



4A

OFFICE OF THE  
CITY MANAGER

CITY OF SACRAMENTO  
CALIFORNIA

CITY HALL  
ROOM 109  
915 I STREET  
SACRAMENTO, CA  
95814-2684

April 16, 1987

916-449-5704

Budget & Finance Committee  
Sacramento, California

Honorable Members in Session:

SUBJECT: CITY COUNCIL CHAMBER REMODEL AND MEDIA CENTER DEVELOPMENT

SUMMARY

Attached is a report to the City Council recommending a series of actions associated with the Council Chambers/Media Center Project.

RECOMMENDATION

It is recommended that after hearing the attached report, the Budget & Finance Committee recommend approval of the attached resolutions to the full City Council.

Respectfully submitted,

Susan Bing Prosser  
Senior Management Analyst

Christine Olsen  
Public Information Officer

RECOMMENDATION APPROVED:

Jack R. Crist  
Deputy City Manager

April 21, 1987  
All Districts



OFFICE OF THE  
CITY MANAGER

CITY OF SACRAMENTO  
CALIFORNIA

April 16, 1987

CITY HALL  
ROOM 109  
915 I STREET  
SACRAMENTO, CA  
95814-2684

916-449-5704

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: CITY COUNCIL CHAMBER REMODEL AND MEDIA CENTER DEVELOPMENT**

SUMMARY

This report describes proposed improvements to the City Council Chamber and adjacent rooms, and the establishment of the City Media Center function approved in the 1986-87 budget. Information is provided regarding funding and implementation of the project. The report recommends that funds be appropriated for the remodeling of the City Council Chamber and establishment of the City Media Center, authorizing temporary closure of the City Council Chamber and relocation of the City Council meetings during the remodeling, authorizing videotaping of the City Council and requesting that the Sacramento Cable Commissions staff provide videotaping services, and authorizing the City Manager to pursue the location of the cable television government channel studio in the City Media Center. This item will be considered by the Council's Budget and Finance Committee on Tuesday, April 21, 1987.

BACKGROUND

**A. City Council Chamber and Adjacent Rooms**

Remodeling of the City Council Chamber and related improvements described in this report, are part of a larger effort to maximize space utilization in City Hall, and aesthetically and functionally improve work areas within the existing space. This effort is exemplified in the remodeled City Hall basement which had been used primarily for storage, and now provides pleasant and efficient workspace for employees of the Finance Department.

It has been several decades since improvements were made in the Council Chamber, and many of the Chamber's technical and mechanical systems no longer adequately meet the needs of the City Council and citizens attending Council meetings. The Chamber heating and air conditioning system is inadequate. The sound system has been plagued with serious technical difficulties which have caused the loss of portions of the audio record of some meetings. Microphones in the Chamber are awkward to use and the sound level cannot be independently controlled. As a result it is often difficult for Councilmembers and the audience to hear speakers at the podium, and difficult to achieve a clear recording of the speaker's testimony. Further, there is

a major deficiency in the display of maps and charts so that both Councilmembers and interested audience members can easily see them during Council discussions. Renovations proposed in the Chamber include an improved heating and air conditioning system, a new sound system, and a graphic display system. As part of the remodeling project, a serious effort will be made to display the original windows which have been covered during previous remodeling projects for the Chamber.

Limited seating capacity in the Council Chamber is a problem which cannot easily be resolved. In order to preserve the historical and architectural integrity of City Hall, the staff does not recommend physical expansion of the Chamber. However, proposed improvements do include providing some additional seating space outside the Chamber, and installing television monitors in the hallways on the first and second floors of City Hall, so that overflow crowds outside of the Chamber can see and hear the proceedings.

Council Chamber technical, structural, and cosmetic modifications necessary to successfully videotape City Council meetings for broadcast on the cable television government channel are being proposed to coincide with other Chamber improvements. The City Council conceptually approved videotaping Council meetings with the approval of the City Media Center function in the 1986-87 budget. One of the Media Center's primary functions will be to videotape public meetings for cablecast. Most cities and counties with cable services videotape public meetings as a public information service to local residents. Surveys in cities that now broadcast public meetings indicate that many citizens watch these broadcasts. The County of Sacramento, and the Cities of Folsom and Galt are currently having their meetings videotaped and shown tape delayed on the cable television government channel. Chamber improvements proposed to facilitate videotaping Council meetings include a new sound system, an improved air conditioning system, new lighting system, cabling and conduit between the Chamber and the Media Center, structural modifications to the staff and media seating areas to accommodate cameras, modifications to the podium and dias, new access to the staff anteroom to prevent interruption of video coverage, cosmetic improvements for color control, and a security system. Improvements to allow videotaping will also expand the opportunity for citizens to watch City Council meetings. The proposed improvements should also help relieve problems caused by television lights and cameras which block aiseways and interfere with Councilmembers view of speakers at the podium.

