccinate the dog each June in order to obtain a dog license and the City cannot issue a dog license that expires in June for a dog properly vaccinated in any month other than June. The simple solution to this dilemma is to issue dog licenses that expire on the first day of the month of the anniversary date of the vaccination. The first amendment expands the license period allowable from two to three years. Expansion of the license period from the current one year period up to a three year period could result in a lower City cost for licensing. The cost savings would allow a reduction in the dog license fee.

Incorporating the use of veterinarians doing business in the City into the dog licensing process may result in an increase in the number of dogs licensed. It is estimated that 130,000 dogs exist within the City. During FY 1985/86, the City licensed fewer than 23,000 dogs. One reason a dog owner fails to obtain a City dog license is the inconvenience of going to or mailing the necessary documents to City Hall to obtain a license. The City could authorize veterinarians doing business in the City to issue dog licenses when a dog is vaccinated. This may increase the number of dogs licensed.

FINANCIAL ANALYSIS

Monthly or year-round dog licensing is not expected to have a significant impact on City revenues or costs associated with dog licensing. However, the adoption of a multiyear licensing period will result in a lower City cost for licensing. For FY 1985/86, it cost the City approximately \$1.40 to issue a dog license. The savings from the multiyear licensing could be passed on to the dog owner as an incentive. A license issued for the current one-year period costs \$10.00 or \$5.00 if the dog has been spayed or neutered. A three year period license could be offered for \$25.00 or \$12.50 if the dog has been spayed or neutered and not result in an actual loss to the City.

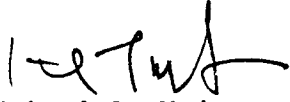
The veterinarians who elect to issue dog licenses when the dog is vaccinated should be compensated for their service. The City's \$1.40 cost for issuing a dog license would be reduced to approximately \$.40 by the reduction of City staff time. This \$1.00 savings could be paid to the veterinarians for their efforts. The use of veterinarians for licensing dogs is likely to result in an increase in the annual revenues from dog licensing due to the increase in the number of dog licenses. Unfortunately, it is not possible to accurately estimate the resulting revenue increase.

RECOMMENDATION


It is requested that the Budget and Finance Committee recommend approval to the City Council the attached ordinance and resolutions which:

1. Permit annual and multiyear licensing of dogs, with expirations occurring monthly year-round;
2. Permit the City to authorize veterinarians to issue dog licenses; and
3. Establish a multiyear dog license fee.

Respectfully submitted,


Michael L. Medema
Revenue Officer

RECOMMENDATION APPROVED:


JACK R. CRIST
Deputy City Manager

December 23, 1986
All Districts

Attachments



CITY OF SACRAMENTO

DEPARTMENT OF FINANCE

REVENUE DIVISION

December 15, 1986
RD:861482-ADM:MLM:lv

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: DOG LICENSING

SUMMARY

The attached Budget and Finance Committee report recommends changes to the dog licensing process.

DISCUSSION


The recommended changes are necessary to comply with State law and should improve customer service.

RECOMMENDATION

It is recommended by the Budget and Finance Committee that the City Council adopt the attached ordinance and resolutions which:

1. Permit annual and multiyear licensing of dogs, with expirations occurring monthly year-round;
2. Permit the City to authorize veterinarians to issue dog licenses; and
3. Establish a multiyear dog license fee.

Respectfully submitted,


Michael L. Medema
Revenue Officer

RECOMMENDATION APPROVED:

WALTER J. SLIPE
City Manager

Attachments

January 6, 1987
All Districts

ORDINANCE NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

AN ORDINANCE AMENDING SECTION 6.31 OF CHAPTER 6 OF THE
SACRAMENTO CITY CODE RELATING TO DOG LICENSE FEES AND
PROCEDURES

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

SECTION 1.

Section 6.31 of the Sacramento City Code is hereby amended to read as follows:

Sec. 6.31 Same--Fee.

