



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
August 23, 2005

Honorable Mayor and
Members of the City Council

Subject: Supplemental Agreement: Computer Programming Services

Location/Council District: Citywide

Recommendation:

Adopt a Resolution authorizing the City Manager to execute the Fifth Amendment to City Agreement 2000-108 with Comsys Services LLC (formally known as Venturi Technology Partners) in an amount not to exceed \$90,000 for computer programming services.

Contact: Sandra Haslin, Information Technology Manager, 808-7990

Presenters: N/A

Department: Information Technology

Division: Administration

Organization No: 1311

Summary:

This report recommends that the City Council adopt the attached resolution awarding a contract, Supplemental Agreement Number 5 to City Agreement 2000-108, to Comsys Services LLC for the continuation of computer programming services through January 2006 in an amount not to exceed \$90,000.

Committee/Commission Action: None.

Background Information:

Comsys Services LLC (formally known as Venturi Technology Partners and Computer Resources Group) provides contract-programming services to assist the Information Technology Department in its Year 2000 Project, specifically with the City's Utility Customer Information System (UCIS). These services were provided under City Agreement No. 2000-108 for an amount not to exceed \$160,000.

Since that time, the City Council has approved Supplemental Agreements No. 1 - 4 in the amount of \$160,000 each for Fiscal Years 2002, 2003, 2004, and 2005.

It is now necessary to continue the outside consultant support services for the UCIS through January 2006. The current not-to-exceed amount for the services provided by Comsys Services LLC to the City is \$800,000. Approval of Supplement Agreement No. 5 in the amount of \$90,000 will bring the new not-to-exceed amount to \$890,000.

The technical services provided by Comsys Services LLC are needed because the Information Technology Department staff who have been maintaining the UCIS system are heavily involved in the project to replace the UCIS system. The UCIS is very complex and other City staff lack the technical skill and knowledge to adequately support the application. Once the UCIS is replaced by the new Customer Information System (CIS) and the system is stable, these services will no longer be required.

Financial Considerations:

The cost of the services under Supplement Agreement No. 5 to City Agreement No. 2000-108 is not to exceed \$90,000. This amount is currently budgeted in the FY06 approved budgets for the Utilities and General Services Departments since the work is in support of their Utility Billing System. The contribution from each utility enterprise fund is as follows:

<u>Department</u>	<u>Fund</u>	<u>Percentage</u>	<u>Amount</u>
Utilities	413 (Water)	21	\$ 18,900
	414 Sewer	21	\$ 18,900
	425 (Storm Drainage)	23	\$ 20,700
	415 (Solid Waste)	35	\$ 31,500
Total:		100	\$ 90,000

Environmental Considerations:

The current project has been determined to be exempt from the requirements of the California Environmental Quality Act (CEQA), under Section 15061(b)(3), which states that CEQA applies only to projects that have the potential for causing a significant effect on the environment. The current project involves the continuation of consulting services to support the UCIS application. Therefore, it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

Policy Considerations:

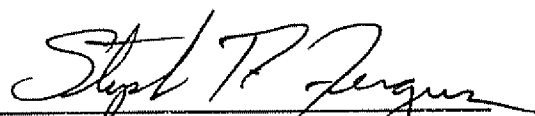
This recommendation is in support of the City's Information Technology Strategic Plan and is specifically related to Goal #3: City employee effectiveness and efficiency are improved as a result of the City of Sacramento's information technology investments. A Key Initiative under this goal relates to the replacement of the Utility Billing System (UCIS).

In addition, the requested action is consistent with existing policy concerning consultant services and Chapter 3.64.020 of the Sacramento City Code.

Emerging Small Business Development (ESBD):

Comsys Services LLC is not a City certified ESBE firm. However, In-the-Chips Consulting, which is the major subcontractor on this project, is certified ESBD.

Respectfully Submitted by: Sandra Haslin, IT Manager

Approved by: 
Stephen R. Ferguson
Chief Information Officer

Recommendation Approved:

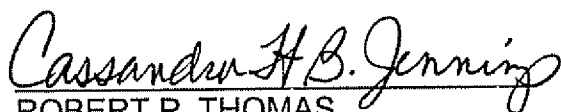

ROBERT P. THOMAS
City Manager

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RESOLUTION NO.

Adopted by the Sacramento City Council

**AUTHORIZING THE CITY MANAGER TO EXECUTE SUPPLEMENTAL AGREEMENT NO. 5
TO CITY AGREEMENT NO. 2000-108 FOR COMPUTER PROGRAMMING SERVICES
WITH COMSYS SERVICES LLC FOR AN AMOUNT NOT TO EXCEED \$90,000**

BACKGROUND

- A. Comsys Services LLC (formally known as Venturi Technology Partners and Computer Resources Group) provides contract-programming services to assist the Information Technology Department in its Year 2000 Project, specifically with the City's Utility Customer Information System (UCIS). These services were provided under City Agreement No. 2000-108 for an amount not to exceed \$160,000.
- B. Since that time, the City Council has approved Supplemental Agreements No. 1 - 4 in the amount of \$160,000 each for Fiscal Years 2002, 2003, 2004, and 2005.
- C. It is now necessary to continue the outside consultant support services for the UCIS through January 2006. The current not-to-exceed amount for the services provided by Comsys Services LLC to the City is \$800,000. Approval of Supplement Agreement No. 5 in the amount of \$90,000 will bring the new not-to-exceed amount to \$890,000.
- D. The technical services provided by Comsys Services LLC are needed because the Information Technology Department staff who have been maintaining the UCIS system are heavily involved in the project to replace the UCIS system. The UCIS is very complex and other City staff lack the technical skill and knowledge to adequately support the application. It is anticipated that once the UCIS is replaced by the new Customer Information System (CIS) there will be less reliance on outside contractors.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. The City Manager is authorized to execute Supplemental Agreement No. 5 to City Agreement No. 2000-108 for Computer Programming Services through January 2006 with Comsys Services LLC for an amount not to exceed \$90,000.