In addition to the Council Chamber remodeling, improvements are also being proposed for spaces adjacent to the Chamber. The Clerk's Office is to be relocated to a larger space on the third floor, which will allow for expansion of the Mayor/Council Office. The expansion space will provide an improved Mayor/Council office waiting area, additional office work space, a restroom, a conference room, storage space, and direct access to the Council Chamber. Space adjacent to the Council Chamber now occupied by the Mayor's Administrative Assistant will function as a conference room during the week, and will be used during Council meetings as a press/media room and space for overflow crowds.

## **B. Media Center Development**

The establishment of a City Media Center was approved in the City's 1986-87 budget. Functions of the Media Center are described in Exhibit I. Principally, the Media Center will allow the City to significantly expand City public information and employee training programs.

The City Media Center staff will videotape public meetings to be aired on the cable television government channel; produce public service messages to be shown on cable television stations and commercial broadcast stations; produce public information programs which can be shown on the cable television government channel, public affairs programs, for community presentations and available for library distributing; produce employee training and information programs; coordinate an audio-visual loan program; and conduct grants research.

Video productions are not just another way to promote better citizen understanding of City programs, policies, and issues, they are a better communication tool. Most information is easier to understand in an audio visual format. Utilizing the cable television government channel will also allow the City to deliver information to City residents homes. Video production of employee training and information programs is a very cost efficient way to expand the training program, and make training more adaptable to a variety of workplaces and schedules. Priorities for video production of public information and employee information programs will be determined by the City Manager on an annual basis following discussions with Councilmembers and City departments.

#### **1. Location/Space Utilization**

The City Media Center will be located in the dormitory space in the second story of former fire station #2. There is approximately 2,000 square feet of space available for a production studio and control room, 2 editing stations, a soundproof audio booth, storage for equipment, and office workspace for 5 employees and 2-4 student interns.

#### **2. Policies**

Policies for videotaping public meetings and operational policies for the City Media Center have been developed and will be presented to the Council in a future report.

#### **3. Equipment**

Media Center equipment will be used both for videotaping City Council meetings, and for video production. The purchase and installation of Media Center equipment will be part of the total project described in this report.

#### **4. Technical Systems and Equipment**

A description of technical systems and equipment proposed for installation in the Council Chamber and Media Center is contained in a separate companion report from the Department of General Services. The basic elements of the equipment proposal include a sound system, television system, lighting system, and graphic display system. The systems and equipment will be designed to function effectively in both the Council Chamber and the Media Center. Due to the technically complex and specialized nature of this project, staff is recommending the use of an outside consultant to oversee the design, specifications development, acquisition and installation of the equipment. To work effectively, the systems and equipment must be compatible and fully integrated. The General Services report recommends that the best way to achieve full integration of the systems and ensure the technical success of this project is to assign full responsibility for technical systems and equipment to one firm.

## 5. Project Planning and Administration

The General Services Department has administrative responsibility for the Council Chamber/Media Center Project, however, due to the complexity of the project, the relationship to numerous other City programs, the multitude of operational impacts, and the magnitude of the financial requirement, a team approach is being utilized for project planning. The team members include:

Solon Wisham - Assistant City Manager  
Jack Crist - Deputy City Manager  
Christine Olsen - Public Information Officer  
Lorraine Magana - City Clerk  
Betty Masuoka - Director of Finance  
Susan Prosser - Senior Management Analyst (Finance)  
Frank Mugartegui - Director of General Services  
Ron Costa - Communications Manager (General Services)  
Duane Wray - Facility Management Superintendent (General Services)  
Ed Billings - Associate Architect (General Services)  
Cynthia Easton - Contract Architect

## 6. Implementation

### a. Relocation of City Council Meetings

The Council Chamber/Media Center project is extremely complicated and involves complex coordination of construction and equipment installation. In order to expedite the project completion, it would be highly desirable for the City Council to temporarily relocate their meetings to allow for renovation work to proceed. It is estimated that the construction phase of the remodeling will last approximately two months. All other meetings regularly held in the City Council Chamber would also have to be relocated. The Assistant City Manager, Solon Wisham, Jr., will soon be presenting the City Council with a specific relocation proposal. The proposal will consider the availability of adequate meeting space, parking, and convenience for the public and persons participating in the meetings. In addition, a 30 day public notification plan will accompany the relocation proposal.

