

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

October 24, 1936.

The Civil Service Board met in special session at the California State Fair Grounds at 1:00 P.M.

PRESENT: Commissioners Stacy, Deise, and President Chenu.
ABSENT : None

TRUCK DRIVER EXAM. #95

The Board met for the purpose of holding this examination, Robert Plumb, Harriet Salt, and Permin Everett assisting. At the conclusion of the written examination, those who were present demonstrated their ability in a Practical Driving Test, and were graded by Messrs. John Kinsman and Leo Lentz. After completing the Practical Driving Test, candidates were then examined by the Board at Personal Interviews, and due to the short period of time required to complete all parts of the examination, the Board recessed at 5:50 P.M. to meet again October 30, 1936 at 8:00 P.M., and also to meet again October 31, 1936, at 1:30 P.M.

R E C E S S

October 30, 1936

The Board convened at 8:00 P.M. in the office of the Board, President Chenu presiding.

PRESENT: Commissioners Stacy, Deise, and President Chenu.
ABSENT : None

The minutes of October 16, 1936 were approved as read.

PREVAILING RATES OF WAGES

Pursuant to the request of the City Council, the Board held a hearing on the prevailing rates of wages for the following workers: Boilermakers, Boilermakers Helpers,

October 30, 1936

Welders, Welders Apprentice, Asphalt Workers, Structural Iron Workers, Riggers, and Reinforcing Iron Workers. The Secretary had received statements of prevailing wages paid these positions, and in addition, Messrs. Harry Sherman, J. E. Fitzgerald, and Truman Thomas were present representing organized labor. At the conclusion of the hearing, it was the consensus of the Board that they recommend the following prevailing rates (per hour): Boilermakers, Field Work \$1.37½; Boilermakers Helpers \$1.10; Welders, Field Work \$1.37½, all for work similar to present Overhead Storage Tank installation, and also to report to the City Council the following prevailing wages (per hour): Asphalt Workers 80¢; Structural Iron Workers and Riggers \$1.50; Reinforcing Iron Workers \$1.25.

ABOLISHMENT OF CLASSIFICATIONS
AND ELIGIBLE REGISTER

Greaser
Junior Engineer
Typist Elig. Reg. #56

After discussion of these classifications, Commissioner Deise moved that they be abolished. Seconded by Commissioner Stacy and unanimous-

ly carried.

After discussing the Typist Eligible Register, Commissioner Deise moved that it be the intention of the Board to abolish same. Seconded by Commissioner Stacy and unanimously carried.

CHANGE OF CLASSIFICATION

Penney, Richard W.

The Board considered a letter from R. E. Mittelstaedt, Superintendent of the Water Department, regarding

Mr. Penney, who has been employed since January 28, 1930 as a Caulker. After discussing Mr. Penney's employment as a Machinist and other duties, Commissioner Stacy moved that his classification be changed to that of Machinist Helper. Seconded by Commissioner Deise and unanimously carried.

October 30, 1936

DEPARTMENTAL REPORTS
APPROVAL OF

The following reports were reviewed
by the Board and approved.

Park Department

Bacchi, Jos. V. - Perm.Appt. Laborer 11/18/36 \$115 Mo. from list.
 Bascherini, N. - Perm.Appt. Gardener 11/1/36 \$115 Mo. from list.
 Blackwell, Francis J. - Perm.Appt. " 11/1/36 \$115 Mo. from list.
 Chamberlain, S. O. - Perm.Appt. Tr. Driver 9/1/36 \$125 Mo. from list.
 Chorley, Wm. G. - Perm.Appt. Gardener 11/1/36 \$115 Mo. from list.
 Culbertson, Robert H. - Perm.Appt. " 11/1/36 \$115 Mo. from list.
 Morebeck, Herbert E. - Perm.Appt. " 11/1/36 \$115 Mo. from list.
 Womble, William E. - Perm.Appt. Laborer 11/1/36 \$115 Mo. from list.

Police Department

Strazzo, Michael J. - Perm.Appt. Pol. Sergt. 10/19/36 \$200 Mo. from list.

Recreation Department

Bogich, M. M. - Perm.Appt. Laborer 12/26/35 \$115 Mo. from list.
 Morrison, Harold L. - Perm.Appt. Gardener 10/10/36 \$115 Mo. from list.
 Olsh, Alexander - Perm.Appt. " 9/17/36 \$115 Mo. from list.
 Wright, Charles - Perm.Appt. " 10/10/36 \$115 Mo. from list.

