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DEPARTMENT OF
PLANNING AND DEVELOPMENT

CITY OF SACRAMENTO
CALIFORNIA

1231 I STREET
ROOM 200
SACRAMENTO, CA
95814-2998

December 29, 1989

BUILDING INSPECTIONS
916-449-5716

PLANNING
916-449-5604

Budget and Finance Committee
Sacramento, California

Honorable Members in Session:

SUBJECT: Contract Amendment to Consultant Services Agreement
88163 with EIP Associates for Environmental Review
of the Wells Fargo Center (P88-358) in the amount
of \$12,956.

SUMMARY

On December 15, 1988 the City of Sacramento approved Consultant Service Agreement No. 88163 with EIP Associates (EIP) to perform the necessary environmental review for the Wells Fargo Center. The total contractual authority approved was \$102,265. Due to an error in the Fee Schedule and additional tasks requested, this contractual limit must now be increased to \$115,221. All costs will be financed through applicant deposits with no General Fund impact. Staff recommends that Consultant Agreement No. 88163 with EIP be increased by \$12,956 for a total contractual limit of \$115,221. This report is to be considered by the City Council this evening.

BACKGROUND

Consultant Services Agreement No. 88163, which was executed on December 15, 1988, provided environmental review services for the Wells Fargo Center, a William Wilson & Associates project located at 400 Capital Mall. The contract authorized EIP to reconfirm issues and refine the scope; collect data and investigate the project site; prepare the Administrative Draft EIR, Draft EIR, and Final EIR; assist in the public hearing process; and be responsible for ongoing coordination and project management. The original

Consultant Service Agreement, however, omitted the budget for preparing the Final EIR. In addition, the Director of Planning and Development has authorized the consultant to provide extra photomontages and copies of the EIR.

FINANCIAL DATA

The Consultant Services Agreement budgeted \$102,265 to complete an EIR on the Wells Fargo Center. The omitted amount for the Final EIR is \$7,220, which would bring the total of the original scope of work to \$109,485.

At a later stage in the review process, the City requested the consultant to increase the number of photomontages in the EIR. This task added another \$1,650 to the contract budget. In addition, the City requested the consultant to double the number of copies to be printed of the Draft and Final EIR documents and include a separate technical appendix. The cost of additional printing plus a larger-than-anticipated document added \$4,086 to the contract budget.

\$ 7,220	Final EIR
1,650	Extra Photomontages
<u>4,086</u>	Extra Printing
\$ 12,956	Amount of Amendment
<u>\$102,265</u>	Original Agreement
\$115,221	Total

The Environmental Services Division operates its consultant service agreements on an applicant deposit cost recovery basis. No City funds are necessary.

POLICY MATTERS

Contracting for preparation of EIR's through consulting firms is consistent with City policy.

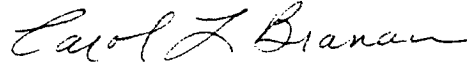
MBE/WBE

This report recommends an amendment to an existing contract. It therefore, does not involve any new contractual services that would be open to MBE/WBE participation.

RECOMMENDATION

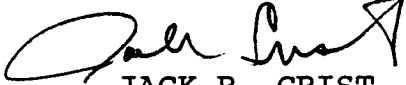
This report is to be considered by the City Council this evening. Staff requests that the Committee recommend that Consultant Services Agreement No. 88163 be amended to increase the contractual spending authority by \$12,956 to a total of \$115,221. The contract costs will be offset by funds deposited by the applicant.

Respectfully submitted



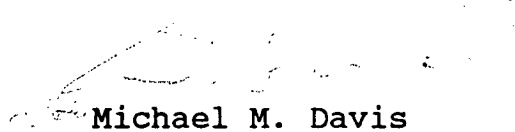
Carol L. Branan
Manager, Environmental Services

RECOMMENDATION APPROVED:



JACK R. CRIST
Deputy City Manager

APPROVED:



Michael M. Davis
Director of Planning and
Development

Contact Person:
Carol Branan 449-2037

All Districts
January 9, 1990

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

A RESOLUTION AUTHORIZING THE AMENDMENT OF
THE WELLS FARGO CENTER CONSULTANT SERVICES
AGREEMENT NO. 88163 WITH EIP ASSOCIATES
IN AN AMOUNT NOT TO EXCEED \$115,221

P88-358

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

The City Manager and City Clerk are hereby authorized to execute on behalf of the City of Sacramento an AMENDMENT to City Agreement ~~88163 with EIP Associates~~ to prepare the Wells Fargo Center EIR for a total contract authority of \$115,221.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____