### b. Project Schedule Assumptions

The proposed project schedule assumes the following:

- o No meetings will be held in the Council Chamber during the construction period;
- o The project funding schedule can be accelerated to permit financial commitments for the first phase of the technical systems in 1986-87; and
- o Staff recommendations regarding a technical system supplier be accepted (this recommendation is contained in the General Services Department Report).

c. **Project Schedule Recommendations**

(1) **Short Term Plan**

Staff predicts that building improvements and equipment installations will be complete in late 1987 or early 1988. This roughly coincides with the anticipated cable connection which would allow direct cablecast from City Hall (until that time all videotaped meetings would be aired on the cable government channel during the week following the City Council meeting). Staff recommends that the Media Center operating staff be hired after facilities have been remodeled and the equipment installed.

Several Councilmembers have expressed interest in videotaping City Council meetings beginning July 1, 1987, prior to the availability of City staff and equipment to promote this service. In fact last year the City anticipated videotaping Council meetings beginning in July of 1987, and a letter to that effect was sent to the Sacramento Metropolitan Cable Commission Executive Director, Bob Smith.

Staff reviewed a number of options to have Council meetings videotaped beginning July 1, 1987. The least expensive and most readily available option is to ask the Cable Commission staff to videotape the meetings. The Commission staff currently provides this service at no charge to Sacramento County and the Cities of Folsom and Galt. Staff recommends that the City Council authorize the City Manager to negotiate a non-financial agreement with the Cable Commission staff to videotape City Council meetings, until such time that City staff is hired to assume that responsibility.

(2) **Phase 1: Media Center Operations**

The Media Center operating costs will be fully offset by cable franchise fee revenue. The projected revenue for 1987-88 is \$76,000, of which \$60,000 has been budgeted for professional services. This is the amount that would be utilized to initiate the Media Center program. A gradual buildup of technical staff is proposed, with initial hiring of only the Media Center Supervisor. The Supervisor would be responsible for coordinating the videotaping of City Council meetings, and planning and scripting for other public information video production projects.

The 1988-89 cable franchise fee revenue is projected to be \$125,000, which will permit further augmentation of the permanent staff. The long range goal is a staff of three technical specialists supported by interns and a clerical employee. If additional funding sources are developed, the budget can be adjusted accordingly.

Specific budget modifications for 1987-88 will be presented at a later date. There will be no change to the total amount budgeted. Modifications will merely redistribute funds already included in the base budget.

## FINANCIAL DATA

The remodeling of the City Council Chamber, establishment of the City Media Center, and acquisition of related equipment has been budgeted in two phases. This budgeting approach is consistent with the phasing utilized for the total City Hall remodeling Project.

The 1986-87 budget includes \$121,000 for the first phase of the City Council/Media Center Project, and the proposed 1987-88 Capital Improvement Budget includes another \$332,400. The Project total is \$453,400, and is described below:

### CITY COUNCIL CHAMBER/MEDIA CENTER PROJECT BUDGET Project Total - \$453,400

1986-87: Remodeling		1987-88: Equipment & Furnishing	
Media Center	\$66,000	Media Center	\$140,000
Council Chamber	<u>55,000</u>	Council Chamber	<u>192,000</u>
Subtotal	\$121,000	Subtotal	\$332,400

Additional funds have been budgeted for minor improvements to the Council Chamber anteroom, and the office currently used by the Mayor's Administrative Assistant.

Cable franchise fee revenues from 1985-86 and 1986-87, in the amount of \$130,000, will be used to fund some of the building improvement and equipment costs for the project. The remaining costs will be paid for by the General Fund.

Specific budget modifications for 1987-88 will be presented at a later date. No change is anticipated to the total amount budgeted. However, funds may be redistributed in the base budget.

The project budgeting which has been done to date represents rough estimates of the expenditure requirements. Many technical decisions and design issues were pending at the time the budget was developed. In order to accommodate some level of change, the overall City Hall remodeling Project carries a contingency of approximately \$12,000 this year, and \$50,000 in 1987-88.

