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DEPARTMENT OF  
GENERAL SERVICES

CITY OF SACRAMENTO  
CALIFORNIA

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

OFFICE OF THE DIRECTOR

916-449-5548

June 4, 1991

DIVISIONS:

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
PROCUREMENT SERVICES

Budget and Finance Committee  
Sacramento, California

Honorable Members In Session:

SUBJECT: TRANSFER OF FUNDS FOR CLOSURE OF CAPITAL IMPROVEMENT PROJECTS  
BUILDING #9 REMODEL (CA11) AND  
BUILDING #14 LOCKER/SHOWER ADDITION (CB41)  
5730 24TH STREET, SACRAMENTO

SUMMARY

This report requests that the Budget and Finance Committee recommend to the full City Council adoption of the attached Resolution transferring funds from CIP CA11 (Building #9 Remodel) and the Street Division Operating Budget to CIP CB41 (Building #14 Locker/Shower Addition). This is requested to satisfy a negative fund balance resulting from material and labor charges and additional work charged against CIP CB41 that affected both CIPs. Subsequent to the transfer of funds, CA11 and CB41 will be closed.

BACKGROUND INFORMATION

In December of 1989, the City Council approved the suspension of formal competitive bidding and authorized the construction of Building #9 Remodel and Building #14 Locker/Shower Addition to be accomplished using a combination of Facility Maintenance crews and informal contracts. The construction was necessary due to the increase in office personnel, and the inclusion of females in the Street Maintenance and Street Cleaning Divisions. The necessity to complete the work with City Maintenance crews was due to the continued occupancy of the facilities and an attempt to eliminate as much user inconvenience as possible.

The original project cost established the use of CA11 funds in the amount of \$102,861 and CB41 funds in the amount of \$254,414. In the process of combining both projects, City crews charged CB41 with materials and labor charges in the deficient amount of <\$51,994> which should have been shared with CA11.

Budget and Finance Committee  
Re: Transfer of Funds and Closure of CIPs  
June 4, 1991  
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Also, the project scope was expand to include renovation of existing offices for additional personnel to match the remodeled portion of the facilities. This increase, in the amount of \$13,197, was also charged to CB41 and will be recovered from the Street Division Operating Budget. The Street Division Operating Budget has reduced expenditures due to staffing vacancies.

After the transfer of funds, closure of CIP CA11 and CB41 is request.

FINANCIAL DATA

It is requested that \$38,797 be transferred from the CIP CA11, Building #9 Remodel (415-500-CA11-XXXX); and \$13,197 from the Street Division Asphalt Operating Budget (101-310-3192-4472) to CB41, Building #14 Locker/Shower Addition (415-500-CB41-XXXX) \$38,797 and (101-500-CB41-XXXX) \$13,197 a total of \$51,994.

POLICY CONSIDERATIONS

None.

MBE/WBE EFFORTS

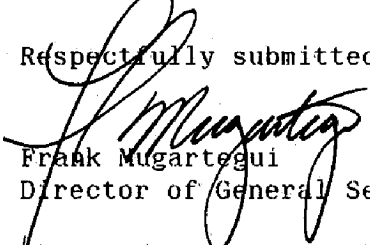
Not applicable.

RECOMMENDATIONS


It is recommended that the Budget and Finance Committee recommend to the full City Council adoption of the attached Resolution transferring funds from CIP CA11 (Building #9 Remodel) and Street Division Operating Budget to CIP CB41 (Building #14 Locker/Shower Addition) as follows:


415-500-CA11-XXXX	<\$38,797>
101-310-3192-4472	<\$13,197>
415-500-CB41-XXXX	\$38,797
101-500-CB41-XXXX	\$13,197

Respectfully submitted,

  
Frank Mugartegui  
Director of General Services

RECOMMENDATION APPROVED:

  
JACK R. CRIST,  
DEPUTY CITY MANAGER

  
Mel Johnson,  
Director of Public Works

June 18, 1991  
District #7

Contact Person:  
Jim Johnston, Admin. Analyst, 449-5977

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

RESOLUTION AUTHORIZING TRANSFER OF FUNDS  
FROM CA11 (BUILDING #9 REMODEL) AND THE  
STREET DIVISION OPERATING BUDGET TO  
CB41 (BUILDING #14 LOCKER/SHOWER ADDITION)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

It is hereby authorized that funds be transferred from CIP CA11  
(Building #9 Remodel) and Street Division Operating Budget to CIP CB41  
(Building #14 Locker/Shower Addition) as follows:

415-500-CA11-XXXX	<\$38,797>
101-310-3192-4472	<\$13,197>
415-500-CB41-XXXX	\$38,797
101-500-CB41-XXXX	\$13,197

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
FOR CITY CLERK USE ONLY

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_