

MINUTES OF THE REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
MAY 7, 1985

The regular meeting of the City of Sacramento Civil Service Board was called to order by Vice President Catherine Harris in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:45 p.m.

MEMBERS PRESENT: Mr. Bill White
Mr. Joseph Russell
Ms. Catherine Harris

MEMBERS ABSENT: Ms. Gail Mabbutt
Mr. Jonathan Mayhew

MINUTES OF REGULAR MEETING OF APRIL 2, 1985

A motion was made to approve the minutes of the regular meeting of April 2, 1985.

Motion: Mr. White
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

Mr. Mayhew entered meeting at 1:50 p.m.

REPORTS OF DIRECTOR OF PERSONNEL

Mrs. Donna Giles, Director of Personnel informed the Board that a leave of absence had been approved for Robert Nichols, Police Officer (Medical) and that extensions of leaves of absences were approved for Mychelle Estrada, Maintenance Worker I (Medical) and Patricia D. Wagnon, Workers' Compensation Claims Representative (Medical).

RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE - CECELIA GONZALEZ,
PROPERTY CLERK I

A motion was made to adopt the findings of fact, the determination of issues and the proposed decisions of the Administrative Law Judge for the 3-day suspension and the 10-day suspension.

Motion: Mr. White
Second: Mr. Mayhew

The motion was approved by unanimous roll call vote.

RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE - ROBERT SANCHEZ,
STATIONARY ENGINEER

A motion was made to adopt the findings of fact, the determination of issues and the proposed decision of the Administrative Law Judge.

Motion: Mr. Mayhew
Second: Mr. Russell

The motion was defeated by the following roll call vote.

Ayes: Mr. Mayhew
Ms. Harris

No: Mr. White
Mr. Russell

A motion was made to adopt the decision of the Administrative Law Judge, except as to the penalty which is reduced to a suspension of one year, with reinstatement thereafter, without back pay, to the first available Stationary Engineer position within the Community Center Department.

Motion: Mr. Russell

The motion was defeated due to the lack of a second.

A motion was made to put this item over until the next available date when all Board Members will be present.

Motion: Mr. Mayhew
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

APPEAL: ADMINISTRATIVE ASSISTANT I AND II EXAMINATIONS NO. 2040
AND 2041 - APPLICATION REJECTION, JO ANN BATES

A motion was made to grant the appeal of Jo Ann Bates to allow her to compete in the Administrative Assistant I and II Examinations No. 2040 and 2041.

Motion: Mr. White
Second: Mr. Mayhew

The motion was approved by the following roll call vote:

Ayes: Mr. White
Mr. Mayhew
Ms. Harris

Abstain: Mr. Russell

REQUEST TO TRANSFER TO A CLASS IN WHICH STEP E IS THE SAME - JILL RICHARDSON

A motion was made to grant the request of Jill Richardson to transfer to a class in which Step E is the same.

Motion: Mr. Mayhew
Second: Mr. White

The motion was approved by unanimous roll call vote.

ABOLISHMENT OF CLASSIFICATION OF DATA CONTROL CLERK: REVISION OF COMPUTER OPERATOR - FIRST AND SECOND READINGS

A motion was made to abolish the classification of Data Control Clerk and revise the class of Computer Operator for first and second readings.

Motion: Mr. White
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

ESTABLISHMENT OF NEW CLASSIFICATION OF MICROCOMPUTER SYSTEMS SPECIALIST: REVISIONS TO PROGRAMMER ANALYST I AND II: AND ABOLISHMENT OF CLASSIFICATION OF POLICE SYSTEMS ANALYST - FIRST AND SECOND READINGS

A motion was made to establish the new classification of Microcomputer Systems Specialist, revise Programmer Analyst I and II; and abolish the classification of Police Systems Analyst for first and second readings.

Motion: Mr. Mayhew
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

REVISION OF DRIVER LICENSE REQUIREMENTS - FIRST READING

A motion was made to approve the revision of driver license requirements for first reading.

Motion: Mr. White
Second: Mr. Mayhew

The motion was approved by unanimous roll call vote.

REVISION OF ELECTRICIAN SUPERVISOR CLASSIFICATION - FIRST AND SECOND READING

A motion was made to revise the classification of Electrician Supervisor for first and second reading.

Motion: Mr. Mayhew
Second: Mr. White

The motion was approved by unanimous roll call vote.

REVISION OF CLASSIFICATION OF BUILDING TECHNICIAN - FIRST READING

A motion was made to revise the classification of Building Technician for first reading.

Motion: Mr. Russell
Second: Mr. Mayhew

The motion was approved by unanimous roll call vote.

USE OF RANDOM SELECTION IN THE EXAMINATIONS FOR ACCOUNT CLERK I AND II, CASHIER AND ADMINISTRATIVE ASSISTANT I AND II.

Information item only.

EXTENSIONS OF ELIGIBLE LISTS

Information item only.

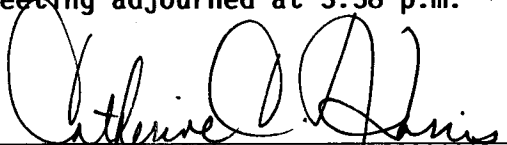
ELIGIBLE LISTS ESTABLISHED

Information item only.

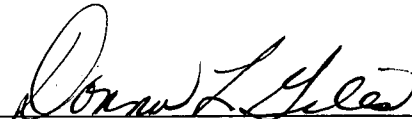
EXAMINATIONS ANNOUNCED

Information item only.

There was no further business, Vice President Harris declared the regular meeting adjourned at 3:38 p.m.



Catherine C. Harris
Vice President



Donna L. Giles
Secretary