

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
Regular Meeting

May 21, 1958

The Civil Service Board met in regular session at 5:30 P.M.

PRESENT: Commissioners Deise and Wright

ABSENT : Commissioner Alexander

Minutes of the previous meeting were approved as read.

NEW EXAMINATIONS SCHEDULED

Announcement Notices for the following examinations were approved:

- #539 Cashier
- #540 Handyman
- #541 Patrolman
- #542 Library Clerk

POWER MOWER OPERATOR EX. #534
Eligible Register

Written test scores of Power Mower Operator Examination No.534 held May 5, 1958, were reviewed.

Minimum qualifying score was set at 20 of a possible 60, Personal Interviews were eliminated and the following eligible register established to become effective May 19, 1958:

POWER MOWER OPERATOR ELIGIBLE REGISTER NO.534

#1.	John W. Ellis	102.12%
#2.	Merville E. Felden	92.00
#3.	Andrew E. Johnson	90.87
4.	Robert W. Coy	86.62
#5.	Jack W. Morrison	86.37
#6.	Fentress F. Elrod	81.87
7.	Lester L. Gould	80.87
#8.	Walter D. Hartwig	80.75
9.	Robert H. Pratt	77.50
10.	James B. Stephens	75.25
11.	Robert G. Maciel	74.12
12.	Warren K. Bradley	70.75

(# Indicates applicant received 10 points Veterans' Credit.)

PARKING METER CHECKER EX. #535
Eligible Register

Written test scores of Parking
Meter Checker Examination No. 535
held May 7, 1958, were reviewed.

Minimum qualifying score was set at 390 of a possible 600, Personal Inter-views eliminated and the following eligible register established to become effective after all candidates on Eligible Register No. 493 have been certified to a probationary position:

PARKING METER CHECKER ELIGIBLE REGISTER NO. 535

1.	Lillian M. Rau	84.29%
#2.	Iwanna B. Generals	81.29
3.	Thelma M. Smith	79.68
4.	A. Shirley Patterson	77.14
5.	Janice E. Archimede	76.00
6.	Fannie L. Simpson	75.11
7.	Myrtle F. Lewis	71.00
8.	Helen V. Hunter	70.96

(# Indicates applicant received 10 points Veterans' Credit.)

AUTOMOTIVE SERVICEMAN I EX. #536
Eligible Register

Written test scores of Automotive
Serviceman I Examination No. 536
held May 5, 1958, were reviewed.

Minimum qualifying score was set at 20 of a possible 60, Personal Inter-views eliminated and the following eligible register established to become effective May 19, 1958:

AUTOMOTIVE SERVICEMAN I ELIGIBLE REGISTER NO. 536

#1.	Frank S. Quinn	95.37%
#2.	Gore R. Bruton	89.75
#3.	Elbert N. Anders	89.75
4.	Robert W. Coy	87.62
5.	William R. Gough, Jr.	84.25
6.	Robert L. McConnell	82.00
#7.	Paul J. Salazar	81.87
#8.	Ivan J. Kamenski	81.50
#9.	Walter D. Hartwig	80.75
#10.	Harry S. Inouye	80.75
#11.	Cecil F. Rush	80.37
12.	Hezekiah Hand	77.50
13.	Robert H. Pratt	77.50
14.	Robert G. Maciel	74.12
15.	Ronald C. MacBride	73.00
16.	Amos D. Roy	71.87
17.	David F. Ripley	70.75
18.	Elmer L. Bergen	70.75

(# Indicates applicant received 10 points Veterans' Credit.)

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UTILITY SERVICEMAN HELPER EX.#538
Eligible Register

Written test scores of Utility
 Serviceman Helper Examination
 No. 538 held May 17, 1958 were

reviewed.

