



APPROVED
BY THE CITY COUNCIL

1.17

JUN 23 1998

OFFICE OF THE
CITY CLERK

CITY OF SACRAMENTO
CALIFORNIA

DEPARTMENT OF
PUBLIC WORKS

TECHNICAL SERVICES DIVISION

DEVELOPMENT SERVICES &
SPECIAL DISTRICTS
1231 I STREET
ROOM 300
SACRAMENTO, CA
95814-2988

May 26, 1998

City Council
Sacramento, California

916-264-7474
FAX 916-264-7480

Honorable Members in Session:

**SUBJECT: 12TH STREET MAINTENANCE DISTRICT BUDGET FOR FY 1998/99 IN THE
AMOUNT OF \$18,145**

LOCATION AND COUNCIL DISTRICT:

The 12th Street Maintenance District is located in Council District 1. The district includes properties adjacent to 12th Street from "C" Street to "I" Street, as shown on Attachment A.

RECOMMENDATION:

The report recommends that the City Council adopt the attached resolution adopting the FY 1998/99 12th Street Maintenance District fees and amending the FY 1998/99 operating budget for district related expenses.

CONTACT PERSON: Ron Wicky, Special Districts Analyst, 264-5628

FOR COUNCIL MEETING OF: June 9, 1998

SUMMARY:

This report contains the budget for the 12th Street Maintenance District for FY 1998/99. Services include street sweeping of gutters and pedestrian sidewalks, and landscaping maintenance. There will be no increase in this year's budget. The fees necessary to implement the budget represent a full recovery of costs for this district and are indicated on Exhibit B of the attached resolution.

COMMITTEE/COMMISSION ACTION:

None.

CONTINUED

FROM 06-09-98
TO 06-23-98

City Council
12th Street Maintenance District
May 26, 1998

On April 3, 1990, City Council adopted Resolution No. 90-245 approving the formation of the 12th Street Maintenance District. The maintenance services provided include street sweeping of gutters and pedestrian sidewalks, and landscape maintenance. The district pays for maintenance services which are above and beyond the level of normal City service.

The current district includes 37 commercial parcels within a seven service block area along 12th Street.

Annually, the City Council is requested to:

- Determine the costs for the additional services provided;
- Determine whether the costs of the additional services shall be borne wholly or partially by the property owners within the area; and
- Affix a service fee to be charged to cover the costs to be borne by each property owner within the area.

FINANCIAL CONSIDERATIONS:

The fees levied are used to defray additional City and contractor expenses associated with the higher level of maintenance services provided in this area. The proposed expenditures are fully fee supported.

The total cost of the 12th Street Maintenance District for FY 1998/99 is \$18,145 (see attached resolution, Exhibit A). The total amount assessed to the property owners is \$4,862 (\$18,145 minus a surplus fund balance of \$13,283). The fees are assessed by front footage. The proposed budget will require assessments which are equal to the FY 1997/98 assessments. The annual fee for a typical 80-foot wide lot is \$118. The fees recommended represent a full recovery of costs from the property owners.

ENVIRONMENTAL CONSIDERATION:

Under CEQA guidelines, continuing administration and annual maintenance activities do not constitute a project and, therefore, are exempt from review.

POLICY CONSIDERATIONS:

The annual budget process is being conducted in accordance with City Code Title 55. This maintenance district was initiated by the property owners in 1990. The property owners pay for the services provided or, if so desired, could discontinue the service with a majority petition and Council approval.

City Council
12th Street Maintenance District
May 26, 1998

MBE/WBE:

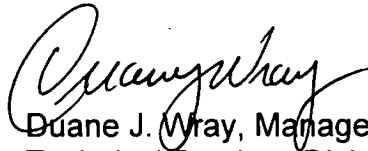
None. No goods or services are being purchased.

