



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
November 13, 2007

**Honorable Mayor and
Members of the City Council**

Title: Contract: Helicopter Maintenance

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** 1) awarding a one year contract with two one-year renewal options to San Joaquin Helicopters, the lowest responsible and responsive bidder, for the purchase of helicopter maintenance and repair services in an amount not to exceed \$634,000; and 2) authorizing the City Manager or the City Manager's designee to execute the above contract and enter into such extension, provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).

Contact: Bill Beermann, Lieutenant, 808-0714
Christopher Stewart, Procurement Services Manager, 808-6240

Presenters: Not applicable

Department: Police Department

Division: Air Operations

Organization No: 2166

Description/Analysis

Issue: The Police Department Air Support Unit has ongoing requirements for the maintenance and repair of two (2) Bell OH-58 helicopter units. Staff recommends that the City Manager or his designee be authorized to accept the results of Bid No. B071181095 and execute a one year contract with two additional one year renewal options with San Joaquin Helicopters, Inc.

Policy Considerations: The recommendations in this report are in accordance with the provisions of the City Code Section 3.56.

Environmental Considerations: The Environmental Services Manager has determined that the repair and maintenance services recommended do not have

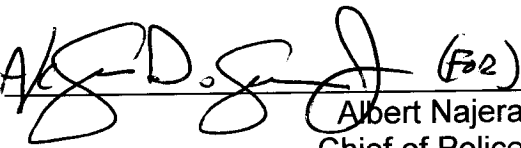
the potential for causing a significant effect on the environment and is therefore exempt under California Environmental Quality Act (CEQA) Guideline, Categorical Exemption Section 15061(b)(3).

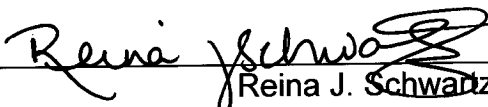
Commission/Committee Action: None

Rationale for Recommendation: In June 2007, Procurement Services solicited bids for helicopter maintenance and repair services for the Police Department’s two helicopter units. These helicopters provide a highly effective visual capability and crime prevention support to Police ground units. Maintenance service is required for every 25 hours of flight time and most parts are replaced after a varying number of flight hours are recorded. The contractors that provide these requested services are required to have an FAA repair station license and must employ mechanics who hold an FAA commercial helicopter rating. This requirement is essential because the mechanics perform maintenance test flights and ferry the helicopters between the City’s hanger and the contractor’s facility. San Joaquin Helicopters, Inc. was the only bidder to submit a responsible and responsive bid.

Financial Considerations: Asset Forfeiture funds have been identified as the funding source for this contract (Fund Line 255-EFP-E901-4241 and 255-EFP-E911-4241).

Emerging Small Business Development (ESBD): There was no small business participation for this procurement, and there are no known Emerging or Small Business Enterprises that provide helicopter maintenance services required by the City.

Approved by:  (F32)
Albert Najera
Chief of Police

Approved by: 
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:

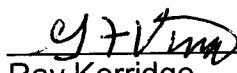

for Ray Kerridge
City Manager

Table of Contents:

	Report	Pg 1
Attachments		
1	Bid Summary	Pg 4
2	Resolution	Pg 5

BID NO. B071181095 – HELICOPTER MAINTENANCE SUMMARY SHEET

<i>Bidder</i>	Bid Total	5% E/SBE Preference	Prompt Payment Discount	1% City Tax Preference	Evaluation Total
San Joaquin Helicopters	\$201,050.70	None	1% - 20 Days <\$2,010.51>	None	\$199,040.19

Award of Contract To: San Joaquin Helicopters
 1407 S. Lexington
 Delano, Ca 93215

Total Anticipated Amount of Contract: \$211,500.00⁽¹⁾

Total Bid Amount: \$201,050.70

Using Department: Police Department

Total Amount with Extensions: \$634,000.00

Bid Due Date: June 27, 2007

No. of E/SBE
 Bids Solicited
 0

No. of E/SBE
 Responses
 0

Award to
 E/SBE Vendor?
 No

⁽¹⁾The lowest responsible bid amount of \$201,050.70 represents the total for the estimated service repairs selected for evaluation purposes only.

Given an annual estimated 5% increase in goods and services, the anticipated cost in year two would be \$211,103.24 and \$221,658.40 in year three. Authorization is requested to enter into a contract for a combined total amount not to exceed \$634,000 of this potential 3 year contract.

RESOLUTION NO. 2007-XXXX

Adopted by the Sacramento City Council

**CONTRACT WITH SAN JOAQUIN HELICOPTERS, INC., FOR HELICOPTER
MAINTENANCE AND REPAIR SERVICES**

BACKGROUND

- A. The City of Sacramento Police Department has ongoing requirements for helicopter maintenance and repair services for two (2) Bell OH-58 helicopter units.
- B. In June 2007, the City's Procurement Division publicly solicited a formal Invitation to Bid, Bid No. B071181095 for helicopter maintenance and repair services. San Joaquin Helicopters, Inc. submitted the only bid response.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. Award a one year contract with two one year renewal options to San Joaquin Helicopters, Inc. for the purchase of helicopter maintenance and repair services for an amount not to exceed \$634,000.
- Section 2. Authorize the City Manager or the City Manager's designee to execute the above contract and enter into such extension, provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).