

MINUTES OF REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
NOVEMBER 4, 1986

The meeting of the City of Sacramento Civil Service Board was called to order by President Catherine Harris in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:35 p.m.

MEMBERS PRESENT: Mr. Jonathan Mayhew
Mr. Joseph Russell
Ms. Dora Huntzing
Ms. Catherine Harris

MEMBER ABSENT: Mr. Bill White

MINUTES OF SPECIAL MEETING OF OCTOBER 13, 1986

A motion was made to approve the minutes of the Special Meeting of October 13, 1986.

Motion: Mr. Mayhew
Second: Mr. Russell

The motion was approved by the following roll call vote:

Ayes: Mr. Mayhew
Mr. Russell
Ms. Harris

Abstain: Ms. Huntzing

MINUTES OF REGULAR MEETING OF OCTOBER 21, 1986

A motion was made to approve the minutes of the October 21, 1986 meeting.

Motion: Ms. Huntzing
Second: Mr. Mayhew

The motion was approved by the following roll call vote:

Ayes: Mr. Mayhew
Ms. Huntzing
Ms. Harris

Abstain: Mr. Russell

REPORTS OF DIRECTOR OF PERSONNEL

Ms. Donna Giles, Director of Personnel, informed the Board that an extension of medical leave of absence has been approved for Lawrence D. Irby and a personal/medical leave of absence has been approved for Elizabeth Huppert-Sugimoto.

RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE - ANTHONY CRESPO, SANITATION WORKER I

Mr. Richard Antoine, Deputy City Attorney, addressed the Board and asked them to adopt the proposed decision of the Administrative Law Judge. Mr. Garland Rosauro, District Representative, Local 39 addressed the Board and informed them that he had a return-to-work slip from Mr. Crespo's physician. Mr. Crespo was in attendance. Mr. Rosauro asked the Board to refer the matter back to the Administrative Law Judge for another hearing.

The Board asked questions of Mr. Carnazzo, Mr. Antoine, Mr. Rosauro and Mr. Crespo. After considerable discussion by all parties a motion was made to adopt the proposed decision of the Administrative Law Judge with the following corrections, deletions and additions: Correct the error in Paragraph V from November 6, 1986 to November 6, 1985; delete the last sentence in Paragraph V; and add "Evidence was established that the appellant was medically unable to perform the duties of his position." to the Determination of Issues.

Motion: Mr. Russell
Second: Ms. Huntzing

The motion was approved by the following roll call vote:

Ayes: Mr. Russell
Ms. Huntzing
Ms. Harris

No: Mr. Mayhew

REQUEST TO TRANSFER TO A DIFFERENT CLASS IN WHICH STEP E IS THE SAME AS THE EMPLOYEE'S PRESENT CLASS - JULIA VIDALES

Ms. Helen Harris, Personnel Technician, addressed the Board on this item. Ms. Harris informed the Board that Ms. Vidales was present. She asked the Board to approve Ms. Vidales' request to transfer from the classification of Revenue Representative II to Account Clerk I. She informed them that Step E is the same for both classes.

A motion was made to adopt the request of Julia Vidales to transfer to a different class in which Step E is the same as her present class.

Motion: Mr. Mayhew
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

REQUEST FOR VOLUNTARY DEMOTION - FRANK G. SMITH, PARK MAINTENANCE WORKER II

Mr. Carl Setter, Personnel Technician, addressed the Board on this item. Mr. Setter informed the Board that Mr. Smith was present. He asked the Board to approve Mr. Smith's request for a voluntary demotion from Park Maintenance Worker II to Parking Enforcement Officer.

A motion was made to approve Frank G. Smith's request for a voluntary demotion.

Motion: Ms. Huntzing
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

PROPOSED REVISED AND RETITLED CLASS SPECIFICATION: COMMUNITY SERVICE REPRESENTATIVE I, PROPOSED NEW CLASSIFICATIONS: COMMUNITY SERVICE REPRESENTATIVE II, SUPERVISING COMMUNITY SERVICE REPRESENTATIVE; AND PROPOSED REVISED CIVIL SERVICE BOARD RULE 7.5: ADD COMMUNITY SERVICE REPRESENTATIVE I - SECOND READING

Mr. John Worcester, Personnel Services Manager, addressed the Board and informed them that no further comments have been received regarding this item.

A motion was made to approve the proposed revised and retitled class specification: Community Service Representative I, proposed new classifications: Community Service Representative II, Supervising Community Service Representative; and proposed revised Civil Service Board Rule 7.5: Add Community Service Representative I for second reading.

Motion: Mr. Mayhew
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

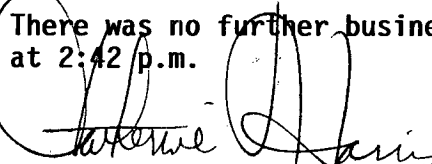
ESTABLISHMENT OF CLASSIFICATION OF SENIOR RECREATION LEADER, RECREATION LEADER, AND COSTUMER: GRANTING OF PERMANENT STATUS TO CERTAIN EMPLOYEES IN THESE AND OTHER CLASSIFICATIONS - FIRST READING

Mr. Worcester, Personnel Services Manager, addressed the Board and asked that this item be withdrawn at the request of Local 39.

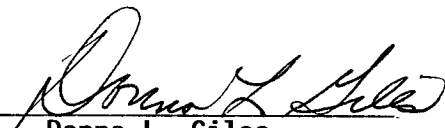
ELIGIBLE LISTS ESTABLISHED

Information item only.

There was no further business, President Harris declared the meeting adjourned at 2:42 p.m.



Catherine Harris
President



Donna L. Giles
Secretary