



REPORT TO COUNCIL

City of Sacramento

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STAFF REPORT
May 9, 2006

Honorable Mayor and
Members of the City Council

Subject: Video Surveillance Project (Phase I)

Location/Council District: Citywide

Recommendation:

Adopt a Resolution: 1) approving Kimley-Horn and Associates, Inc. to provide project management services for the Video Surveillance Project (Phase I), and 2) authorizing the City Manager to execute an agreement with Kimley-Horn and Associates, Inc. for the Project in an amount not to exceed \$128,240.

Contact: Darrell Fong, Police Captain, (916) 566-2474

Presenters: Darrell Fong, Police Captain; Mike McCarthy, Police Captain

Department: Police

Division: Office of Technical Services

Organization No: 2151

Summary:

The City Video Imaging Task Force recommends the City formally engage in a process to evaluate implementation of a coordinated, comprehensive Video Surveillance Project. City-owned assets and infrastructure might be leveraged for such a project. Staff recommends that projects be considered that will benefit both the Downtown Business and Entertainment District and City neighborhoods.

The agreement provides the City with the project management resources and technical expertise necessary to develop an RFQ and/or RFP for an overall Video Surveillance Project. This report requests the Council authorize the City Manager to award the bid and to execute an agreement with Kimley-Horn and Associates, Inc. for the Project in an amount not to exceed \$128,240.

Committee/Commission Action: None

Background Information:

In September of 2004, the Police Department began conducting research into the development and installation of a pilot video surveillance project in the Downtown Business and Entertainment District. This methodology was considered as part of an ongoing effort to improve public safety and livability in the City of Sacramento. These initial efforts included site visits to Chicago, IL and Baltimore, MD to conduct research and observe surveillance camera systems in operation. Both cities have successfully deployed fixed and wireless Closed-Circuit Television (CCTV) systems in their downtown districts and other neighborhoods.

The intent of the project is to utilize a comprehensive CCTV system to monitor and record activity in public areas. The project will provide constant and proactive video-only surveillance in public areas that will be properly and clearly posted. Priorities and goals of the project are defined as:

- Creating a more safe and secure community
- Deterring criminal activity and increasing public safety
- More efficient deployment of City resources
- Protecting government, private, and cultural infrastructure
- Defending against terrorist attacks
- Controlled public access

Subsequent efforts led to the formation of the City Video Imaging Task Force whose mission is to identify the City's current video assets, establish equipment standards, set policy, and ensure the interoperability of existing and future assets. Members of the City inter-departmental task force include the following departments and offices: Police, Information Technology, Parks and Recreation, Transportation, Utilities, and the City Attorney.

The City has approximately 300 video cameras currently installed that are being used for various types of security and surveillance services. Some of these are networked and others are stand-alone. The cameras are owned and operated by various departments for department activities. The City also has an extensive digital network consisting of fiber optic and copper cables. A project is also underway to deliver a robust Wi-Fi network that will eventually cover the entire City. Opportunities to partner with other governmental agencies (i.e. Sacramento Regional Transit, SHRA, etc.) will be fully explored.

The project group proposes a project that will leverage existing resources and expand surveillance capabilities from an enterprise perspective. The project should be linked with selected City video networks and assets to create a comprehensive CCTV system. The goal is to allow designated staff members to view live video from any camera location at the desktop and at various command and control facilities such as the new

Public Safety 9-1-1 Communication Center, the Traffic Operations Center, or the Convention Center.

The potential project in the Downtown Entertainment and Business District could be the initial phase of a comprehensive plan to deploy camera systems citywide. Beyond the core of Downtown, staff recommends acquiring a number of portable video surveillance assets that will be deployed on an as needed basis in outlying neighborhoods. Situations that could benefit from the placement of these systems include, but are not limited to: graffiti vandalism, drug dealing, crime and disorder at City parks, illegal dumping on City streets and vacant lots.

The Police Department is working on a joint demonstration project with the Information Technology Department installing CCTV cameras in Cesar Chavez Plaza. Two cameras will be deployed to test the feasibility of using wireless cameras to meet the needs of the overall project. If successful, the Wi-Fi system, which will be installed throughout the city, will allow flexibility in bringing video surveillance cameras to the neighborhoods.