Waste Removal Department

Brasher, Charles - Temp.Appt. Tr. Driver 10/19/36 \$5.50 Day.
 Jensen, Charles T. - Temp.Appt. " " 10/20/36 \$5.50 Day.
 McKenzie, William - Temp.Appt. " " 10/20/36 \$5.50 Day.
 Priebe, W. F. - Temp.Appt. " " 10/19/36 \$5.50 Day.

Transfers

Tronsen, Alex. - Trans. from Laborer--Camp Sacto., \$5.50 Day to
 Cook--Men's Center, \$115 Mo.

There being no further business, the Board recessed at 11:10 P.M.
 to meet again at 1:30 P.M. on October 31, 1936.

R E C E S S

October 31, 1936.

The Board convened at 1:30 P.M. at the California State Fair
 Grounds.

PRESENT: Commissioners Deise, Stacy, and President Chenu.
 ABSENT : None

TRUCK DRIVER EXAM. #95

At this time the Board continued
 with the Personal Interviews, and

October 31, 1936.

Messrs. Kinsman and Lentz continued with the Practical Driving Test for those who were present and had not completed this examination.

Commissioner Stacy requested to be excused at 6:00 P.M.

There being no further business, the Board adjourned at 6:30 P.M. to meet again at the Call of the Chair.

APPROVED

Chas. Chenu
P r e s i d e n t

H. H. Jaqueth
S e c r e t a r y

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

November 12, 1936

The Civil Service Board met in special session in the office of the Board at 8:00 P.M., President Chenu presiding.

PRESENT: Commissioners Stacy, Deise, and President Chenu.
ABSENT : None

The minutes of the meetings of October 24, October 30, and October 31, 1936 were approved as read.

TROUSDALE, WILLIAM J.

Review of Ex. Papers

Mr. Trousdale appeared before the

Board requesting to review his

papers of the Uniform Fireman Ex-

amination #90 inasmuch as the thirty days for doing so had closed.

After discussion, the Board instructed the Secretary to permit him

to do so.

TRANSFER

Kerr, A. K. Jr.

A letter dated November 6, 1936

from the City Manager requesting

November 12, 1936.

that Mr. Kerr be permitted to transfer from the Waste Removal Department to the Water Department was read, and after discussion, Commissioner Deise moved that same be approved. Seconded by Commissioner Stacy and unanimously carried.

ATTIG, NATHANIEL K.

Collector

A letter dated November 6, 1936 from City Manager Jas. S. Dean requesting the certification of

a Collector was read and considered by the Board. After discussion of comparable lists, Commissioner Stacy moved that the Waste Removal Department appoint a Collector from those certified from the Milk Inspector Eligible Register #94 in conformity to City Manager Dean's request. Seconded by Commissioner Deise and unanimously carried.

PEASE, WYMAN L.

Unif. Fireman Ex. #90
Veteran's Preference

The Secretary presented a letter from C. T. Osburn, Captain, United States Naval Reserve Force. Cap-

tain Osburn stated that under U. S. Civil Service Commission rules, Mr. Pease would be entitled to 5 points preference unless he should qualify for 10 points as set forth in the Civil Service rules.

After discussion, the Secretary was requested to write to the Bureau of Navigation, Navy Department, Washington, D. C. requesting information as to whether or not Mr. Pease would have been returned to civilian life had he failed to be accepted in the Naval Reserve Force, or would he have been returned to the ranks as a Seaman.

TRUCK DRIVER EXAM. #95

At this time Board members opened the Identification Sheets of those who took this examination

and instructed the Secretary to notify those who successfully passed the examination that they may review their papers during the thirty day period, and also to notify those who were unsuccessful.

DEPARTMENTAL REPORTS
APPROVAL OF

The following Departmental Reports were reviewed, and it was the order of the Board that they be approved.

City Attorney

Seeber, Frances - Temp.Appt. 11/12/36 Relief Steno. \$125 Mo.
from list.

City Library

Hagge, Dorothy - Temp.Appt. 10/16/36 Jr. Librarian \$110 Exempt.

Health Department

Rohe, Mary M. - Temp.Appt. 11/9/36 Temp. Nurse \$150 Mo. Exempt.

