



## REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www. CityofSacramento.org

Consent  
October 28, 2008

Honorable Mayor and  
Members of the City Council

**Title:** Contract: Parking Garage Tickets

**Location/Council District:** Downtown/Districts 1 and 3

**Recommendation:** Adopt a **Resolution:** 1) awarding Southland Printing Company, the lowest responsive and responsible bidder, a one-year contract with two one-year options to renew, to purchase parking garage tickets for an anticipated cost of \$72,000 per year; and 2) authorizing the City Manager or the City Manager's designee to execute the contract specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).

**Contact:** Cathy Peterson, Operations General Supervisor, 808-1952

**Presenters:** None

**Department:** Transportation

**Division:** Parking Services

**Organization No:** 15001211

### Description/Analysis

**Issue:** The Department of Transportation, Parking Services Division has an ongoing need for parking garage tickets used in the operation of revenue control equipment in City parking garages.

**Policy Considerations:** The recommendations in this report are in accordance with the provisions of City Code Section 3.56.

### Environmental Considerations:

**California Environmental Quality Act (CEQA):** The current proposal involves the purchase of parking garage tickets. The proposal is not a 'project' in accordance with Section 15378 of the California Environmental Quality Act Guidelines. The proposal does not have a potential for resulting in either direct or indirect physical changes in the environment. Therefore, as determined by



the City's Environmental Services Planning Manager, no environmental review is necessary.

**Sustainability Considerations:** This action supports the City of Sacramento's sustainability goals to improve and optimize transportation infrastructure.

**Other:** None.

**Commission/Committee Action:** N/A

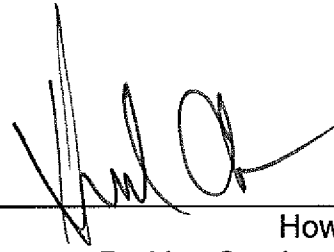
**Rationale for Recommendation:** The Department of Transportation, Parking Services Division has an ongoing need for parking garage tickets used in operation of the Scheidt & Bachmann revenue control equipment in City parking garages. Vendors selected to supply parking garage tickets must be certified by Scheidt & Bachmann.

In August 2008, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B093246001 for parking garage tickets. Four responses were received. The lowest responsive and responsible bidder was determined to be Southland Printing Company. A summary of the bid results is provided in Attachment 1.

**Financial Considerations:** The cost for the purchase of parking garage tickets from Southland Printing Company for the first year is anticipated to be \$72,000. The cost for years two and three will not increase more than 5% per year, with an approximate cumulative cost for the three years of \$227,000. **All costs will be paid by the Parking Enterprise Fund (Fund 6004) and will have no impact on the General Fund (Fund 1001).** First year funds are available in the FY09 Parking Services operating budget and funds for the second and third years will be used as they become available.

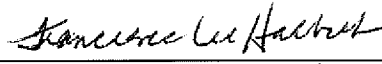
**Emerging Small Business Development (ESBD):** Southland Printing Company is not certified as an emerging/small business firm.

Respectfully Submitted by: \_\_\_\_\_



Howard Chan  
Parking Services Manager

Approved by: \_\_\_\_\_



Jerry Way  
Director of Transportation

Recommendation Approved:



Ray Kerridge  
City Manager

for

**Table of Contents:**

Report	Pg. 1
<b>Attachments</b>	
1 Attachment 1	Pg. 4
2 Resolution	Pg. 5

**Attachment 1**

**BID NO. B093246001 PARKING GARAGE TICKETS SUMMARY SHEET**

<b>Bidder</b>	<b>Southland Printing Co.</b>	<b>Nagels North America</b>	<b>Digital Printing</b>	<b>Partek Solutions</b>
Schedule I	\$ 59,861.92	\$ 64,626.54	\$ 70,354.22	\$ 80,339.69
Schedule II	\$ 1,070.73	\$ 3,382.28	\$ 2,750.00	\$ 3,300.00
Schedule III	\$ 5,884.57	\$ 6,719.21	\$ 6,735.94	\$ 9,577.00
Sub Total	\$ 66,817.22	\$ 74,728.03	\$ 79,840.16	\$ 93,216.69
Sales Tax	\$ 5,178.33	\$ 5,791.42	\$ 6,187.61	\$ 7,224.29
5% E/SBE Preference	None	None	None	None
1% City Limit Preference	None	None	None	None
Early Payment Discount	None	None	None	None
<b>Total Bid Evaluation</b>	<b>\$ 71,995.55<sup>(1)</sup></b>	<b>\$ 80,519.45</b>	<b>\$ 86,027.77</b>	<b>\$ 100,440.98</b>

**Award of Contract To:** Southland Printing Company, Inc. **Using Department:** Transportation

**Total Estimated Annual Contract Amount:** \$72,000 **Total Bid Amount:** \$227,000

**Total Contract Amount with all Extensions (estimate only):** \$227,000

No. of E/SBE Bids Solicited	No. of E/SBE Responses	Award to E/SBE Vendor?
0	0	No

<sup>(1)</sup> The lowest responsible bid amount of \$71,995.55 represents the annual estimate of parking garage tickets for evaluation purposes only. Given an estimated 5% increase per year in goods and services, the anticipated cost in years two and three of this contract would be \$75,595.33 and \$79,375.09, respectively. Authorization is requested to enter into a contract for combined total amount not to exceed \$227,000 of this potential three (3) year contract.

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**CONTRACT: PARKING GARAGE TICKETS**

**BACKGROUND**

- A. The Department of Transportation, Parking Services Division has an ongoing need for parking garage tickets used in operation of the Scheidt & Bachmann revenue control equipment in City parking garages.
- B. In August 2008, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B093246001 for parking garage tickets. Four responses were received. The lowest responsive and responsible bidder was determined to be Southland Printing Company, Incorporated.
- C. Vendors selected to supply parking garage tickets must be certified by Scheidt & Bachmann.
- D. The cost for the purchase of parking garage tickets from Southland Printing Company for the first year is anticipated to be \$72,000. The cost for years two and three will not increase more than 5% per year, with an approximate cumulative cost for the three years of \$227,000. All costs will be paid by the Parking Enterprise Fund (Fund 6004) and will have no impact on the General Fund (Fund 1001). First year funds are available in the FY09 Parking Services operating budget and funds for the second and third years will be used as they become available.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. To award a one-year contract, with two one-year options to renew, for the purchase of parking garage tickets to Southland Printing Company for an anticipated cost of \$72,000 per year.
- Section 2. The City Manager is authorized to execute the contract specified above provided that sufficient funds are available in the budget adopted for the applicable years.