

APPROVED
BY THE CITY COUNCIL

MAY 18 1999

OFFICE OF THE
CITY CLERK



1.11

DEPARTMENT OF
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

May 18, 1999

PS:Admin:99029:RBH:DK:bd

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SACRAMENTO, CA
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City Council
Sacramento, California

Bid #1799

Honorable Members in Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1799, TOWING AND ROADSIDE SERVICES FOR LIGHT, MEDIUM AND HEAVY VEHICLES, IN A TOTAL AMOUNT OF \$140,000.00

LOCATION AND COUNCIL DISTRICT: City-wide

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No. 1799 for Towing and Roadside Services for Light, Medium and Heavy Vehicles. Award is recommended to the following contractor: Terry Arnold's Towing, 1429 Auburn Blvd., Sacramento, CA 95815, in a total amount not to exceed \$140,000.00 per contract year.

CONTACT PERSONS: Dennis Kerhulas, Senior Buyer, 433-6242
Robert E. Summersett, Fleet Management Superintendent, 433-6309

FOR COUNCIL MEETING OF: May 18, 1999

SUMMARY:

Attached is a tabulation of sealed proposals for furnishing services in accordance with the specifications used in the bidding process, and recommendation for award of Bid No. 1799 for Towing and Roadside Services for Light, Medium and Heavy Vehicles to be used by the Maintenance Services Division of the Public Works Department.

BACKGROUND:

This contract will be used by the Maintenance Services Division of the Public Works Department. It is for towing and roadside services as required during the contract period for various passenger cars, light trucks, dump trucks, fire apparatus, refuse trucks and other equipment owned and/or operated by the City of Sacramento.

Staff recommends that a contract be awarded to Terry Arnold's Towing, 1429 Auburn Blvd., Sacramento, CA, 95815, in a total amount not to exceed \$140,000.00 per year. Theirs was the lowest bid received, in the total amount of \$67,120.00. Because the bid total represents items selected for bid evaluation purposes only, staff recommends that the City Council authorize a contract in a total amount not to exceed \$140,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential four-year contract.

FINANCIAL CONSIDERATION:

Sufficient funds are being budgeted for these services for FY 99/00 by the Maintenance Services Division, Fleet Operations, and will be subject to City Council approval of the FY 99/00 budget.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).


POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

E/SBE CONSIDERATIONS:

Requests for bid (RFB) were sent to eleven (11) contractors, two (2) of which are certified as Small Business Enterprises. Of the three (3) responses received, none was from an E/SBE firm.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

1 Attachment

**BID TABULATION SHEET FOR BID NO. 1799
TOWING AND ROADSIDE SERVICES FOR
LIGHT, MEDIUM AND HEAVY VEHICLES**

<u>Bidder</u>	<u>Category I Total, Vehicles Under 11,000 lbs.</u>	<u>Category II Total, Vehicles Over 11,000 lbs.</u>	<u>Total Categories I & II</u>	<u>5% E/SBE Preference</u>	<u>Prompt Payment Discount</u>	<u>Bid Evaluation Total</u>
Terry Arnold's Towing	\$ 61,620.00	\$5,500.00	<u>\$ 67,120.00</u>	None	5% - 30 <\$3356.00>	\$ 63,764.00
ASC Truck Services	\$ 96,825.00	\$7,300.00	\$104,125.00	None	Net - 30	\$104,125.00
College Oak Towing	\$150,325.00	\$8,500.00	\$158,825.00	None	Net - 30	\$158,825.00

Total Award of Contract To: Terry Arnold's Towing
1429 Auburn Blvd.
Sacramento, CA 95815

Total Amount of Contract: \$140,000.00⁽¹⁾

Using Department: Maintenance Services Division,
Public Works Dept.

Original Estimated Cost: \$140,000.00

Due Date: April 21, 1999

Total Bid Amount: \$ 67,120.00

⁽¹⁾ The lowest responsible bid amount of \$67,120.00 represents the total for those items selected for evaluation purposes only. Authorization is requested to enter into a contract in an amount not to exceed \$140,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential 4 year contract.

Total No. of Bids Solicited	No. of E/SBE Bids Solicited	No. of E/SBE Responses	Award to E/SBE Vendor?
11	2	None	No