Park Department

Deutsch, Frank - Perm.Appt. 11/1/36 Gardener \$115 Mo. from list.

Police Department

Miller, Laverna L. - Temp.Appt. 11/5-22/36 Relief Jr. Clerk \$125
Mo. from list.

Patterson, Edgar - Temp.Appt. 11/1-15/36 Relief Cook & Porter
\$120 Mo. from list.

Recreation Department

Broc, Henry - Perm.Appt. 11/7/36 Laborer \$115 Mo. from list.

Greenwood, David - Temp.Appt. 11/1/36 Cook-Trans. Shelter \$110.

Water Department

Hunter, Norman B. - Perm.Appt. 11/1/36 Gardener \$115 Mo. from list.

Lassner, Edwin A. - Perm.Appt. 10/13/36 Laborer, Bldg. \$5.50 Day
from Laborer list.

Leave-of-Absence

Burns, J. S. - Leave without pay from October 16 to 31, 1936.

Daily, John S. - Three months' leave from October 1, 1936.

Remfree, Reginald - Three months' leave from October 22, 1936.

November 12, 1936.

Transfers

Dunphy, James F. - Trans. as Laborer from Waste Removal to Traffic Signs & Signals Department @ \$115 Mo.

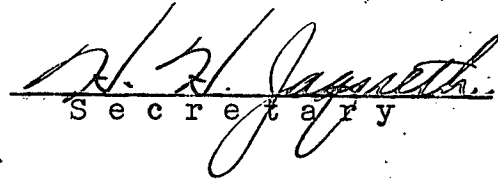
City Manager Jas. S. Dean appeared before the Board and discussed general problems and principles of appointments with the Board members.

There being no further business, the Board adjourned at 11:30 P.M. to meet again at the Call of the Chair.

APPROVED:



 P r e s i d e n t



 S e c r e t a r y

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

November 13, 1936

The Civil Service Board met in special session at 7:15 P.M. at the Sacramento Sr. High School, 34th & Y Streets for the purpose of conducting the examination for Men Junior Clerks.

PRESENT: Commissioner Deise.
ABSENT : Commissioners Stacy and Chenu.

JUNIOR CLERK EXAM. #96

Katherine Mergell, Harriet Salt, and Permin Everett assisted in giving this examination, which started at

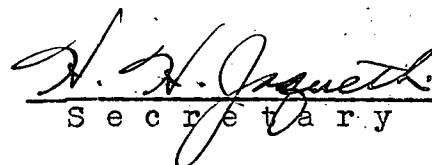
7:30 P.M. and concluded at 10:30 P.M.

There being no further business, the meeting adjourned at 10:40 P.M. to meet again at the Call of the Chair.

APPROVED:



 P r e s i d e n t



 S e c r e t a r y

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING.

November 24, 1936

The Civil Service Board met in special session at the Chamber of Commerce at 7:45 P.M.

PRESENT: Commissioner Deise and President Chenu.
ABSENT : Commissioner Stacy

JANITOR EXAM. #97

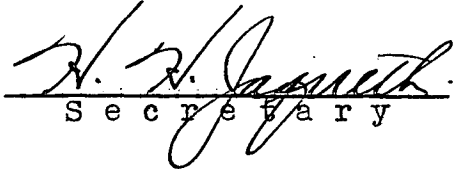
The Board met at the Chamber of Commerce in order to hold this examination for those who had made application.

The examination started at 8:00 P.M. and concluded at 9:45 P.M. Mr. R. Permin Everett assisted.

There being no further business, the Board adjourned at 10:00 P.M. to meet again at the Call of the Chair.

APPROVED:


President


Secretary

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

December 3, 1936.

The Civil Service Board met in special session in the office of the Board at 8:00 P.M., President Chenu presiding.

PRESENT: Commissioners Stacy and Chenu.
ABSENT : Commissioner Deise

Reading of the minutes of previous meetings was ordered dispensed with.

ANDREOTTI, MEL
MOORE, JACK

Mr. Ernest Chappell, Superintendent of the Corporation Yard, was present to consider the classification of

December 3, 1936.

Messrs. Andreotti and Moore. Mr. Chappell stated that Mr. Andreotti had come from the Laborers' list and had been employed at the Corporation Yard for approximately two years.