Minimum qualifying score was set at 126 of a possible 180, Personal Inter-views eliminated and the following eligible register established, to become effective May 30, 1958:

UTILITY SERVICEMAN HELPER ELIGIBLE REGISTER NO. 538

#1.	John W. Ellis	102.20%
#2.	Floyd A. Epling	97.20
3.	Sanford F. Cate	92.20
#4.	James E. Bosley	91.10
5.	Chester T. Farrell	88.87
6.	Clair R. Baker	86.65
#7.	Silberio L. Martinez	86.10
#8.	Michael F. Stenson	84.44
9.	Robert W. Coy	84.43
10.	Timothy L. Hampton	84.43
#11.	William O. Wilson	83.88
#12.	Robert E. Minkley	83.88
#13.	Harold G. Haselhuhn	82.77
#14.	Francis R. Mayberry	82.77
15.	Burch O. Robbins	82.21
16.	Robert H. Pratt	81.65
17.	George D. Fator	81.65
18.	Harry G. Williams	78.88
19.	Caesar Parada	77.21
20.	William E. Thomas	75.55
21.	Paul J. Gallagher	74.44
22.	Albert P. Errecart	70.55

(# Indicates applicant received 10 points Veterans' Credit.)

CHANGE OF PREVAILING RATES
Cement Mason

In accordance with Union Contract
 between Plasterers and Cement
 Masons of Northern California,

and Associated General Contractors, the hourly rate for the class of Cement Mason was established at \$3.37 per hour, to become effective May 22, 1958.

LETTER OF APPRECIATION
CITY EMPLOYEES' ASSOCIATION

Communication dated May 12,
 1958 from Arnold Z. Gamble,

President of the Sacramento City Employees' Association expressing appreciation

to the Civil Service Board for their recommendation to the City Council for a one-step salary increase, was read and ordered filed.

HARRY E. RITCHIE

Removal from Patrolman
Eligible Register #513

Communication from J. V. Hicks,
Chief of Police dated May 15, 1958

recommending that the name of

Harry E. Ritchie be removed from the Patrolman Eligible Register No. 513 because of a previous criminal record, was considered.

Copy of the record, which involved first degree burglary by Mr. Ritchie in August 1949, was reviewed by the Board members.

Mr. Ritchie's original application stated that he had not been previously arrested, and fingerprinting of Mr. Ritchie at time of examination did not disclose any police record.

Motion made by Mr. Wright that the name of Mr. Harry E. Ritchie be removed from the Patrolman Eligible Register No. 513 because of having falsified his original application. Seconded by Mr. Deise and unanimously carried.

REQUEST TO ESTABLISH MONTHLY SALARY RANGE

Auto Mechanic, Body & Fender
Repairman and Automotive Painter

A request made by fourteen employees in the classifications of Auto Mechanic, Body and Fender

Repairman and Automotive Painter, presently paid on an hourly rate basis equivalent to Union Contract rates that the Civil Service Board establish monthly salary ranges for these three classes in order to compare more favorably with salaries paid by the State of California for similar work, was considered.

Presently hourly rates and requested salary ranges are as follows:

<u>Class</u>	<u>Present Hourly Rate</u>	<u>Requested Monthly Salary</u>
Auto Mechanic	\$2.55 $\frac{1}{2}$ (\$427)	\$436 - 505
Body & Fender Repairman	2.65 $\frac{1}{2}$ (\$444)	\$436 - 505
Automotive Painter	2.65 $\frac{1}{2}$ (\$444)	\$436 - 505

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Employees signing the request were -

Amiel Weber
Charles Kiefer
Leonard Campbell
Don Polson
Lester Regan
Sam Ammons
L. F. Neeley

Jack F. Davis
Kay K. Yamada
Harry N. Hara
G. P. Huelsman
Chas. R. Simons
George L. Cooley
L. M. Teachworth

After discussion, the Secretary was instructed to prepare a survey of wage rates paid in private industry and by other local governmental agencies for these three classes.

CONSTRUCTION WORK
WAGE RATES FOR CITY CONTRACTS

In accordance with recommendation by the Secretary, it was the order of the Board that recommen-

dation be made to the City Council that Resolution No. 613 establishing the general prevailing rate of wages for Construction Work on projects under contract, be superseded by the new schedule of wage rates outlined by the Building and Construction Trades Council of Sacramento-Yolo Counties dated May 1, 1958.

