



# Minutes City of Sacramento Civil Service Board

## **BOARD MEMBERS:**

Robert Thompson  
Elise Manders

Leslie Lopez

Everest Robillard  
Thomas Pryor

## **CITY STAFF:**

*Francene Belli, Administrative Assistant  
Tosha Cherry, Program Specialist*

*Information Technology  
913 10<sup>th</sup> Street – Conference Room A*

*February 19, 2008 @1:30 P.M.*

*The Civil Service Board is a board of the City Council with review and approval authority. Its purpose is to provide for classification of city employees, recruitment, examination and appointments; formulate rules and regulations pertaining to examination of applicants and promotion of employees; hear appeals and provide interpretation and administration of ordinances affecting personnel.*

## **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Board you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Board Clerk.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall.*

The order of agenda items are listed for reference and may be taken in any order deemed appropriate by the Board. The Agenda provides a general description and staff recommendations; however, the Board may take action other than what is recommended. The Agenda is available for public review three (3) days prior to the meeting. Hard copies are available from the Human Resources Department, Administration. (25 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Human Resource Department at (916) 808-7356 at least 48 hours prior to the meeting.

# MINUTES

**February 19, 2008**

*Information Technology*  
**913 10<sup>th</sup> Street – Conference Room A**

All items listed are heard and acted upon by the Civil Service Board unless otherwise noted.

## Call to Order – 1:30 p.m.

**Roll Call** - Present: Thompson, Robillard, Lopez  
Absent: Pryor, Manders

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item to be removed for separate consideration.

### **1. Approval of Minutes for January 15, 2008**

**Location:** (Citywide)

**Recommendation:** Approve

**Contact:** Francene Belli, Administrative Assistant, 808-7356, Human Resources Dept.

**Action:** No quorum on this item, tabled to next meeting

### **2. Approval of Minutes for February 5, 2008**

**Location:** (Citywide)

**Recommendation:** Approve

**Contact:** Francene Belli, Administrative Assistant, 808-7356, Human Resources Dept.

**Action:** No quorum on this item, tabled to next meeting

## Staff Reports

Staff reports include oral presentations including those recommending receive and file.

### **3. Proposed Changes to Civil Service Board Rules for Vacation Accrual and Vacation usage**

**Location:** (Citywide)

**Recommendation:** Adopt changes

**Contact:** Marti Flores, Support Services Manager, 808-5507, Human Resource Department

**Action:** Moved by Lopez, Seconded by Robillard to adopt vacation accrual and vacation usage changes. Motion carried with a vote of 3-0.

**4. Election of Chairperson and Vice-Chairperson for 2008**

**Location:** (Citywide)

**Recommendation:** Elect chairperson and vice-chairperson

**Contact:** Francene Belli, Administrative Assistant, 808-7356, Human Resources Dept.

**Action:** Acting Chairman Thompson requested to table this matter for full board attendance. Item tabled to next meeting.

**Public Comments - Matters Not on the Agenda**

5. None

**Commission Comments, Questions and Ideas**

6. None

**Adjournment** – 1:42 p.m.