In discussing Mr. Moore's status, Mr. Chappell stated that Mr. Moore had been employed during the last five years at Camp Sacramento during summer and winter periods, and during the winter of 1935 was injured near Camp. During the period of recuperation he was used at the Corporation Yard as Service Station Attendant, which work he could do while being paid by the City during the period of recovery. Mr. Chappell felt that it was imperative that Mr. Moore be retained inasmuch as he was the only person in the City employ who was familiar with the details of plant operation at the Camp.

At the conclusion of the discussion, Mr. Chappell stated he would ask City Manager Dean to consider requesting the Civil Service Board giving Civil Service status to Mr. Moore.

WADDUMS, D. J.

Mr. Wm. Howe, Attorney for Mr.

Request for Reinstatement

Waddums, was present with Mr. Waddums. Messrs. Wm. J. McQuillan

and J. E. Cronan of the Waste Removal Department were also present.

Mr. Howe cross-examined Mr. Waddums, bringing out the point that

Mr. Waddums was discharged July 20, 1936 after being absent from

duty since April 11, 1936 without leave, being absent from the City

most of that period. Mr. Waddums stated that Dr. Lorenz W. Ruddy

had informed him that he should frequent a high elevation inasmuch

as he seemed to have lung trouble, which, Mr. Waddums stated, was

caused by the dust which he breathed while performing his work.

Messrs. McQuillan and Cronan both stated that they had informed Mr.

Waddums that he should request a leave-of-absence prior to the time

December 3, 1936.

he left work. Mr. McQuillan stated that he had attempted by letter and otherwise to locate Mr. Waddums during his absence. Mr. Waddums admitted that he was in Sacramento during the first part of May, but that it did not occur to him that he should make a request for leave, although he did request a vacation and was informed that it was not due him at that time. Mr. McQuillan stated that he had a letter from a Mr. Johnson stating that Mr. Waddums was employed as a woodcutter near Plymouth during his period of absence. However, Mr. Waddums stated that he had no ~~employment~~ job during that time, and was not employed during his absence from the city. *Inserted at Mr. Chenu's Request 1-11-37*

At the conclusion of the discussion, the Board stated they would advise Mr. Waddums of their decision.

Later in the evening the Board further discussed Mr. Waddums' case and Commissioner Stacy moved that the Civil Service Board recommend to Mr. McQuillan that Mr. Waddums be suspended until December 21, 1936. Seconded by Commissioner Chenu, whereupon it became the order of the Board.

SMITH, CLAUDE J.

Mr. Smith, a former employee in the

Request for Reinstatement

Waste Removal Department, was present

and requested the Board to reinstate

him to his position as a Garbageman in the Waste Removal Department.

The records indicate that Mr. Smith was discharged September 17, 1936

for not appearing for work for thirty days. Mr. McQuillan was present

and explained that for over a year Mr. Smith had been somewhat

negligent in regard to appearing for work, and subsequently was

placed upon the "extra board" inasmuch as he had had a number of years

of service with the City. In working upon the "extra board", Mr.

Smith seemed to be content upon receiving only two or three days

December 3, 1936.

work each month. However, when he failed to appear, and inasmuch as he seemed to continually receive injuries in the line of duty, Mr. McQuillan felt that he should no longer be required to employ Mr. Smith and therefore exercised his rights under Section #182 of the City Charter and discharged him. Mr. Smith stated that he had been ill for some time and visited his mother in Oakland, and requested the Board to reinstate him so that he could continue with City employment.

At the conclusion of the discussion, the Board informed Mr. Smith that they would notify him later as to their decision.

Later in the evening Mr. Smith's case was again considered, and Commissioner Stacy moved that the Civil Service Board recommend to Mr. McQuillan that Mr. Smith be suspended until December 21, 1936. Seconded by Commissioner Chenu, whereupon it became the order of the Board.

HILL, PETER T.

Mr. Hill was present requesting the

Request for Reinstatement

Board to reinstate him as an employee

in the Recreation Department after

having been suspended October 1, 1936 for a period of ninety days until January 1, 1937. Mr. Hill stated that he had been ill prior to October 1, and that he could not carry on his work, and that he had received a letter from Mr. Maloney, Superintendent of the Recreation Department to the effect that he should appear in Mr. Maloney's office prior to October 15, 1936 with a reasonable explanation of his absence. Mr. Hill failed to appear prior to October 15, 1936, and did appear a few days later explaining his condition to Mr. Maloney and Mr. H. H. Jaqueth, Secretary, Civil Service Board. At that time he was informed that he should secure a certificate from his doctor

and also from the City Physician regarding his illness, and appear at the next Civil Service Board meeting. However, Mr. Hill failed to appear until this evening, and presented a statement from Dr. George E. Chappell that he could return to work December 7, 1936.