SICK LEAVE REPORTS
March and April 1958

Sick Leave Reports for the months of March and April 1958, showing the number of days used on Sick

Leave and number of days on Special Leave was read and ordered filed.

NAMES REMOVED FROM
ELIGIBLE REGISTER

The following names were ordered removed from the various eligible registers for reasons outlined:

<u>Eligible Register</u>	<u>Name</u>	<u>Reason</u>
Library Page #506	Velma Conway	No reply to certif.
Clerk I #525	Nancy Brown	No reply to certif.
Carpenter #421	Ralph Green	No reply to certif.
Carpenter #421	Virgil B. Anderson	3 certif.-not taken
Parking Lot Attendant #518	Vincent Sepulveda	No reply to certif.
Engineering Aide #482	Leonard Johnson	By request
Engineering Aide #482	Chester C. Brandt	No reply to certif.
Airport Attendant #515	Harry Yaffee	No reply to certif.
Auto Mechanic #428	Robert Wise	No reply to certif.
Auto Mechanic #428	Ernest Brinkerhoff	No reply to certif.
Auto Mechanic #428	Edward Rouse	No reply to certif.

WORK PERMITS FILED

The following work permits approved
by department heads in accordance
with Civil Service Board policy were

filed:

<u>Name</u>	<u>Class</u>	<u>Type of Work</u>	<u>Approved by</u>
John Knight	Power Mower Opr.	Umpiring	Reg. Renfree
Joseph Verdina	Laborer	Umpiring	Reg. Renfree
Wm. Chorley	Park Superintendent	Flower Judging	Reg. Renfree
Norman Wrenn	Truck Driver	Taxi Driver	C. H. Haenggi

(All of above in accordance with Civil Service Board policy, not to exceed 8 hours per week.)

DEPARTMENTAL REPORTS APPROVAL OF

After review and agreement, it was
the order of the Board that the
following Departmental Reports be

approved:

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Barger, Bobby C.	Parking Lot Attendant	Traffic
Douglas, Dossey	Refuse Collector	Waste Removal
Franzella, Castenzio	Custodian I	Hall of Justice
Pearson, Carolyn I	Recreation Leader	Recreation
Gilmont, John A. Jr.	Parking Lot Attendant	Traffic
Radcliff, Donald P.	Clerk II	Fire
Reshke, Thomas	Custodian I	Hall of Justice
Schmidt, Thomas	Custodian I	City Library
Sear, Russell G.	Custodian I	City Library
Spivey, Wilbert	Refuse Truck Driver	Waste Removal
Swift, Kathleen	Recreation Leader	Recreation
Vaughn, Patricia D.	Recreation Leader	Recreation
Wilt, Norabelle	Dance Leader	Recreation
Wright, Donna R.	Recreation Leader	Recreation

Exempt Appointments

Chene, Laurrene	Senior Librarian	City Library
Jones, Marguerite J.	Junior Librarian	City Library
Talbot, Clarence P.	Deputy Director	Civil Defense
Myers, Richie	Foreman I	Street Cleaning

Probationary Appointments

Allen, Larry	Refuse Collector	Waste Removal
Chapman, Kelmer E.	Fireman	Fire
Cole, Ralph	Parking Lot Attendant	Traffic
Coughlin, Jack	Plant Operator I	Water
Daly, John	Bookmender	City Library

Probationary Appointments (Cont'd.)