In order to meet the proposed Council Chamber/Media Center Project schedule, it will be necessary to make funds for equipment acquisition available earlier than originally anticipated. Staff proposes that the technical equipment budget be split into two phases, with \$190,000 appropriated in 1986-87, and the remaining \$142,000 in 1987-88.

Resources equal to the \$190,000 needed this fiscal year have been identified for transfer to the capital project. The specific amounts and sources are:

Rent savings (10th & J Street)	\$ 40,000
Additional cable franchise revenue	20,000
Deferred construction	130,000

It is important to note that there should be no real impact resulting from the proposed transfers since the first two items do not subtract funds from another activity. The current remodeling schedule has the Revenue Office construction work slated for the Fall of 1987. The \$130,000 deferred from the Revenue Office remodeling project would be refunded with 1987-88 Capital Project funds intended for technical equipment. Staff recommends that this funding adjustment be approved, and a Resolution to allow the transfers is attached to this report.

Recently City staff met with representatives of Sacramento Cable Television to discuss the possibility of locating the Cable television government channel studio in the City Media Center. Sacramento Cable Television is required by the cable franchise agreement to provide a government channel studio by 1988 for use by the City of Sacramento, Sacramento County and the Cities of Folsom and Galt. Sacramento Cable Television is prepared to invest in studio facility development, equipment, and provide for basic operating costs of the studio. Company representatives, who had previously proposed locating the government channel studio on Pell Drive in North Sacramento, have expressed a strong interest in the City Hall location for the government channel studio. City staff suggests that location of the cable government channel studio in the City Media Center would provide a readily available site and convenient location for the local government agencies using the government channel, and would effectively and efficiently serve cable television subscribers and local taxpayers. Sacramento Cable Television has authority to select a site for the government channel studio. However, Sacramento County staff recently raised concerns about locating the joint use studio in a City facility, and the Cable company would like to have the County's concerns resolved before proceeding with negotiations.

In a Resolution attached to this report, staff recommends that the City Council authorize the City Manager to pursue the location of the cable television government channel studio in the City Media Center.

In the future, the City Media Center staff will also pursue grant funding for Media Center equipment, staff augmentations, and special video productions.

#### RECOMMENDATION

It is recommended that the City Council adopt the attached resolutions:

1. Appropriating funds for the remodeling of the City Council Chamber, and establishment of the City Media Center;
2. Authorizing temporary closure of the Sacramento City Council Chamber and relocation of City Council meetings during the construction period;
3. Authorizing videotaping of the City Council meetings and requesting Sacramento Cable Commission staff to provide the videotaping service; and,
4. Authorizing the City Manager to pursue the location of the Cable Television Government Channel studio in the City Media Center.

Respectfully submitted,



SUSAN BING PROSSER  
Senior Management Analyst



CHRISTINE OLSEN  
Public Information Officer

RECOMMENDATION APPROVED:

  
WALTER J. SLIPE, City Manager

April 21, 1987  
All Districts



MEDIA CENTER FUNCTIONS

**PUBLIC MEETINGS**

Videotaping public meetings will enable the City to make it easier and more convenient for Sacramento City residents to participate in local government. Surveys in cities that now broadcast public meetings indicate that these meetings receive a large viewer audience. City Council meetings will be videotaped from gavel to gavel, and will be played unedited on the cable government channel. Tapes may also be used by schools for citizenship education projects. Examples:

- City Council meetings
- Special Council meetings
- Council Committee meetings
- Planning Commission meetings
- Other Board and Commission meetings

**PUBLIC SERVICE ANNOUNCEMENTS**

Currently, the Public Information Officer requests that radio and television stations (at their expense) produce public service announcements for the City. The City has no control over if and when public service messages are produced and aired. The Media Center will enable the City to produce and schedule 10, 20, and 30 second public service messages on the cable television government channel. In addition, it is likely that commercial radio and television stations will air City produced messages. Examples:

