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DEPARTMENT OF
GENERAL SERVICES
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

May 3, 1994

PS:Admin:94021:RBH:DK:bd

916-449-5551

PURCHASING
CENTRAL STORES
CENTRAL SERVICES

City Council
Sacramento, California

Honorable Members In Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1631, WEED AND RUBBISH ABATEMENT SERVICES, IN A TOTAL AMOUNT NOT TO EXCEED \$170,000.00

LOCATION

City-wide - All Districts

STAFF RECOMMENDATION

It is recommended that, in the best interest of the City, the City Council adopt the specifications used in the bidding process and accept the responsible bids submitted for contracts resulting from Bid No. 1631 for Weed and Rubbish Abatement. Award is being recommended to the following contractors: Apple's Tractor II; Conner & Shaw Landscape Gardening & Cleaning Services; Davis and Davis; Paul Cordell; Paul Wagner; Red's Tractor Service; Roy Jackson; Sacramento Conservation Corps; and William Crutchfield, in a total amount not to exceed \$170,000.00.

CONTACT PERSON: Dennis Kerhulas, Senior Buyer, 433-6240

FOR COUNCIL MEETING OF: May 3, 1994

SUMMARY

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing services in accordance with the specifications used in the bidding process, and recommendation of bid award for Bid No. 1631 for Weed Abatement Services, to be used by the Fire Department.



BACKGROUND

The Weed and Rubbish Abatement Program was originally established in 1972 by the City to insure the timely removal of weeds and rubbish from private property within the City limits (See Chapter 61.14, Sacramento City Code, Weed and Rubbish Abatement). The City contracts to have these services performed when private land owners fail, upon notice, to disc or remove rubbish from property they own. Failure to have the property abated as indicated could represent a potential hazard to the community.

Initially, the program was administered by the City Fire Department, but was subsequently transferred to the former Nuisance Abatement Division. During the City's recent reorganization, the program responsibilities were transferred back to the Fire Department. Since 1972, the program has remained basically unchanged. Over the past few years the City has been contracting each year for the discing of weeds and removal of rubbish on some 2,000 privately owned parcels.

Contracts for weed and rubbish abatement services will be issued at such time services are deemed necessary by the Fire Department. Actual amounts spent with each contractor will be dependent on the contractor's bid ranking and personnel and equipment availability (See Bid Tabulation Summary, Attachment #1).

Specifications for Bid No. 1631 were publicly advertised and mailed by the City Clerk. Initial advertising and mailing to contractors, bid advertising firms and minority outreach agencies began on March 9, 1994. Sealed bids were publicly opened by the City Clerk on March 30, 1994.

The following contractors are being recommended for contract award:

Bidder

Apple's Tractor II
1720 Rogers Avenue (WBE)
San Jose, CA 95112

Conner & Shaw Landscape, Gardening
and Cleaning
7628 Pickio Cr. (MBE)
Sacramento, CA 95828

Davis and Davis Enterprises
110 Emerald Oak Drive
Galt, CA 95632

Paul Cordell
1640 Oregon Drive
Sacramento, CA 95822

Paul Wagner
1331 Clair Avenue
Sacramento, CA 95838

Bidder

Red's Tractor Service
1720 Virginia Avenue
West Sacramento, CA 95691

Roy Jackson
P. O. Box 363
Elverta, CA 95626

Sacramento Local Conservation Corps
8460 Belvedere Ave., Ste. #7
Sacramento, CA 95826

William Crutchfield
3714 Winona Way
North Highlands, CA 95660

FINANCIAL CONSIDERATIONS

The total net bid amounts tabulated for each contractor were used for ranking purposes only (See attached Bid Tabulation Summary Sheet). Contracts for services, when required by the Fire Department, will be issued to one or more contractors proportionate to their bid ranking, scope of work and personnel and equipment availability. The total amount budgeted by the Fire Department and approved by the City Council is \$185,000. However, the discing and rubbish removal services are fully cost recoverable from the owners of the properties involved. In addition, a City administrative fee of \$55.00 is charged to the land owners per occurrence, which is designed to offset the administrative and inspection costs for the Weed Abatement Program.

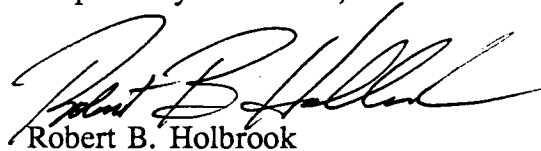
POLICY CONSIDERATIONS

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

MBE/WBE EFFORTS


Requests for bid (RFB) were sent to twenty seven (27) contractors, nine (9) of which were identified as certified M/WBE firms. The names of the prospective bidders were obtained from the City bid list and the State of California - Winter 1993 Disadvantaged Business (DB) and Women Business Enterprise (WBE) List. In addition, the RFB was sent to several bid advertising agencies, including the Minority Business Exchange and the Sacramento Business Development Center. This bid included provisions for a five percent (5%) bid evaluation preference for City-certified, preference-eligible M/WBE firms. Of the nine (9) bids received, two (2) were from M/WBE firms. The two M/WBE firms are among the firms being recommended for award. The application of the 5% M/WBE bid evaluation preference did not affect the evaluation ranking of these two firms.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:


For William H. Edgar
City Manager

SUMMARY
BID TABULATIONS AND RANKING FOR WEED ABATEMENT SERVICES

SCHEDULE A - LESS THAN ONE ACRE LOTS
COMBINED BID AMOUNT-1ST & 2ND DISCING/MOWING

RANK	VENDOR	TOTAL NET BID AMOUNT
1	WILLIAM CRUTCHFIELD *	\$661.50
2	PAUL CORDELL	\$697.00
3	ROY JACKSON	\$710.00
4	CONNER & SHAW LANDSCAPE, GARDENING & CLEANING SERVICES **	\$710.60
5	APPLE'S TRACTOR II **	\$784.70
6	PAUL WAGNER	\$884.00
7	SACRAMENTO LOCAL CONSERVATION CORPS	\$990.00
8	DAVIS AND DAVIS ENTERPRISES	\$1,077.30
9	RED'S TRACTOR SERVICE	\$1,120.00

SCHEDULE B - ONE ACRE AND LARGER LOTS
COMBINED BID AMOUNT - 1ST & 2ND DISCING/MOWING

RANK	VENDOR	TOTAL NET BID AMOUNT
1	WILLIAM CRUTCHFIELD *	\$161.70
2	PAUL CORDELL	\$182.00
3	ROY JACKSON	\$184.00
4	PAUL WAGNER	\$208.00
5	APPLE'S TRACTOR II **	\$218.50
6	DAVIS AND DAVIS ENTERPRISES	\$260.00
7	SACRAMENTO LOCAL CONSERVATION CORPS	\$330.00
8	RED'S TRACTOR SERVICE	\$485.00
9	CONNER & SHAW LANDSCAPE, GARDENING & CLEANING SERVICES **	N/B

NOTES:

RANK = Vendors are ranked in ascending order from low to high net bid. The City's intention is to assign weed abatement vendors according to this ranking and the ability to perform the contract within the time specified.

TOTAL NET BID AMOUNT = Used for evaluation purposes only. Total net bid amounts are based on the results of the bid tabulation total of 1st and 2nd discing/mowing prices for lots less than one acre (Schedule A) and lots one acre and larger (Schedule B).

* = Vendor offers a Prompt Payment Discount of 2% for payment in twenty (20) or more days.

** = 5% M/WBE Bid Evaluation Preference applied to bid amount