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Danley, Homer I.	Fireman	Fire
Dawson, Lloyd R.	Fireman	Fire
Del Ponte, Joseph P.	Patrolman	Police
Edwards, Joseph C.	Fireman	Fire
Farncomb, Robert M.	Patrolman	Police
Fuller, Zenobia	Library Page	City Library
Glacken, Woodrow W.	Captain	Fire
Hennessey, Edward T.	Fireman	Fire
Jenkins, Ralph	Refuse Collector	Waste Removal
Kelley, Edward G.	Patrolman	Police
Keskeys, George A.	Engineer	Fire
Kunz, Clarence F.	Fireman	Fire
Lambros, James J.	Fireman	Fire
Linebarger, Luther L.	Patrolman	Police
Lyons, James L. Jr.	Patrolman	Police
Lysaght, John C.	Patrolman	Police
Matranga, Peter F.	Fireman	Fire
McCoy, Marlo	Groundman	Park
McGrath, Robert B.	Engineer	Fire
Negas, Nick Jr.	Clerk II	Police
Nevis, Gerald	Traffic Checker	Traffic
Nielsen, Harry A.	Captain	Fire
O'Hare, Gerald A.	Clerk III	Fire
Petralli, Manuel S.	Captain	Fire
Powell, Harry W.	Engineer	Fire
Rose, Charles W.	Fireman	Fire
Speith, Robert L.	Patrolman	Police
Strong, Mervin M.	Fireman	Fire
Stubbs, Robert K. Jr.	Engineer	Fire
Weed, Thomas	Auto Serviceman II	Corporation Yard
Whalen, John J.	Fireman	Fire
Yoas, Robert L.	Fireman	Fire
Zimmerman, William	Carpenter	Corporation Yard

Limited Term Appointments

Allen, Connie	Clerk I	Assessor
Andrade, Oliver A.	Laborer	Park
Avalos, John R.	Laborer	Recreation
Bento, Antonio M.	Laborer	Park
Bertero, Albert	Parking Lot Attendant	Traffic
Carlos, Antonio	Laborer	Park
Carras, Eugene	Laborer	Recreation
Coughlin, John	Laborer	Park
Denton, Ellery R.	Laborer	Street Cleaning
Felix, Fred	Laborer	Park
Eustis, John	Laborer	Park
Geraty, Eugene T.	Laborer	Park
Gonzalez, Arthur	Laborer	Recreation
Harding, Barbara	Clerk I	Police
Ickes, Jack	Water & Sewer Foreman II	Water
Katt, Herman	Parking Lot Attendant	Traffic
King, Ronald	Laborer	Park

Limited Term Appointments (Cont'd.)

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Martello, Frank G.	Laborer	Park
Mayberry, Robert	Truck Driver	Street Cleaning
Miranda, Jackie	Clerk II	Purchasing
Morales, Albert	Laborer	Recreation
Morin, Paul	Laborer	Recreation
Nieto, Salomon	Laborer	Park
Oliver, William E.	Laborer	Recreation
Perrone, Joseph M.	Laborer	Park
Petrinovich, Michael J.	Laborer	Recreation
Pine, John	Laborer	Park
Prest, Joseph	Laborer	Park
Sani, Aldino	Plumber	Corporation Yard
Simones, Daniel	Laborer	Park
Springer, Dan E.	Laborer	Recreation
Swesey, Carroll	St. Const. Inspector	City Engineer
Vogt, Karl	Truck Driver	Street Cleaning
Willett, Ieland	Engineering Aide	City Engineer
Wilson, William O.	Serviceman Helper	Water

Military Reserve Training

Baker, Robert F.	- Military Reserve Training 2/23/58 ($\frac{1}{2}$ shift)	Fireman
Harper, Lester	- Military Reserve Training 4/19/58, 4/26/58 & 4/27/58	Patrolman
Haley, Ralph J.	- Military Reserve Training 4/22 and 4/23/58	Supt. Bur. Records
Hicks, James V.	- Military Reserve Training 4/23 and 4/24/58	Chief of Police
LaBella, James	- Military Reserve Training 4/7 to 4/22/58	Parking Meter Servm.
McKnight, Eugene E.	- Military Reserve Training 4/19, 4/25 & 4/26/58	Patrolman
Merrill, Edward R.	- Military Reserve Training 4/13/58 ($\frac{1}{2}$ shift - 1 da.)	Fireman
Olwell, Robert	- Military Reserve Training 4/20, 4/26 & 4/27/58	Patrolman
Silva, Joseph W.	- Military Reserve Training 4/26 and 4/27/58	Police Sergeant

Military Service Replacement

Dockery, John - Military Service Replacement 4/1/58 Refuse Collector @ \$300 Month
Waste Removal Dept.

There being no further business, the Board adjourned at 6:30 P.M. to
meet again at the Call of the Chair.

Adner William
Secretary

APPROVED:

Leroy Eduse
President