After discussion, the Board advised Mr. Hill that they would notify him later as to their decision.

Later in the evening the Board discussed Mr. Hill's case, and Commissioner Stacy moved that the Civil Service Board recommend to Mr. Maloney that Mr. Hill be suspended until December 21, 1936. Seconded by Commissioner Chenu, whereupon it became the order of the Board.

MORRISON, RAYMOND R.

Mr. Morrison appeared and requested

Request for Reinstatement the Board to consider his reinstatement as a Laborer in the Engineering Department at the Corporation Yard. He stated that he had been employed at the Gravel Pit and towards the last of his employment was Night Watchman, oiling equipment. He also stated that other employees who were below him on the Laborer's list were still employed.

After discussion, the Board requested the Secretary to secure a complete report from Mr. Blood, Assistant City Engineer, and advise Mr. Morrison that they would inform him later as to their decision.

CAPTAIN-FIRE DEPT. EXAM. #91

A letter from Mr. Mull dated November

Mull, A. M. Jr.

28, 1936, was presented wherein it was

requested that he be provided with a comparative grade schedule indicating how those upon this Eligible Register would be listed in the event they were listed in accordance with the results of the written examination only. After discussion, the Board requested the Secretary to secure such a list for Mr. Mull.

December 3, 1936.

REMFREE, REGINALD

A letter dated November 19, 1936

Request for Perm. Status

from Mr. J. B. Maloney, Superintendent
of the Recreation Department, request-

ing that Mr. Remfree be certified to a permanent position as Recre-

ational Director as of October 1, 1936 was presented to the Board. After review of Mr. Remfree's history record and determination that he held no Civil Service classification at this time, action on the matter was postponed until further discussion with Mr. Maloney.

JR. CLERK EXAM. #96

After review of the results of the

typing test of this examination, it

was the order of the Board that Sec-

tion #1, "Qualifying Typing Test" be changed to a net speed of 20 words per minute instead of using a net speed of 30 words per minute, this being done in order that a sufficient number of names would be secured for a list.

WOODS, GEORGE J.

The Board considered a letter dated

Request Leave-of-absence

November 10, 1936 from Mr. G. J.

Woods requesting that he be granted

a leave-of-absence of ninety days from October 1, 1936. After discussion, it was ordered that the request made by the Water Department dated October 1, 1936, received by the Civil Service Board December 3, 1936, be approved.

FILTER OPERATOR--Promotional
EXAMINATION #98

Upon the request of the Water Department and review of possibilities for employment for the position of Filter

Operator, and after discussion, the Board ordered that a promotional examination be held January 9, 1937 for this position with the following scope:

December 3, 1936.

SCOPE OF EXAMINATION

<u>SUBJECT</u>	<u>WEIGHT</u>	<u>PASSING GRADE</u>
1. Practical test to determine applicant's ability to perform the duties outlined above.	7	70%
2. Oral interview to determine applicant's fitness and qualifications.	3	70%
3. Seniority Credit -- Each full year of the first 5 years serv. - 3 Each full year of the next 5 years serv. - 2 Each full subsequent year - - - - - 1 One-tenth of the sum of such credit shall be added to the average of the other subjects taken as a whole.		

MACHINIST HELPER EX. #99
PROMOTIONAL

Upon the request of the Water Department and review of the possibilities for employment for the

position of Machinist Helper, the Board, after discussion, ordered that a promotional examination be held January 16, 1937 for this position with the following scope:

SCOPE OF EXAMINATION

<u>SUBJECT</u>	<u>WEIGHT</u>	<u>PASSING GRADE</u>
1. Written test to determine applicant's ability to perform duties as outlined above.	5	70%
2. Experience Grade based on investigation.	3	70%
3. Personal fitness based on Personal Interview	2	70%

CARPENTER EXAM. #100

After reviewing temporary appointments which have been made for the position of Carpenter during the

last year and ascertaining that none were available from Eligible Registers, the Board ordered that an examination for this position be held January 26, 1937, with the following scope:

December 3, 1936.

