



# REPORT TO Personnel and Public Employees Committee City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
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Discussion Report  
November 01, 2011

Honorable Chair and Members of  
The Personnel and Public Employees Committee

**Title:** Approval of Personnel and Public Employees Committee Minutes

**Location/Council District:** (Citywide)

**Recommendation:** Approve the Committee's meeting minutes of October 18, 2011

**Contact:** Stephanie Mizuno, Assistant City Clerk, (916) 808-8093

**Presenters:** None

**Department:** City Clerk's Office

**Division:** N/A

**Organization No:** 04001011

## Description/Analysis

**Issue:** Approve the minutes to confirm the action of the meeting for the official record.

**Considerations:** None

**Rational for Recommendation:** Approving the minutes confirms the action of the meeting.

Approved by: \_\_\_\_\_

Stephanie Mizuno,  
Assistant City Clerk

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# DRAFT MINUTES

## City of Sacramento

### Personnel and Public Employees Committee

#### **MEMBERS:**

**ANGELIQUE ASHBY, Chair (D-1)**

**ROBERT KING FONG (D-4)**  
*Member*

**KEVIN MCCARTY (D-6)**  
*Vice-Chair*

**BONNIE PANNELL (D-8)**  
*Member*

#### **CITY STAFF:**

*Michelle Kille*  
*Director of Public Policy D-1*

*Stephanie Mizuno*  
*Assistant City Clerk*

*Katia Ligaiviu*  
*Deputy City Clerk*

*Marcos Kropf*  
*Sr. Deputy City Attorney*

*New City Hall*  
*915 I Street, 1st Floor – Council Chambers*

***October 18, 2011 – 1:30 P.M.***

*The Personnel and Public Employees Committee is a Standing Committee, a permanent committee of the City Council established to consider subjects of a particular class. Its purpose is to review applications received for membership to various City Boards, Commissions and Committees; conduct interviews; and to make recommendations to the Mayor concerning appointment of members.*

### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the rack outside the chamber and should be completed and submitted to the City Clerk.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit [http://sacramento.granicus.com/ViewPublisher.php?view\\_id=21](http://sacramento.granicus.com/ViewPublisher.php?view_id=21).*

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

# MINUTES

**October 18, 2011**

*New City Hall  
915 I Street – First Floor, Council Chambers*

All items listed are heard and acted upon by the Personnel and Public Employees Committee unless otherwise noted.

## Call to Order – 1:30 p.m.

Regular session called to order by Chair Ashby at 1:33 p.m. on Tuesday, October 18, 2011 at the Sacramento City Hall Council Chamber.

**Roll Call** - Present: Robert King Fong, Kevin McCarty, Bonnie Pannell and Angelique Ashby

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

### 1. **Approval of Minutes for September 20, 2011.**

**Location:** (Citywide)

**Recommendation:** Approve Committee minutes for September 20, 2011.

**Contact:** Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

**Action:** Moved/Seconded: Member R. Fong / Pannell

**Yes:** Members R. Fong, McCarty, Pannell and Ashby

**Absent:** None

**No:** None

Motion **passed** unanimously to approve the September 20, 2011 meeting minutes.

## Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to an allocated length of minutes.

### 2. **Review of Applications for Ethel MacLeod Hart Advisory Committee.**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Rosanne Bernardy, Program Supervisor, (916) 808-1590, Parks & Recreation Department.

**Action:** Moved/Seconded: Member Ashby / R. Fong

**Yes:** Members R. Fong, McCarty, Pannell and Ashby

**Absent:** None

**No:** None

Motion **passed** to nominate Ronald Byrd (incumbent) to one seat in Category C (public at large).

**3. Review of Applications Sacramento Environmental Commission**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Val Siebal, Executive Director, (916) 875-8444, Environmental Management Department, County of Sacramento.

**Action:** Moved/Seconded: Member Ashby / R. Fong

**Yes:** Members R. Fong, McCarty, Pannell and Ashby

**Absent:** None

**No:** None

Motion **passed** to nominate James Ching to one seat in Category A (public at large).

**4. Review of Applications and Conduct Interviews for Animal Care Services Citizens Advisory Committee**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Kim Heckes-Martin, Administrative Officer, (916) 808-7119, Department of General Services.

**Action:** Conducted interviews and continued to next meeting for consideration.

**5. Report Back on the Consolidation of Design Commission and City Planning Commission**

**Location:** (Citywide)

**Recommendation:** Review and provide direction.

**Contact:** David Kwong, Planning Manager, (916) 808-2691, Community Development Department

**Action:** Moved/Seconded: Member Ashby / Pannell

**Yes:** Members R. Fong, McCarty, Pannell and Ashby

**Absent:** None

**No:** None

Motion **passed** to forward to the Law and Legislation Committee for combining of the Planning and Design Commissions, and to include aligning Commissioner terms with Councilmember terms and including the word “design” in the new commission name.

**Public Comments- Matters Not on the Agenda**

6. None

**Member Comments, Ideas and Questions**

7. None

**Adjourned at 2:21 p.m.**

This is to certify that the foregoing is a true and correct copy of the minutes of the October 18, 2011 meeting as approved by the Personnel and Public Employees Committee.

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Stephanie Mizuno  
Assistant City Clerk