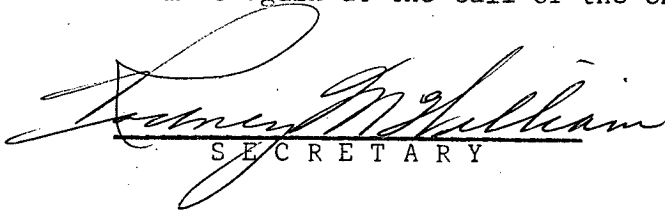There being no further business, the meeting adjourned at 3:00 p.m. to meet again at the call of the Chair.

_____
SECRETARY

_____
PRESIDENT

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING   NOVEMBER 10, 1964

The Civil Service Board met in regular session in the Planning Office Conference Room.

    PRESENT: Members J. Alexander, Erickson, and Street.

    ABSENT: Members C. Alexander and Genshlea.

Minutes of the last regular meeting held October 28, 1964, were read and approved.

PATROLMAN EXAMINATION NO. 837:   Written test, physical agility,
Eligible Register

and personal interview scores in in Patrolman Examination No. 837, written test for which was held October 3, 1964, were reviewed.

Secretary advised that the minimum qualifying score in the written test was set at 67 of a possible 100 items, qualifying 70 of 334 candidates appearing for the written test.

Qualifications Appraisal Board consisted of J. B. Guthrie, Police Headquarters Superintendent; A. J. Soulies, Police Sergeant; and Phil Macdonald, Personnel Technician.

The following eligible register to become effective when present eligible register #801 is exhausted.

REQUEST FOR HEARING: Communication from Marvin Baliel,
Marvin Baliel

                  dated November 6, 1964, requesting

a hearing before the Board to appeal his discharge from city service as a Machinist

Helper in the Water Department, was considered.

  It was the order of the Board that the hearing be set for Tuesday, November

24, 1964, at 2:00 p.m., and that all parties be notified accordingly.

LETTER OF APPRECIATION: Communication from Rayburn C. Payne,
Rayburn C. Payne

                  dated November 10, 1964, expressing

appreciation to members of the Board for their action in granting him reinstatement

privileges as a Patrolman, was read and ordered filed.

REQUEST LEAVE OF ABSENCE EXTENSION: Communication from Antonio F.
Antonio F. Cardoso

                 Cardoso, Laborer in the Parks

Department, dated November 1, 1964, requesting an extension of leave of absence

because of illness through December 31, 1964, was read and considered.

  Motion was made by Mr. Erickson that the request be approved. Motion was

seconded by Mr. Alexander and carried by the following vote:

  AYES: Members J. Alexander, Erickson, and Street.

  NOES: None.

AMENDMENT OF CLASSIFICATION PLAN: Secretary advised that the date
Construction INspector I
Construction Inspector II   of November 10, 1964, had been

                 set by the Board for a hearing on

adoption of specifications for a new class of Construction Inspector I and

adoption of revised specification for class of Construction Inspector II,

formerly titled Street Construction Inspector.

  There being no objections, motion was made by Mr. Alexander that the

specifications as prepared by the Personnel Officer and made a part of these

AMENDMENT OF CLASSIFICATION PLAN (CONT'D)

minutes be approved, with the class of Street Construction Inspector to be
abolished, and recommendation be made to the City Council that these two classes
be included in the new salary ordinance scheduled to become effective January 1,
1965, at the salary levels below outlined:

Construction Inspector I	$512-615	Range No. 35
Construction Inspector II	$562-675	Range No. 37

Motion was seconded by Mr. Erickson and carried by the following vote:

AYES: Members J. Alexander, Erickson, and Street.

NOES: None.

ZOO ATTENDANT EXAMINATION NO. 842:   Communication from Reg Renfree,

Director of Recreation and Parks
Department, dated October 1, 1964, outlining problems involved in the recruitment
of candidates for Zoo Attendant examination, was read and considered.

Because of problems involved in recruiting anyone from outside the city
service with experience in caring for animals, birds, and reptiles, it was the
order of the Board that the next examination be held on a promotional basis for
city employees only limited to eligibility in those classes in the labor and trades
category with a maximum salary of less than $500 per month.

There being no further business, the meeting adjourned at 3:30 p.m. to
meet again at the call of the Chair.

_____   _____
S E C R E T A R Y   P R E S I D E N T