- Public Safety Messages - Smoke detectors save lives, Fire prevention tips, Fireworks safety, Holiday fire safety, Crime Alert Hotline telephone number, Home Alert tips, Operation Identification, Personal safety tips, Call A Cop First, 9-1-1 emergency assistance, Thumbs Up program, Rabies shots for dogs, Problems relating to dogs running loose, Safe disposal of household toxics
- Messages Describing City Regulations and Ordinances - New regulations, Smoking Ordinance, Fence Ordinance, Auto repair in neighborhoods, Illegal dumping, Building permits, Dog license renewal, Leash law, Dogs causing a nuisance, Water conservation
- Messages Describing City Services and Programs - How to reach City offices, Location and hours of City facilities such as libraries, Utility tax refund program, Abandoned car removal, Latchkey programs, Camp Sacramento, Job openings, Board and Commission openings, How to do business with the City, Dogs and cats available for adoption, Rideshare, Gifts to Share
- Announcements About Special Events - Neighborhood cleanups, Exhibits at Crocker, Police Low Rider Car Show, Special library programs, Surplus equipment auctions
- Meeting and Hearing Announcements - Council meetings, Community meetings, Budget hearings
- Announcements About Reports Released for Review

**VIDEO TEXT MESSAGES**

Brief written messages will be displayed on the cable government channel between programming. Certain types of messages, such as the Calendar of Events and City Council Agenda Preview, may appear at regularly scheduled times. Examples:

- City News Briefs - New ordinances, New public projects, Rate changes
- Meeting Notices
- Public Service Announcements
- City Council Agenda Preview- a public information summary, in non-technical language, of major items to be discussed at the next Council meeting
- Calendar of Events"
- Traffic Advisories
- Job Announcements
- City Facts - "Did you know . . ."
- Results of City elections
- Announcements of City information programs that will appear on cable television

## **PUBLIC INFORMATION PROGRAMS**

City produced video and audio/visual programs will encourage better citizen understanding of government programs, policies, and operations. More City residents may watch and understand a brief cable television program about the City budget, than would read a brochure on the subject. The Media Center will produce public information programs ranging in length from 1-30 minutes, for use on the cable government channel and commercial broadcast stations, and in group presentations, classrooms and libraries. Examples:

- **Public Safety Programs** - Fire prevention information, Crime prevention information, Home safety inspection
- **Programs Explaining City Regulations and Ordinances**
- **Information Programs On New Public Projects** - Boat Harbor expansion
- **How-To Information Programs** - How to use the library, How to remove mistletoe from trees, How to dispose of garbage and garden refuse
- **Information Programs Describing City Operations and Services** - City Budget, City parking program, How to request neighborhood improvements, the City's Hazardous Material Response Team, Refuse removal and disposal operations, Utility rates and services, Video tour of facilities such as the Water Treatment Plant or History Center
- **Production of Videos or Slide/Tape Programs for Special Presentations** - Presentations to teachers, for court cases, etc.

## **EMPLOYEE INFORMATION PROGRAMS**

Employee training and information programs videotaped and/or produced by the Media Center will provide a cost-efficient way to expand training opportunities and make the City's training programs more adaptable to a variety of City workplaces and schedules. In the future, the Media Center will also enable the City to effectively use the cable institutional network for internal City communication and training. Examples:

- **Videotaping Seminars And Presentations For Use In Employee Training Programs; and Program Production** - Employee Orientation, Information programs on new policies and procedures, Safety programs

## **OTHER VIDEO AND AUDIO/VISUAL PRODUCTION**

Examples:

- **Production Of City Public Information Messages During A Disaster Or Community Emergency;**
- **Providing Pool Video Coverage Of Major Events Where Access For Reporters Is Restricted;**
- **Providing File Footage Of City Operations (e.g. Garbage Collection) For Commercial Broadcast Stations**
- **Taping On-Air Programs Of Interest To The City**
- **Transferring Tapes**

## **GRAPHIC ARTS**

Graphic arts design and production will become a function of the Media Center, but will continue to be the responsibility of the Public Information Officer.

- **Photography**
- **Publication design and production**
- **Signs**
- **Billboards**
- **Displays**

## **GRANTS AND PROGRAM RESEARCH**

Media Center staff will pursue grant funding opportunities to support production of City information or employee training programs. Staff will also locate video programs of interest to City staff or residents.

## **EQUIPMENT LOAN**

The Media Center will serve as a central facility to maintain and loan audio/visual equipment to City departments.