Respectfully submitted,



Gary Alm, Manager
Development Services & Special Districts

Approved:




Duane J. Wray, Manager
Technical Services Division

RECOMMENDATION APPROVED:

Approved:



WILLIAM H. EDGAR
City-Manager



Michael Kashiwagi
Director of Public Works

RW:jd
S:\TSvs\PD\SDist\RWicky\

Attachments

JUN 23 1998

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 98-295

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION ADOPTING THE FY 1998/99 BUDGET FOR
12TH STREET MAINTENANCE DISTRICT AND ESTABLISHING FEES
ASSESSED ON PROPERTY WITHIN THE DISTRICT**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The City Council has determined that the FY 1998/99 costs for the additional services for 12th Street Maintenance District are as shown on Exhibit "A" attached hereto and incorporated into this resolution; and
2. The City Council has determined that the additional costs shall be wholly borne by the property owners in the area; and
3. The City Council fixes the fee for each property owner as shown on Exhibit "B" attached hereto and incorporated into this resolution; and
4. The FY 1998/99 expense budget for the 12th Street Maintenance District is adopted as follows:

<u>Department</u>	
Public Works-Streets	\$4,110
Public Works-Special Districts	1,600
Finance	435
Unscheduled Maintenance	2,000
Contingency	<u>10,000</u>
	\$18,145

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____

5. The FY 1998/99 revenue budget for the 12th Street Maintenance District is adopted as follows:

227-310-3131-3657

\$4,862

ATTEST:

MAYOR

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____

EXHIBIT A

**12TH STREET MAINTENANCE DISTRICT
FY 1998/99 BUDGET**

Contract Maintenance	\$2,410
Contract Administration & Inspection	1,200
Utilities	500
Unscheduled Maintenance	2,000
Finance Administration	356
County Billing Fee	79
Special Districts Administration	1,600
Contingency	<u>10,000</u>
Subtotal	\$18,145
Less Projected Fund Balance	<u>- 13,283</u>
Total Assessed to Property Owners	\$4,862

CITY OF SACRAMENTO
 12TH STREET MAINTENANCE DISTRICT
 PARCEL FEE SCHEDULE
 FY 1998/99

ASSMT #	PARCEL #			FRONT FOOTAGE	TOTAL FEE TO PARCEL
1	002-0075-	011	-0000	80	\$117.90
2	002-0075-	024	-0000	80	117.90
3	002-0075-	014	-0000	40	59.00
4	002-0075-	015	-0000	40	59.00
5	002-0075-	016	-0000	80	117.90
6	002-0082-	002	-0000	80	117.90
7	002-0082-	001	-0000	80	117.90
8	002-0082-	016	-0000	27	39.80
9	002-0082-	024	-0000	11	16.20
10	not used			0	0.00
11	002-0115-	011	-0000	80	117.90
12	002-0115-	012	-0000	80	117.90
13	002-0115-	013	-0000	160	235.90
14	002-0116-	008	-0000	100	147.40
15	002-0116-	058	-0000	80	117.90
16	002-0116-	011	-0000	80	117.90
17	not used			0	0.00
18	not used			0	0.00
19	not used			0	0.00
20	002-0122-	001	-0000	90	132.70
21	002-0122-	002	-0000	70	103.20
22	002-0122-	025	-0000	40	59.00
23	002-0122-	024	-0000	120	176.90
24	002-0157-	007	-0000	120	176.90
25	002-0157-	008	-0000	40	59.00
26	002-0157-	010	-0000	160	235.90
27	002-0156-	011	-0000	80	117.90
28	002-0156-	012	-0000	80	117.90
29	002-0156-	013	-0000	80	117.90
30	002-0156-	014	-0000	80	117.90
31	002-0161-	001	-0000	160	235.90

CITY OF SACRAMENTO
 12TH STREET MAINTENANCE DISTRICT
 PARCEL FEE SCHEDULE
 FY 1998/99

ASSMT #	PARCEL #	FRONT FOOTAGE	TOTAL FEE TO PARCEL
32	002-0161- 020 -0000	80	117.90
33	002-0161- 019 -0000	80	117.90
34	002-0162- 001 -0000	160	235.90
35	002-0162- 020 -0000	160	235.90
36	006-0045- 002 -0000	140	206.40
37	006-0046- 001 -0000	47	69.30
38	006-0046- 007 -0000	93	137.10
39	not used	0	0.00
40	not used	0	0.00
41	not used	0	0.00
42	006-0051- 021 -0000	160	235.90
43	006-0051- 017 -0000	80	117.90
44	006-0051- 016 -0000	80	118.30
45	not used	0	0.00
46	not used	0	0.00
		3,298	\$4,862.00