SCOPE OF EXAMINATION

<u>SUBJECT</u>	<u>WEIGHT</u>	<u>PASSING GRADE</u>
1. Written examination to determine applicant's knowledge of the duties outlined above.	7	70%
2. General qualifications, and experience as determined by interview.	3	70%

DEPARTMENTAL REPORTS
APPROVAL OF

After review of the following reports received from departments, it was the order of the

Board that they be approved.

City Library

Bishop, Flora - Perm.Appt. 11/15/36 Library Clerk \$75 Mo. from list.

Department of Accounts

Koepke, Roberta M. - Temp.Appt. 11/12/36 Bookkeeping Mach. Opr. \$100 Mo.

Engineering Department

Beard, Clyde - Temp.Appt. 11/4/36 Sta. Fireman \$120 Mo.
 Boland, Harry - Reinst. from Lay-off 11/30/36 Laborer \$5.00 Day
 Broc, Henry - Reinst. from Lay-off 11/30/36 Laborer \$5.00 Day
 Cowsill, J. A. - Temp.Appt. 11/9/36 Bricklayer \$1.50 Hour
 Gostovich, Egnas - Perm.Appt. 11/4/36 Laborer \$115 Mo. from list.
 Gould, H. - Temp.Appt. 11/17/36 Street Inspector \$7.00 Day
 Mainville, Roy - Perm.Appt. 10/16/36 Power Driven Equip. Opr. \$200.
 Mo. from list.
 Mosier, L. P. - Temp.Appt. 11/6/36 Hod-carrier \$1.00 Hour
 Peitsch, Herman - Temp.Appt. 11/5/36 Carpenter \$8.80 Day
 Shipp, Lloyd - Reinst. from Lay-off 11/30/36 Laborer \$5.00 Day

Health Department

Johnson, Christian - Temp.Appt. 11/5/36 Temp. Asst. Plumber Insp.
 \$160 Mo.
 Runyon, L. A. - Temp.Appt. 11/24, 25, 26/36 Asst. Relief Sur-
 geon \$125 Mo.
 Sarkesian, Milton - Temp.Appt. 11/22, 23, 26/36 Asst. Relief Sur-
 geon \$125 Mo.

Police Department

Donaldson, Mrs. L. - Temp.Appt. 11/26-30/36 Cook \$90. Month
 Patterson, Edgar - Reinst. from Lay-off 11/17-12/5/36 Cook and
 Porter \$120 Mo.
 Rooney, J. E. - Perm.Appt. 11/15/36 Patrolman \$170 Mo. from list.

December 3, 1936.

Recreation Department

Dosdorian, Margaret - Perm.Appt. 11/12/36 Jr. Clerk \$90. Mo. from list.

Traffic Signs & Signals

Herrera, Joseph - Reinst. from Lay-off 11/17/36 Laborer \$115 Mo.

Waste Removal Department

- Attig, Nathaniel K. - Prob.Appt. Collector 11/16/36 \$140 Mo. from Dairy Inspector List.
- Brown, Herbert W. - Perm.Appt. Laborer 11/21/36 \$115 Mo. from list.
- Cunningham, Elmer M. - Perm.Appt. Truck Driver 11/12/36 \$125 Mo. from list.
- Dunlap, George - Temp.Appt. Truck Driver 11/18/36 \$5.50 Day
- Fraga, Frank - Perm.Appt. Laborer 11/21/36 \$115 Mo. from list.
- Haley, Gerald V. - Temp.Appt. Truck Driver 11/17/36 \$5.50 Day
- Jacinto, Paul - Temp.Appt. Truck Driver 11/17/36 \$5.50 Day
- Lutzy, Joseph - Perm.Appt. Laborer 11/25/36 \$115 Mo. from list.
- Nelson, H. B. - Temp.Appt. Truck Driver 11/30/36 \$5.50 Day
- Orr, William - Temp.Appt. Garbageman 11/17/36 \$4.61 Day from list.
- Pompa, Joseph - Temp.Appt. Truck Driver 12/1/36 \$5.50 Day
- Richmond, N. K. - Temp.Appt. Truck Driver 12/1/36 \$5.50 Day
- Vinson, F. F. - Temp.Appt. Truck Driver 11/19/36 \$5.50 Day

Water Department

Russell, Alexander - Temp.Appt. Asst. Engr. 10/16/36 \$150 Mo.