Tentative preliminary infrastructure costs for the overall project range from \$1 to \$1.5 million. These figures do not include ongoing costs to operate, maintain or staff the system.

The City now requires the services of a qualified consultant to assist the City in coordinating the development of a comprehensive plan. The vendor, a project manager, will provide the necessary project management and technical expertise from similar projects to provide the City with an RFQ and / or RFP to select another vendor for the installation and implementation phase. Among other activities, the vendor will verify the City inventory, facilitate focus groups, refine goals and objectives, provide preliminary design documents and develop a budget for the overall project.

At the conclusion of Phase I, staff will return to Council with recommendations to fund, implement and operate a surveillance camera system. The goal is to present options to operate both fixed and portable surveillance assets.

A RFP has been conducted by IT and Police to select the Project Manager for the City's Video Surveillance Project (Phase I). The project manager will report to the Project Sponsor, the Police Chief, and Video Surveillance Project Management Team. Six firms responded to the RFP. A team that was comprised of representatives from IT, Police, Transportation and Utilities, interviewed the four (4) most qualified firms. Kimley-Horn and Associates, Inc. were identified as the most qualified firm.

Financial Considerations:

The agreement was developed pursuant to the City's procurement practices and policies. The cost for Kimley-Horn and Associates, Inc. services will be paid from the General Fund operating budget of the Police Department, fund line 101-210-2111-4802.

The City Manager has directed Economic Development to identify potential long-term funding sources for implementation of Phase II (system installation and operation).

Environmental Considerations:

This proposal does not constitute a "project" and is therefore exempt from the California Environmental Quality Act (CEQA) according to CEQA guidelines Section 15061(b)(1) and 15378(b)(3).

Policy Considerations:

The action requested is consistent with Sacramento City Code, Chapter 3. The specialized, technical nature of the scope of work requires the services of a consultant. Further, the scope of work is aligned with the City's Strategic Plan Three Year Goal to improve and expand public safety.

Emerging Small Business Development (ESBD):

Goods and services purchased as a result of this agreement will be done in accordance with the City's ESBD policy. One of the partners, Koegel & Associates is certified as an ESBD, vender code number KOA500000P. The value of this work is \$24,800, just under 20% of the total project cost.

Respectfully Submitted by: Captain Mike McCarty
for, Darrell Fong
Police Captain

Approved by: Albert Nájera
Albert Nájera
Chief of Police

Recommendation Approved:

Ray Kerridge
for RAY KERRIDGE
City Manager

Ref: COP 4-25

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RESOLUTION NO.

Adopted by the Sacramento City Council

May 9, 2006

AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR PROJECT MANAGEMENT SERVICES FOR VIDEO SURVEILLANCE PROJECT (PHASE I)

BACKGROUND

- A. The Sacramento Police Department and the City Video Imaging Task Force recommends the City engage in a process to evaluate implementation of a coordinated, comprehensive Video Surveillance Project.
- B. The intent of the project is to utilize a comprehensive CCTV system to monitor and record activity in public areas. The project will provide constant and proactive video-only surveillance in public areas that will be properly and clearly posted. Priorities and goals of the project are defined as creating a more safe and secure community, deterring criminal activity and increasing public safety, more efficient deployment of City resources, protecting government, private, and cultural infrastructure, defending against terrorist attacks, and controlled public access.
- C. The City requires the services of a qualified consultant to assist the City in coordinating the development of a technical, comprehensive plan. A RFP has been conducted by IT and Police to select the Project Manager for the City's Video Surveillance Project (Phase I). Kimley-Horn and Associates, Inc. were identified as the most qualified firm.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Manager, or authorized designee, is authorized to approve Kimley-Horn and Associates, Inc. to provide project management services for the Video Surveillance Project (Phase I).
- Section 2. The City Manager, or authorized designee, is authorized to execute a professional services agreement with Kimley-Horn and Associates, Inc. for the Project in an amount not to exceed \$128,240 (Fund 101-210-2111-4802).