A license fee in the amount established by resolution of the City Council shall be collected by the chief animal control officer, other authorized City Department, or by veterinarians as authorized by the City Manager, from the owner of each dog, male or female, over the age of four months, located within the City of Sacramento.

The license period is a maximum one year or three years commencing on the first day of the month the dog receives a rabies vaccination and expiring the last day of the month immediately preceding the month during which the vaccination will become invalid.

Upon presentation of proper proof of spaying or neutering certified in writing by a licensed veterinarian, the license fee for such a spayed or neutered dog shall be one-half of the basic fee.

A delinquency fee set by resolution of the City Council shall be payable in addition to the license fee whenever a license is not renewed on or before the first business day after expiration.

Any person who acquires ownership, custody or control of any dog not currently licensed pursuant to provisions of this chapter shall be immediately liable for the payment of the license fee and shall be liable for a delinquency fee as set by the City Council if the license is not obtained within 30 days.

No license shall be issued for a current license period until such time as there is paid an amount equal to all delinquencies and fees outstanding for the prior license period in addition to the fee for the current period.

PASSED FOR PUBLICATION:

ENACTED:

EFFECTIVE:

ATTEST:

MAYOR

CITY CLERK

ORDINANCE NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

AN ORDINANCE AMENDING SECTION 6.31 OF CHAPTER 6 OF THE
SACRAMENTO CITY CODE RELATING TO DOG LICENSE FEES AND
PROCEDURES

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

SECTION 1.

Section 6.31 of the Sacramento City Code is hereby amended to read as follows:

Sec. 6.31 Same--Fee.

~~An annual basic~~ A license fee in the amount established by resolution of the City Council shall be collected by the chief animal control officer, ~~or other~~ authorized City Department, or by veterinarians as authorized by the City Manager, from the owner of each dog, male or female, over the age of four months, located within the City of Sacramento ~~except as otherwise provided herein.~~

The license period is a maximum one year or three years commencing on the first day of ~~July of each year.~~ the month the dog receives a rabies vaccination and expiring the last day of the month immediately preceding the month during which the vaccination will become invalid. ~~The annual license becomes due and payable on the first day of July of each year.~~

Upon presentation of proper proof of spaying or neutering certified in writing by a licensed veterinarian, the ~~annual~~ license fee for such a spayed or neutered dog shall be one-half of the basic ~~annual~~ fee.

A delinquency fee set by resolution of the City Council shall be payable in addition to the license fee whenever a license is not renewed on or before ~~July 1~~ the first business day after expiration.

Any person who acquires ownership, custody or control of any dog not currently licensed pursuant to provisions of this chapter ~~subsequent to the first day of July of any calendar year,~~ shall be immediately liable for the payment of the ~~annual~~ license fee and shall be liable for a delinquency fee as set by the City Council if the license is not obtained within 30 days.

No license ~~fee~~ shall be issued for a current license period until such time as there is paid ~~in~~ an amount equal to all delinquencies and fees outstanding for the prior license period in addition to the fee for the current period.

PASSED FOR PUBLICATION:

ENACTED:

EFFECTIVE:

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

A RESOLUTION AMENDING THE CITY OF SACRAMENTO FEE AND
CHARGE REPORT TO INCLUDE THREE-YEAR DOG LICENSE FEES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That the City of Sacramento Fee and Charge Report is hereby amended to include the following dog license fees.

Three-year license	\$25.00
Three-year license if dog is spayed or neutered	\$12.50

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

A RESOLUTION AUTHORIZING THE CITY MANAGER TO
CONTRACT WITH VETERINARIANS TO SELL CITY DOG
LICENSES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That the City Manager is hereby authorized to contract with veterinarians to sell City dog licenses. The amount of reimbursement for each dog license sold may be an amount up to the projected City savings resulting from the services provided.

MAYOR

ATTEST:

CITY CLERK