



5.5A-3

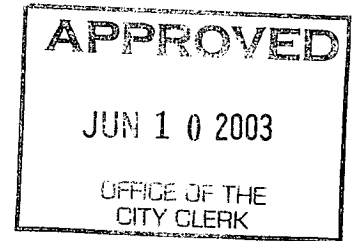
NEIGHBORHOOD SERVICES
DEPARTMENT

CITY OF SACRAMENTO
CALIFORNIA

1231 T STREET, SUITE 400
SACRAMENTO, CA
95814

May 16, 2003

City Council
Sacramento, California



SUBJECT: PROPOSED FEE INCREASE FOR CODE ENFORCEMENT

LOCATION: Citywide

RECOMMENDATION:

It is recommended that the City Council:

1. Receive testimony on a proposal for revised fees for Code Enforcement activities as recommended in Attachment A; and,
2. Adopt the attached resolution to revise the Code Enforcement Fees in the Neighborhood Services Department.

CONTACT PERSON: Max Fernandez, Area Director – 264-7940

FOR COUNCIL MEETING OF: June 10, 2003

SUMMARY:

A fee increase is proposed for the Neighborhood Services Department, Code Enforcement Division. The proposed fee increase is based on a compounded consumer price index (CPI) since 2000 and is shown on Attachment A. The proposed fees would be effective July 2003. Additional revenue generated from the proposed fee increase is expected to be \$60,000 annually for the General Fund.

BACKGROUND:

The City's Code Enforcement Division consists of the Neighborhood Code Enforcement Section, Housing and Dangerous Buildings Section, and the Code Action Team. Property owners are charged for the direct cost of services and additional fees where applicable. In 1999, a fee study was conducted by DMG Maximus to study the cost of

providing Code Enforcement services and to evaluate cost recovery for fee related activities. A detailed staff time analysis was completed that provided cost by activity, hourly rates and recovery rates. Based on this study, Code Enforcement fees were last increased in July 2000. The proposed fees in Attachment A are based on a compounded CPI and will improve the cost recovery for the majority of services provided. Attachment A shows the City's current level of fees charged and the proposed fees.

The categories of fees proposed for increase include:

- Notice and Order
- Vehicle abatement – off street
- Filing of Terminations
- Graffiti Abatement
- Appeal processing
- Tenant relocation
- Housing Permit Processing Fee

It should be noted that Code Enforcement is not a full cost recovery operation. The goals are compliance and prevention without requiring lengthy legal procedures and incurring multiple fees. Code Enforcement will continue to rely on General Fund support in order to fulfill the mission of promoting and maintaining a safe and desirable living and working environment for the Sacramento community.

FINANCIAL CONSIDERATIONS:

Code Enforcement fees have not been increased since June 2000. It is recommended that the fees be increased by a compounded consumer price index (CPI). The proposed fee increase will offset the increased operating costs of the City's Code Enforcement function and will generate an estimated \$60,000 annually in the City's General Fund.

ENVIRONMENTAL CONSIDERATIONS:

None.

POLICY CONSIDERATIONS:

Code enforcement activities directly support the City's goal to enhance and preserve the neighborhoods.

E/SBD CONSIDERATIONS:

Not applicable.

Respectfully submitted,


Max B. Fernandez
Area Director

RECOMMENDATION APPROVED:

A handwritten signature in black ink, appearing to read 'R. P. Thomas' with a stylized flourish at the end.

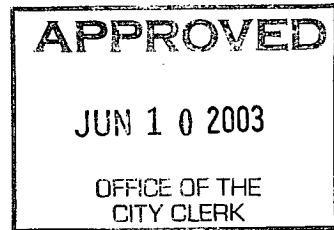
ROBERT P. THOMAS
City Manager

TABLE OF CONTENTS

Attachment A -- Proposed Fees	p. 4
Resolution	p. 5

ATTACHMENT A

City of Sacramento - Neighborhood Services Department				
Code Enforcement Division				
Fees Effective July 2003 based on compounded CPI				
	Description	Current Fees/Charges	PROPOSED Fees/Charges	City Code Authority
NEIGHBORHOOD CODE ENFORCEMENT				
1	Notice & Order to Abate Public Nuisance (Nuisance Code)	\$540	\$625	Title 8
2	Vehicle abatement - off street	\$325	\$375	Title 8
3	Notice & Order Appeal Processing Fee for any notice issued by the Code Enforcement Div.	\$170	\$195	Title 8
4	Termination of Declarations filed as per Health and Safety Code with County Recorder's Office	\$75	\$85	Title 8
5	Graffiti Abatement	\$180	\$210	Title 8
6	Administrative Fee for all Code Enforcement abatements	20% on all abatement costs	20% on all abatement costs	Title 1, 8
7	Audio Cassette Duplication (per hearing)	\$25	\$25	Title 1, 8
8	Non-certified Document Copies (per page)	\$0.25	\$0.25	Title 1, 8
9	Certified Document Copies (required by court) per page	\$1	\$1	Title 1, 8
HOUSING AND DANGEROUS BUILDINGS				
10	Notice & Order to Repair, Rehabilitate or Demolish (incl. Environmental Health Program), 1-2 units	\$540	\$625	Title 8
11	Notice & Order to Repair, Rehabilitate or Demolish (incl. Environmental Health Program), 3 or more units	\$590	\$680	Title 8
12	each additional unit over 3	\$30	\$35	
13	Notice & Order Appeal Processing Fee for any notice issued by the Code Enforcement Div. (including but not limited to public nuisance, substandard/dangerous building, and environmental health program)	\$170	\$195	Title 8
14	Termination of Declarations filed as per Health and Safety Code with County Recorder's Office	\$75	\$85	Title 8
15	Tenant Relocation per unit (administrative cost)	\$290	\$335	Title 8
16	Housing Permit Processing Fee (permit surcharge)	\$78	\$90	
17	Administrative Fee for all housing and dangerous building inspection abatements	20% on all abatement costs	20% on all abatement costs	Title 1, 8
18	Audio Cassette Duplication (per hearing)	\$25	\$25	Title 1, 8
19	Non-certified Document Copies (per page)	\$0.25	\$0.25	Title 1, 8
20	Certified Document Copies (required by court) per page	\$1	\$1	Title 1, 8



RESOLUTION NO. 2003-377

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION AMENDING THE CITY OF SACRAMENTO FEE AND CHARGE REPORT TO REVISE FEES FOR CODE ENFORCEMENT RELATED SERVICES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. The City of Sacramento Fee and Charge Report is amended to include the revised fees as identified in Attachment A.
2. Based on the information presented to it and upon information in the public record, and in compliance with the Public Resources Code Section 21080(b)(8), the City Council finds:
 - a) The revised fees are for the purpose of meeting operating expenses; including employee wage rates and fringe benefits;
 - b) The revised fees are for the purpose of purchasing or leasing supplies, equipment and material.
 - c) The revised fees are for the purpose of meeting financial reserved needs and requirements.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____