



**REPORT TO
Utilities Rate Advisory Commission
City of Sacramento**

**1395 35th Ave. Sacramento, CA 95822
www.cityofsacramento.org/utilities**

**Discussion Calendar
11-28-2012**

**Honorable Chair and Members of
Utilities Rate Advisory Commission**

Title: Approval of Minutes for September 26, 2012

Location/Council District: (Citywide)

Recommendation: Approve Commission minutes for September 26, 2012 meeting

Contact: Patrick Sanger, Sr. Staff Assistant, (916) 808-1726, Department of Utilities.

Presenters: N/A

Department: Department of Utilities

Division: Office of the Director

Organization No: 14001411

Description/Analysis

Issue: Minutes from September 26, 2012

Rational for Recommendation: Approval of commission minutes from September 26, 2012

Financial Considerations: N/A

Respectfully Submitted by: /s/ Patrick Sanger
Patrick Sanger
Senior Staff Assistant



Minutes City of Sacramento Utilities Rate Advisory Commission

COMMISSION MEMBERS:

Steven Archibald	Douglas Brown, Chair	Carolyn Veal-Hunter
Scott Brown	Karen McBride, Vice Chair	
	Kevin Schubert	

CITY STAFF:

Erin Treadwell
Community Outreach & Media Manager
Department of General Services – Solid Waste & Recycling Division
916-808-4934 etreadwell@cityofsacramento.org

New City Hall
915 I Street, 1st Floor, Council Chamber

September 26, 2012 – 5:30 P.M.

The Utility Rate Advisory Commission is a commission of the City Council with review and recommendation authority. Its purpose is to review utility service rate proposals, develop recommendations on relevant issues regarding the setting of rates, hold rate hearings, and act as a liaison to the community to encourage understanding and participation.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located at the back of the room and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review on the City's website and include all attachments and exhibits. Hard copies are available from the Utilities Department (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit http://sacramento.granicus.com/ViewPublisher.php?view_id=31

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Utilities Department at (916) 808-8260 at least 48 hours prior to the meeting.

MINUTES

September 26, 2012

*New City Hall
915 I Street – 1st Floor, Council Chamber*

All items listed are heard and acted upon by the Utilities Rate Advisory Commission unless otherwise noted.

Called to Order – 5:34 p.m.

Roll Call - Present: Douglas Brown, Steven Archibald, Karen McBride, Scott Brown, Carolyn Veal-Hunter (left early)

Absent: Kevin Schubert

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

1. **Approval of Minutes for May 23, 2012.**

Location: (Citywide)

Recommendation: Approve Committee minutes for May 23, 2012.

Contact: Stephanie Sandoval, Typist Clerk II, (916) 808-4019, Department of Utilities.

Summary: Motion to approve the minutes by Steven Archibald, second by Scott Brown. All present in favor, none opposed.

Action: Minutes approved.

Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

2. **2013 URAC Meeting Calendar.**

Location: (Citywide)

Recommendation: Review options and adopt 2013 meeting schedule.

Contact: Erin Treadwell, Community Outreach and Media Manager, (916) 808-4934, Department of General Services, Solid Waste and Recycling Division.

Summary: Motion made to adopt 2013 Fourth Wednesday meeting dates with the exception of November 27th & December 25th to be replaced with Second Wednesday meeting dates of November 13th & December 11th by Steven Archibald, second by Scott Brown. All in favor, none opposed.

Action: Motion made to adopt 2013 meeting dates passed.

3. Rate Increase Revenue Accountability Plan Update.

Location: (Citywide)

Recommendation: Receive and file.

Contact: Dave Brent, Director, (916) 808-1420, Department of Utilities; Bill Busath, Interim Manager, Engineering Services Division, (916) 808-1434, Department of Utilities.

Summary: Oral staff presentation updating commission on Accountability Plan, including: utility financing, public outreach, utilities rate assistance program, and Capital Improvement Program (CIP) guide.

Action: Receive and File.

Public Comments- Matters Not on the Agenda

4. No Public Comments

Commission Ideas, Questions and Announcements

5. Future new commissioner Chris Butcher introduced.

Adjournment: 6:44 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the (Meeting Date) meeting as approved by the Utilities Rate Advisory Commission.

Patrick Sanger
Commission Secretary