Leave-of-Absence

- Woods, George J. - 90 Day Leave, 10/1/36 to 1/1/37.
- McGuire, Andrew - Leave from August 28, 1936 to December 4, 1936.

Transfer

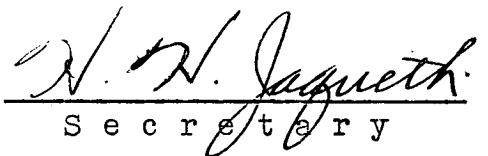
Kerr, A. K. Jr. - Trans. as Collector from Garbage Dept. to Water Dept. 11/16/36 \$140 Mo.

There being no further business, the Board adjourned at 12:15 P. M. to meet again at the Call of the Chair.

APPROVED:



P r e s i d e n t



S e c r e t a r y

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING

December 17, 1936

The Civil Service Board met in regular session in the office of the Board at 7:45 P.M., President Chenu presiding.

PRESENT: Commissioners Deise, Stacy, and President Chenu.
ABSENT : None.

At this time the Board reviewed the minutes of the regular meeting held April 16, 1936 and all special meetings subsequent thereto, and approved same.

MORRISON, RAYMOND R.

Req. for Reinstatement

Inasmuch as the Board had not disposed of Mr. Morrison's case at the last meeting, it was further consid-

ered at this time. After reviewing the letter from Charles R. Blood, Assistant City Engineer, dated December 15, 1936, and discussing Mr. Morrison's case, the Board instructed the Secretary to notify Mr. Morrison that he was to be placed upon the Lay-off list.

CONCRETE LABORERS

Chisholm, Wm. S.
Larson, Carol O.
Millard, Fred E.

The Board reviewed the status of these three men and after discussing the necessity of a classification

for the position of concrete laborer, the Secretary was instructed to request City Engineer Klaus and Assistant City Engineer Blood to be present at a subsequent meeting to discuss this matter.

ELECTRICAL INSPECTOR
CLASSIFICATION AND
EXAMINATION

A letter dated December 14, 1936 from City Manager Jas. S. Dean requesting an examination for the

position of Electrical Inspector was considered by the Board.

After determination that no classification existed for this posi-

December 17, 1936

tion, Commissioner Stacy moved that a classification of Electrical Inspector be established. Seconded by Commissioner Deise and unanimously carried.

Inasmuch as City Manager Dean requested an examination be held for this position, Commissioner Stacy moved that an examination for Electrical Inspector be held February 4, 1937, with the following scope:

SCOPE OF EXAMINATION

<u>SUBJECT</u>	<u>WEIGHT</u>	<u>PASSING GRADE</u>
1. Written test covering applicant's general knowledge of terms, methods, principles, code regulations and procedure of position.	4	70%
2. Practical test and problems.	3	70%
3. Oral Interview to determine applicant's personal fitness.	3	70%

The motion was seconded by Commissioner Deise and unanimously carried.

SMITH, CLAUDE J.
WADDUMS, D. J.

The Secretary had advised Messrs. Smith and Waddums of the Board's decision made December 3, 1936,

whereupon these former employees requested City Attorney Bradford, through Mr. McQuillan, Superintendent of the Waste Removal Department, to make a decision regarding their case. Mr. Bradford in a memo to City Manager Jas. S. Dean dated December 9, 1936 pertaining to this matter states that:

"The Civil Service Board has no jurisdiction whatever in this matter. The Civil Service Board, as the courts have frequently held, has no other authority than that given by the charter. Our charter gives the Civil Service no power or authority to receive or consider requests for reinstatement in city service. In the char-

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ter of some cities, the Civil Service Board is authorized and empowered to pass upon discharges and either uphold or reverse the department head in his action."

"Our charter prescribes an entirely different scheme. Section 179 gives the appointing power (except in the police and fire departments) the authority to discharge. After such discharge, however, the employee may, under and by virtue of Section 50 of the Charter, demand a trial. This trial shall be before the City Council. It will be noted that Section 180 of the Charter gives the members of the police and fire department the right to a trial prior to discharge. The right of trial in all instances is the same except that members of the police and fire department are tried before discharge and members of all other departments are tried after discharge; the judgment in the latter case would be reinstatement if it was found that the appointing authority was wrong in his action."

