

**MINUTES OF THE REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SEPTEMBER 3, 1985**

The regular meeting of the City of Sacramento Civil Service Board was called to order by President Gail Mabbutt in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:35 p.m.

MEMBERS PRESENT: Mr. Bill White
 Ms. Catherine Harris
 Mr. Joseph Russell
 Mr. Jonathan Mayhew
 Ms. Gail Mabbutt

MINUTES OF REGULAR MEETING OF AUGUST 20, 1985

A motion was made to approve the minutes of the regular meeting of August 20, 1985.

 Motion: Mr. Mayhew
 Second: Ms. Harris

The motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Ms. Donna Giles informed the Board that a Medical Leave of Absence has been approved for Anthony Crespo. Ms. Giles informed the Board that Item 9 has been withdrawn and asked if Items 6, 7 and 8 could be heard out of order since there were people in the audience for those particular items and 4 and 5 would probably take awhile.

REVISION OF EQUIPMENT MAINTENANCE SUPERVISOR CLASSIFICATION - SECOND READING

Ms. Bronda Silva, Personnel Analyst, addressed this Board on this item. Ms. Silva informed the Board that she had received no further comments from anyone since the last meeting regarding this issue.

A motion was made to approve the revision of the Equipment Maintenance Supervisor Classification for second reading.

 Motion: Mr. White
 Second: Ms. Harris

The motion was approved by unanimous roll call vote.

NEW CLASSIFICATIONS - PLANNING TECHNICIAN I/II: REVISION OF JUNIOR PLANNER CLASSIFICATION - FIRST READING

Bronda Silva, Personnel Analyst, addressed the Board on this issue. Ms. Silva informed the Board that the new classes of Planning Technician I/II will be responsible for handling public inquiries relating to planning operations. The revision to the Junior Planner Classification is to provide a pattern of experience for Planning Technicians to qualify for the higher class.

A motion was made to adopt the new classifications of Planning Technician I/II and to revise the Junior Planner Classification for first reading.

Motion: Mr. Mayhew
Second: Ms. Harris

The motion was approved by unanimous roll call vote.

Ms. Giles informed the Board that this was the start of Bridging Classifications which Personnel was trying to put in effect.

Ms. Mabbutt asked Ms. Giles if she would send a letter to the P. & P.E. Committee informing them of the Bridging Clasification done on these positions.

PROPOSED REVISED CLASS SPECIFICATIONS: FIRE PREVENTION TECHNICIAN TRAINEE AND FIRE PREVENTION TECHNICIAN I

John Worcester, Personnel Services Manager, addressed the Board on this issue. Mr. Worcester informed the Board that the changes are housekeeping in nature. The revisions would allow qualified non-City employees to be able to apply for the Fire Prevention Technician I level.

A motion was made to adopt the revised class specifications of Fire Prevention Trainee and Fire Prevention Technician I.

Motion: Mr. Mayhew
Second: Mr. White

The motion was approved by unanimous roll call vote.

ABOLISHMENT OF ELIGIBLE LIST

Withdrawn

EXTENSIONS OF ELIGIBLE LISTS

Information item only.

EXAMINATIONS ANNOUNCED

Information Item only.

Ms. Mabbutt asked if there had been any special recruitment for women for the Machinist Help examination. Ms. Giles said that she would check on it and get back to the Board.

RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE - HEZEKIA EVANS,
SECURITY GUARD

Sam Jackson, Deputy City Attorney, was present.

Mr. Daniel Boone, Attorney at Law, addressed the Board and informed them that Mr. Evans was present as well as Garland Rosauro, Business Representative for Local 39.

Mr. Jackson addressed the Board giving a review of the Administrative Law Judge's recommended decision and urged the Board to uphold the proposed recommendation of the Judge.

Mr. Boone addressed the Board and voiced his opposition to Mr. Jackson's statements. Mr. Boone urged the Board to reverse the Hearing Officer's decision and restore Mr. Evans to his previous employment.

Exhibit 2, a diagram of the yard, was presented to the Board for explanation.

The Board discussed this matter and asked questions of both attorneys.

The Board asked Mr. Boone to ask Mr. Evans if he had any objection to the Board going into executive session. Mr. Evans had no objection nor did Mr. Jackson.

The Board went into executive session at 3:07 p.m.
The Board reconvened at 3:15 p.m.

A motion was made to continue this matter in order to get the transcripts of the hearing so that Board Members can review the transcripts and exhibits. After the Board has reviewed the transcripts and exhibits a special hearing will be scheduled.

Motion: Ms. Harris
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE IN THE MATTER OF
THE APPEAL OF JOHN MC MAHON

Mr. Sam Jackson, Deputy City Attorney, and Mr. Daniel Boone, Attorney at Law representing Mr. McMahon, addressed the Board on this issue.

Mr. Jackson informed the Board that he was notified that Mr. McMahon is deceased and asked the Board for a 60 day continuance to allow him to obtain a copy of the autopsy.

Mr. Boone addressed the Board and asked them not to grant the 60-day continuance.

He said that he objects to the autopsy report being presented since it is not part of the evidence presented at the hearing.

After considerable discussion the Board moved to continue the hearing for approximately 60 days.

Motion: Mr. Mayhew
Second: Mr. Russell

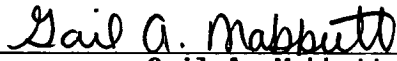
The motion was approved by the following roll call vote:

Ayes: Mr. Mayhew
Mr. Russell
Mr. White

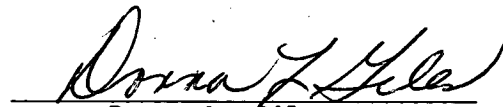
Noes: Ms. Harris
Ms. Mabbutt

Ms. Donna Giles, Director of Personnel, informed the Board that in answer to Ms. Mabbutt's questions regarding Machinist Helper, they did not do a special recruitment for women because there was a good spread of minorities in the City who met the requirements. The exam was for City employees only because of only one vacancy.

There was no further business, President Mabbutt declared the meeting adjourned at 3:51 p.m.



Gail A. Mabbutt
President



Donna L. Giles
Secretary