

MINUTES OF THE REGULAR MEETING
OF THE CIVIL SERVICE BOARD
CITY OF SACRAMENTO
OCTOBER 16, 1979

The regular meeting of the Civil Service Board, City of Sacramento was called to order by Vice-President Luis J. Campos at 1:30 p.m. in the Conference Room, Personnel Department, City of Sacramento, California

Board members present: Luis J. Campos
Vivian C. Nance
Joseph L. Russell

Board members absent: Wilfred D. Street
Jonathan E. Mayhew

MINUTES OF MEETING OF OCTOBER 2, 1979

Motion was made to approve the minutes of the meeting of October 2, 1979 as read.

Motion: Mrs. Nance
Second: Mr. Russell

Motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Mrs. Donna L. Giles, Director of Personnel addressed the Board and informed them that a special meeting of the Civil Service Board had been scheduled for October 30, 1979 at the Water Treatment Plant (American River).

APPEALS OF DISQUALIFICATION FROM SUPERVISING CLERK EXAMINATION

Rose Culver

Ms. Susan Davidson, Associate Personnel Analyst addressed the Board and referred to the staff report and the qualifications specified in the job announcement. Ms. Culver addressed the Board and stated her reasons for the appeal and her qualifications and duties as a Ticker Seller for the Community Center. She referred to the fact that just prior to her leaving that position the job was reallocated to a Senior Account Clerk.

The Board asked questions of Ms. Davidson and Ms. Culver regarding this issue.

Motion was made to grant the appeal of Ms. Rose Culver.

Motion: Mrs. Nance
Second: Mr. Russell

Motion was approved by unanimous roll call vote.

Carol L. Smith

Ms. Smith addressed the Board and requested that her appeal be continued to

the next regular meeting in order to give her time to research some of the items mentioned in the staff report.

Motion was made that the appeal of Ms. Smith be continued until the next regular meeting of the Civil Service Board on November 6, 1979.

Motion: Mr. Russell
Second: Mrs. Nance

Motion was approved by unanimous roll call vote.

REQUEST FOR VOLUNTARY LATERAL TRANSFER

Peggy A. Austin - Intermediate Typist-Clerk
Traffic Engineering to Librarian Assistant I

Ms. Verna Banks, Senior Personnel Analyst, and Mr. Robert Wall, Central Library addressed the Board and there was some discussion on the function of lateral transfers.

Motion was made that the request for lateral transfer of Peggy A. Austin be approved.

Motion: Mr. Russell
Second: Mrs. Nance

Motion was approved by unanimous roll call vote.

REQUEST FOR VOLUNTARY DEMOTION

Susan J. Hanks - Utility Billing Representative II
to Librarian Assistant I

Motion was made to approve the request for voluntary demotion of Susan J. Hanks.

Motion: Mrs. Nance
Second: Mr. Russell

Motion was approved by unanimous roll call vote.

ELIGIBLE LISTS ESTABLISHED

#1664 - Park Maintenance Worker II (Promotional)
#1676 - Accountant
#1701 - Supervising Clerk

ELIGIBLE LIST ESTABLISHED

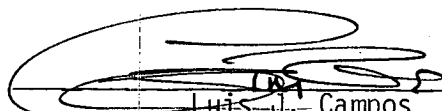
#1715 - Librarian II
(County of Sacramento examination)

Motion was made to accept the County of Sacramento eligible list for Librarian II.

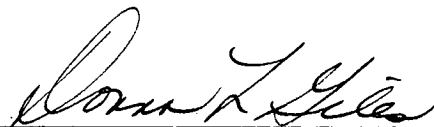
Motion: Mrs. Nance
Second: Mr. Russell

Motion was approved by unanimous roll call vote.

The meeting was adjourned at 2:00 p.m. by Vice-President Campos.



Luis J. Campos
Vice-President



Donna L. Giles
Director of Personnel