

*over it*  
APPLICATION FOR PERMIT TO BUILD

*Residence 14*

Street No. *2613 Riverside Court*

Block *13*

Owner *W. W. Christensen* Address *2617 Riverside*

Architect \_\_\_\_\_ Address \_\_\_\_\_

Contractor *Holden Concrete Co* Address *2608 R*

Kind of Building *Frame 1 Story*

Foundation \_\_\_\_\_

Permit <i>113</i>
Date <i>3/1/24</i>
District <i>1</i>

	Girder		Span		Mud Sills	
	1st Floor	2nd Floor	3rd Floor	4th Floor	5th Floor	6th Floor
Posts						
Joists						
Max. Span	<i>12 ft spacing</i>					
Bearing Partitions	<i>None</i>					
Non Bearing Partitions	<i>None</i>					
Story Height	<i>8 ft</i>					
Outside Walls	<i>No Water</i>					
Ceiling Joists	Span					
Roof	Rafters					
Water Heater	Chimney					
Size of Building—Length	Width		Height			

It is hereby agreed that this building will be constructed in conformity with the Ordinances of the City of Sacramento and the Laws of the State of California.

ESTIMATED COST. \$ *1000*

Plans must be submitted

*J. H. Holden*  
OWNER OR OWNER'S REPRESENTATIVE.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in the context of public administration and financial management. The text highlights that records should be kept in a clear, organized, and accessible manner, ensuring that all relevant information is captured and preserved for future reference.

2. The second part of the document outlines the specific requirements for record-keeping, including the need to maintain detailed logs of all communications, decisions, and actions. It stresses that records should be kept in a secure and confidential manner, protecting sensitive information from unauthorized access. The text also mentions the importance of regular audits and reviews to ensure the accuracy and integrity of the records.

3. The third part of the document discusses the role of record-keeping in the overall management and operations of an organization. It notes that well-maintained records can provide valuable insights into organizational performance, identify areas for improvement, and support decision-making. The text also mentions that records should be kept for a specified period, after which they may be archived or disposed of in accordance with applicable regulations.

4. The fourth part of the document provides a summary of the key points discussed and reiterates the importance of record-keeping. It concludes by stating that maintaining accurate records is not only a legal requirement but also a best practice for any organization seeking to operate effectively and transparently. The text encourages all stakeholders to take responsibility for their record-keeping duties and to ensure that all records are kept up-to-date and accurate.

5. The fifth part of the document discusses the challenges associated with record-keeping and offers suggestions for overcoming them. It notes that maintaining large volumes of records can be a complex and time-consuming task, and that organizations may face difficulties in ensuring the accuracy and integrity of their records. The text suggests that organizations should invest in appropriate record-keeping systems and processes, and should provide training and support to staff to ensure that they are equipped to handle their record-keeping responsibilities effectively.

6. The sixth part of the document discusses the importance of record-keeping in the context of legal and regulatory requirements. It notes that organizations are often required to maintain records for a specific period and in a specific format, and that failure to do so can result in legal penalties and sanctions. The text emphasizes that organizations should be aware of their legal obligations and should ensure that their record-keeping practices comply with all applicable laws and regulations.

7. The seventh part of the document discusses the importance of record-keeping in the context of organizational culture and values. It notes that record-keeping is a key component of a strong organizational culture, and that it can help to foster a sense of transparency, accountability, and trust. The text suggests that organizations should promote a culture of record-keeping and should encourage all staff to take responsibility for their record-keeping duties. It also mentions that record-keeping can be used as a tool for continuous improvement and for the development of organizational policies and procedures.