

**Meeting Date:** July 16, 2013

**Report Type:** Discussion

**Personnel and Public  
Employees Committee  
Report**

915 I Street, 1<sup>st</sup> Floor

[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Title:** Capitol Area Committee

**Location:** Citywide

**Issue:** Establishing criteria for representation and appointment to the Capitol Area Committee

**Recommendation:** Discuss and provide direction

**Contact:** Shirley Concolino, City Clerk, (916) 808-5442, Office of the City Clerk

**Presenter:** Shirley Concolino, City Clerk

**Department:** Office of the City Clerk

**Division:** N/A

**Dept ID:** 04001011

**Attachments:**

- 01 Description/Analysis
- 02 Background
- 03 Capitol Area Committee Fact Sheet

Submitted By:

Adobe Signature:

Approved By:

Adobe Signature:

**Shirley Concolino**

Digitally signed by Shirley Concolino  
DN: cn=Shirley Concolino, o=City Clerk, ou=City of  
Sacramento, email=sconcolino@cityofsacramento.org, c=US  
Date: 2013.07.11 09:36:06 -07'00'

## **Attachment 01 – Description/Analysis**

**Issue:** Establishing criteria for representation and appointment to the Capitol Area Committee.

**Policy Considerations:** Determining appropriate criteria for the City of Sacramento appointment to this Committee.

**Economic Impacts:** None

**Environmental Considerations:** None

**Sustainability:** None

**Commission/Committee Action:** None

**Rationale for Recommendation:** N/A

**Financial Considerations:** None

**Emerging Small Business Development (ESBD):** None

## Attachment 02 – Background

This item came before this Committee on April 18 and June 18 in an effort to update the City of Sacramento's appointment to the Capitol Area Committee. Mr. Chinn was appointed in 1998 for a four year term which expired in 2002 but continues to serve in this capacity. The City is long overdue in providing nominations to the Governor for appointment to this Committee.

At the meeting of June 18, staff was directed to return with recommended criteria for use in selecting an applicant. We consulted with the Sacramento County Clerk's Office regarding the appointment criteria they were using when making nominations to this committee and discovered that they have nothing writing nor were they able to explain their appointment process for this committee. Based upon the discussion on June 18, and to be consistent with the City of Sacramento's current Board and Commission appointment criteria, I recommend the following for consideration:

1. Nominee must live, work, or demonstrate some known/viable interest in, the area known as the Capitol Area.
2. Nominee must demonstrate knowledge and/or experience in community planning, community development, or urban development.
3. Nominee is required to be a City of Sacramento resident and may include a member of the Sacramento City Council as opined by City Attorney James Sanchez.

The process for appointment would follow the City of Sacramento regular appointment process as outlined in the City Charter and is consistent with current practices

## Attachment 03 – Capitol Area Committee Fact Sheet

# CAPITOL AREA COMMITTEE

### **AUTHORITY:**

The Capitol Area Committee was formed in 1977 to advise the director of the Department of General Services (DGS) about issues affecting the Capitol Area Plan per Government Code (GC) sections 8164.1–8164.3. In September 2010, Assembly Bill 2130 (Huber) (Chapter [Ch.] 670, Statutes [Stats.] of 2010) was signed, amending GC section 8164 and establishing a sunset date of January 1, 2013, for the Capitol Area Committee, subject to review by the Joint Sunset Review Committee (JSRC). After review to determine if the Capitol Area Committee should be terminated, continued, or its functions revised or consolidated, the JSRC concluded the committee provides an important forum for the exchange of ideas between the public and the DGS, and recommended placing a 15 year sunset date on the committee, scheduling its next review in January 2028. The JSRC also recommended the committee develop and maintain a website, and that the statutory quarterly meeting requirement be replaced with an annual meeting requirement. Assembly Bill 2445 (Dickinson) (Ch. 547, Stats. of 2012), which included the JSRC's recommendations including a January 2028 sunset date for the committee, was ultimately amended to reflect a January 1, 2018, sunset date and was signed in September 2012.

### **MEMBERSHIP:**

The Committee consists of nine members appointed as follows:

- A. Four members are appointed by the governor, of which at least one is appointed from a list of three candidates submitted by the city of Sacramento, and at least one is appointed from a list of three candidates submitted by the county of Sacramento (four-year terms).
- B. Two members are appointed by the Speaker of the Assembly (one of whom may be a member of the Assembly), and two members are appointed by the Senate Rules Committee (one of whom may be a member of the Senate) (four-year terms).
- C. One member is appointed by the director of the DGS (term is at the pleasure of the director).

The chairperson is elected by the committee members.

### **MEETINGS:**

Meetings are open to the public and are held on an annual basis, upon the call of the chairperson, or upon the written request of any three members. Meetings are normally held at the Capitol Area Development Authority Headquarters, 1522 14<sup>th</sup> Street, First Floor Boardroom, Sacramento, California. Members are always notified of meeting changes and cancellations.

### **ORGANIZATIONAL FUNCTIONS AND RESPONSIBILITIES:**

The Capitol Area Plan was established for the orderly development of the state's facilities in the metropolitan area of Sacramento. It serves as the master plan for development of state-owned land within the Capitol Area. The DGS is assigned responsibility for carrying out development within the Plan Area in accordance with the Capitol Area Plan.

It is the purpose of the committee to independently review DGS' reports to the Legislature and to counsel and advise the DGS in the carrying out of its responsibilities related to the Capitol Area Plan. The committee may submit separate comments on DGS' reports on the Capitol Area Plan to the Legislature. The committee involves a broad cross-section of interested citizens in the form of an advisory body. The advisory body serves without compensation.

### **CONTACT INFORMATION:**

Within the DGS, the main point of contact for the committee is the Real Estate Services Division, Asset Management Branch.

Staff contact is Liz Ames, Regional Portfolio Manager, DGS, 707 Third Street, Sixth Floor, West Sacramento, CA 95605. Her contact numbers are (916) 376-1831 or fax (916) 376-1833.