

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING JULY 20, 1971

The Civil Service Board met in regular session in the Conference Room, 819 Tenth Street, at 1:30 p.m., with President Marion Woods presiding.

Present: Members Alexander, Street, Woods, Yew.
Absent: Member Reynoso.

The minutes of the previous meeting were approved as presented to the Board.

NEW EXAMINATION SCHEDULED:

#1172 Junior Civil Engineer

ELIGIBLE REGISTERS ESTABLISHED:

<u>Exam. No.</u>	<u>Classification</u>	<u>Date of Written Test</u>	<u>Effective Date</u>
#1161	Supervising Traffic Signal Technician	5/6/71	7/ 6/71
#1162	Traffic Signal Technician Fire Alarm Technician	6/5/71	7/13/71
#1168	Patrolman	6/12 & 26/71	7/ 8/71

REQUEST FOR EXTENSION OF LEAVE OF ABSENCE:

Donald E. Corum, Firefighter

Request was made by communication dated July 12, 1971, by Donald E. Corum for a six-month extension of his leave of absence due to medical reasons. After consideration of his request and Dr. Leroy Brown's recommendation for the extension of leave of absence, motion was made by Mr. Street to grant approval of an extension for a period of three months from July 19 through October 18, 1971. The motion was seconded by Mr. Yew, and the vote was unanimous.

REQUEST FOR EXTENSION OF LEAVE OF ABSENCE:

James E. Smith, Identification Technician III

Communication dated July 13, 1971, from James E. Smith, Identification Technician III in the Police Department, requesting further extension of his leave of absence was considered. Police Chief Kinney had approved Mr. Smith's request, and City Physician Leroy Brown had recommended a further extension of leave of absence. Further extension of leave of absence was necessary in order to attempt to place Mr. Smith in a position with lighter duties within the City service due to his heart condition and obesity.

Motion was made by Mr. Street to grant the extension of leave of absence to Mr. Smith for a period of three months from July 28 through October 27, 1971. The motion was seconded by Mr. Yew, and the vote was unanimous.

REQUEST FOR EXTENSION OF LEAVE OF ABSENCE:

Hilario Mata, Maintenance Man I

Request was made by Hilario Mata, Maintenance Man I in the Street Cleaning Division, for a six-month extension of his leave of absence due to health reasons resulting from complications of diabetes. Mr. Mata's request had the approval of Street Superintendent Kent Link.

Motion was made by Mr. Alexander to grant the extension of leave of absence to Mr. Mata for a period of six months from July 26, 1971, through January 25, 1972. The motion was seconded by Mr. Street, and the vote was unanimous.

REQUEST FOR EXTENSION OF LEAVE OF ABSENCE:

Fred Froming, Street Cleaning Foreman II

Consideration was given to the request of Fred Froming, Street Cleaning Foreman II, that he be placed on vacation status from August 1 through 15, 1971, and, at the expiration of his two-week vacation, he be again placed on leave of absence status beginning August 16, 1971, for an extension of six months. Mr. Froming wished to use his earned vacation time, and his request for the extension of leave of absence was made due to health reasons.

Kent Link, Street Superintendent, had given his approval to Mr. Froming's request.

Motion was made by Mr. Alexander and seconded by Mr. Yew to grant vacation status from August 1 through 15, 1971, and, upon its expiration, to grant an extension of Mr. Froming's leave of absence for a six-month period from August 16, 1971, through January 15, 1972. The motion was carried by unanimous vote.

President Woods expressed his concern about the position of Street Cleaning Foreman II being held open for an excessive length of time without filling the vacancy from an eligible register. Acting Secretary Earl Simons informed the Board members that Fred Froming had been on sick leave and vacation status from September 11, 1970, through February 19, 1971; he then requested for and was granted leave of absence from February 22 through May 24, 1971, during which time Mr. Froming had reinstatement privilege; further 90-day extension of leave of absence was granted through August 23, 1971. In the meantime, on May 10, 1971, the eligible register for the class of Street Cleaning Foreman I (Promotional) had expired after having been extended for one year. Mr. Simons also explained that the extension of leave of absence protected Mr. Froming's health insurance coverage.

After discussion, it was moved by Mr. Street that a letter be directed from the Civil Service Board to Kent Link, Street Superintendent, to request his appearance at the next Board meeting to discuss, in particular, the filling of the Street Cleaning Foreman II vacancy in the Street Cleaning Division and, in general, other related personnel matters. The motion was seconded by Mr. Alexander and carried by unanimous vote.

REQUEST FOR VOLUNTARY DEMOTION:

Isaac Williams, Refuse Collector to Maintenance Man I

Request was made by Isaac Williams for a voluntary demotion from Refuse Collector to that of Maintenance Man I in the Parks Division due to an on-the-job injury, resulting in his inability to perform heavy labor required of him as a Refuse Collector. The Waste Removal Superintendent and the Director of Recreation and Parks had given their approval for this action.

Motion was made by Mr. Yew and seconded by Mr. Street that Mr. Williams be granted his request for voluntary demotion and that his salary be established at \$688 per month, Step E of the lower class of Maintenance Man I, which is the same step in which he was employed as Refuse Collector. The motion was carried by unanimous vote.

There being no further business, the meeting was adjourned at 2:30 p.m.



 ACTING SECRETARY



 PRESIDENT

*Re aff action number changes:
 see 8-3-71 minutes*