PEASE, WYMAN L

Veteran's Credit
Unif. Fireman Ex. #90

After reviewing letters from the
12th Naval District, San Francisco
dated November 6, 1936, and from

the Bureau of Navigation, Navy Department, Washington, D. C., dated December 11, 1936, and also photostatic copies of Mr. Pease's discharge, Commissioner Deise moved that Veteran's Credit be given Mr. Pease on the Uniform Fireman Eligible List #90. The motion was seconded by Commissioner Stacy and unanimously carried.

KIENE, JOSEPH

Classification and
Date of Appointment

After reviewing the past history
of Mr. Kiene's employment with the
City and ascertaining that he was

paid during each month of the year of 1928 and that apparently the 1928 Civil Service list was in error by omitting his name, Commissioner Stacy moved that Mr. Kiene be classified as a Carpenter. Seconded by Commissioner Deise and unanimously carried.

From a search of the pay roll records it was ascertained that Mr. Kiene was first employed by the City of Sacramento on July 26, 1920, and that he had worked for the City since that time without

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missing a full year. Commissioner Stacy moved that Mr. Kiene's date of appointment be established as July 26, 1920. Seconded by Commissioner Deise and unanimously carried.

HUBNER, JOSEPH

Classification

After review of Mr. Hubner's employment history and ascertaining that he had been employed since 1925 as a carpenter in the Engineering Department, Commissioner Stacy moved that he be classified as a Carpenter. Seconded by Commissioner Deise and unanimously carried.

HENDERSON, WALTER

Classification

After review of Mr. Henderson's employment history and ascertaining that his name appeared upon the second 1928 list but not upon the first list and that he had been employed by the City as a carpenter since January, 1928, Commissioner Deise moved that he be classified as a Carpenter. Seconded by Commissioner Stacy and unanimously carried.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and discussion of the following reports received from departments, it was the order of the Board that they be approved.

Engineering Department

Broc, Henry - Temp.Appt. Laborer 12/11/36 \$5.00 Day from list.
Koch, Carl R. - Temp.Appt. Jr. Engr. 12/14/36 \$135. Mo.
Phippen, U. J. - Temp.Appt. Steam Fitter 12/1/36 \$10.50 Day.

Health Department

Johnson, Christian- Temp.Appt. Asst. Plumbing Insp. 12/16/36 to
1/1/37 \$160. Mo.
Runyan, L. A. - Temp.Appt. Part time Relief Asst. Surgeon
12/20-26/36 \$125 Mo.

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Police Department

Donaldson, Mrs. L. - Temp.Appt. Cook 12/1-6/36 \$90 Mo.
 Feil, Otis F. - Prob.Appt. Patrolman 1/1/37 \$170 Mo. from list.
 Hosmann, Theodore R- Prob.Appt. Patrolman 12/22/36 \$170 Mo. " "
 Lyons, James L. Jr.- Prob.Appt. Patrolman 1/1/37 \$170 Mo. " "
 Mills, Leslie C. - Prob.Appt. Patrolman 12/22/36 \$170 Mo. " "
 Nicholas, Francis A- Prob.Appt. Patrolman 1/1/37 \$170 Mo. " "
 Oldham, Thomas W. - Perm.Appt. Jr. Clerk 12/18/36 \$110 Mo. " "
 Patterson, Edgar - Temp.Appt. Relief Porter 12/6/36 \$120 " "
 Pearson, Charles - Temp.Appt. Radio Opr. 12/13/36 \$125 Mo." "
 Sked, W. C. - Perm.Appt. Patrolman 12/2/36 \$170 Mo. " "
 Strazzo, M. J. - Temp.Appt. Sergeant 12/5-16/36 \$220 Mo." "

Waste Removal Department

Coy, Alma B. - Temp.Appt. Laborer 12/2/36 \$115 Mo. from list.

Water Department

Bagley, Joe L. - Perm.Appt. Laborer 12/22/36 \$115 Mo. from list.

Leave-of-Absence

Flanagan, Patrick J- Nine months' leave from 9/16/36 a/c illness.
 Perkins, Mary Jane - Six months' leave from 1/1/37 a/c continuing
 college education.

There being no further business, the Board adjourned at 11:50 P.M. to meet again at the Call of the Chair.

H. H. Juppeth
 Secretary

APPROVED:

Chris - hence
 President