## **ADMINISTRATION**

- **Budget, Work Plan, Production scheduling, Reporting, Recordkeeping, Cable Coordination**

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

## RESOLUTION APPROPRIATING FUNDS FOR THE REMODELING OF THE CITY COUNCIL CHAMBERS AND ESTABLISHMENT OF A MEDIA CENTER

Whereas, the 1986-87 City budget includes funds for the structural modifications necessary to remodel the City Council Chambers and establish a Media Center, and

Whereas, the acquisition and installation of necessary technical systems was scheduled for funding in 1987-88, and

Whereas, it has become necessary to make the initial financial commitments for technical systems in 1986-87, and

Whereas, funds have been identified to apply to these costs which can be transferred without adversely impacting other projects.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO, that the following funding transfers be approved in order to accelerate the acquisition of technical equipment necessary for the Council Chambers/Media Center Project.

### TRANSFER FROM

- |  |           |
|--|-----------|
| - 10th & J office Relocation<br>rent savings (101-500-CA66-4231)               | \$ 40,000 |
| - City Hall Remodel - first floor<br>deferred construction (252-500-CA16-4820) | \$130,000 |
| - Cable Franchise Revenues<br>(252-710-7012-4999)                              | \$ 20,000 |
|  | <hr/>     |
|  | \$190,000 |

### TRANSFER TO

- |  |           |
|--|-----------|
| - City Council/City Clerk Remodel<br>(101-500-CA71-4820) | \$ 40,000 |
| (252-500-CA71-4820)                                      | \$150,000 |
|  | <hr/>     |
|  | \$190,000 |

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

## RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF THE SACRAMENTO CITY COUNCIL CHAMBERS AND RELOCATION OF CITY COUNCIL MEETINGS DURING REMODELING OF THE CHAMBERS

Whereas, the City Council Chambers will be remodeled to accommodate the installation of technical systems necessary for televising City Council meetings, and

Whereas, the remodeling project can be completed far more expeditiously if work can progress without interruption during the actual construction phase, and

Whereas, the Council Chambers are utilized by the City Council and other groups who will benefit from the intended improvement thus mitigating any temporary inconvenience.

NOW THEREFOR BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACRAMENTO, that:

- 1) Staff is authorized to plan for the temporary closure of the City Council Chambers during the construction phase of the Chambers remodeling;
- 2) a minimum 30 day notice is to be given to all affected parties prior to the date of closure; and
- 3) the City Manager's office will prepare a plan for the temporary relocation of City Council meetings and coordinate the relocation with the appropriate individuals and agencies.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

RESOLUTION AUTHORIZING THE CITY MANAGER TO PURSUE THE  
LOCATION OF THE CABLE TELEVISION GOVERNMENT CHANNEL STUDIO  
WITHIN THE CITY HALL MEDIA CENTER

Whereas, the City of Sacramento intends to establish a fully equipped Media Center with direct connection to the Cable Television system; and

Whereas, the City Media Center will be located in downtown Sacramento providing convenient access for the largest participating local governments, and

Whereas, Sacramento Cable Television is obligated to provide a government channel studio for use by the participating jurisdictions, and

Whereas, locating the Cable Television government studio within the City Hall Media Center would provide an improved facility and program for both due to the consolidation of resources and facilities.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACRAMENTO, that the City Manager to authorized to pursue the location of the Cable Television government channel studio within the City Hall Media Center by presenting a proposal to the Sacramento Metropolitan Cable Television Commission and seeking the support of the other participating agencies.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

## RESOLUTION AUTHORIZING VIDEOTAPING OF THE CITY COUNCIL MEETINGS AND REQUESTING SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION TO PROVIDE VIDEOTAPING SERVICE

Whereas, the Sacramento City Council has a commitment to televise the City Council proceedings on the Cable Television government channel, and

Whereas, the facilities, equipment and personnel required for the City to directly assume this responsibility will not be available until the second half of the 1987-88 fiscal year, and

Whereas, the Sacramento Metropolitan Cable Television Commission (SMCTC) presently videotapes the proceedings of the other three participating local jurisdictions for delayed broadcasting, and

Whereas, SMCTC can accommodate the taping of the Sacramento City Council if they receive a request to do so prior to adoption of their 1987-88 budget.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACRAMENTO, that:

- 1) Videotaping of the City Council proceedings is authorized within guidelines, procedures, and policies to be established by the City Manager;
- 2) the Sacramento Metropolitan Cable Television Commission be requested to videotape the Sacramento City Council meetings for an eight month period beginning July 1987 and to include the necessary funds in their 1987-88 budget; and
- 3) the City Manager be authorized to negotiate a non-financial agreement with SMCTC for the purpose of defining the terms of the relationship.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK