



CITY OF SACRAMENTO

DEPARTMENT OF GENERAL SERVICES

FACILITY MAINTENANCE DIVISION
FLEET MANAGEMENT DIVISION
RISK MANAGEMENT & INS. DIVISION
SUPPORT SERVICES DIVISION

OFFICE OF THE DIRECTOR

March 15, 1985

City Council
Sacramento, California

Honorable Members in Session:

APPROVED
BY THE CITY COUNCIL

MAR 26 1985

OFFICE OF THE
CITY CLERK

AC 84163

CITY MANAGER'S OFFICE
RECEIVED

MAR 19 1985

SUBJECT: Recommendation to Adopt a Resolution Suspending Formal Competitive Bidding and Authorizing the City Manager to Execute the Necessary Contract for the Maintenance and Repair of Parking Revenue and Access Control Equipment in City Parking Facilities

SUMMARY

Maintenance and repair service of parking revenue and access control equipment has been provided by Security Access Company since July 1980. The attached resolution suspends formal competitive bidding and authorizes the City Manager to execute a contract with a sole source, Security Access Company, to provide maintenance and repair services of the parking revenue and access control systems in City parking facilities.

Staff has negotiated a 15-month contract with Security Access Company which includes all charges except replacement parts costs, which will be incurred by the City.

BACKGROUND INFORMATION

Parking revenue and access control equipment was initially installed under contract in City parking facilities between April 1982 through October 1982. The equipment was under warranty for two years. Since the warranty period expired, service and repair costs have been paid on a time and materials basis, receiving a 10% discount for materials.

In an effort to minimize service and repair costs, the attached contract was negotiated, providing maintenance and repair of all

parking revenue and access control equipment for \$4167 per month. Current repair and maintenance costs for parking control equipment average \$3700 per month. Although the contract cost is \$467 greater than the current average charges, over the term of the contract the City will save money because of the following:

- 1). As the equipment ages, more frequent repairs will be required.
- 2). The vendor is anticipating a 33% increase for labor charges.
- 3). Materials costs are increasing.

The proposed contract provides labor at the current rate, discounts the cost of materials by 20%, includes labor charges for routine maintenance and repair and does not include additional charges for mileage or commute time.

A memorandum from Earl Spear, Parking Facility Maintenance Supervisor, detailing the advantages of the negotiated agreement with Security Access Company is attached.

No other local firm can provide the necessary service on the brands of equipment (both PPI and Amano products) utilized throughout the parking facilities. Due to the volume of vehicles processed throughout the City parking facilities (over 4 million per year), it is imperative that the repair service be readily available as needed. Response and/or repair delays will affect the capability to provide service to the public and to maintain revenue control.

FINANCIAL

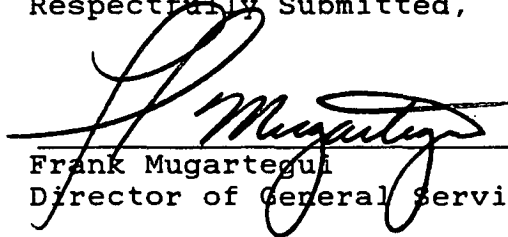
The proposed contract is for 15-months (April 1, 1985 through June 30, 1986). The annual cost of the contract with Security Access Company is \$50,000; the total 15-month cost is \$62,505. Sufficient funds are available in the Parking Division's current 1984-1985 Operating Budget to finance the agreement through June 1985. Sufficient funds have been requested in the 1985-1986 Operating Budget for the remaining 12-months for fiscal year 1985-1986.

RECOMMENDATION

It is recommended that the City Council adopt the attached resolution, which suspends formal competitive bidding for the

maintenance and repair of parking revenue and access control equipment in City parking facilities and authorizes the City Manager to execute the necessary contract with Security Access Company at a total cost of \$62,505.

Respectfully Submitted,


Frank Mugartegui
Director of General Services

RECOMMENDATION APPROVED:


Walter J. Slipe
City Manager

Attachments

March 26, 1985
District 1

FM:PJG/bjc

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April 2, 1985

Security Access Company
2435 Front Street
West Sacramento, CA 95691

Dear Gentlemen:

On March 26, 1985, the Sacramento City Council adopted a Resolution No. 85-215 authorizing the execution of Agreement No. 84163 between the City of Sacramento and Security Access Company for the maintenance and repair of all parking revenue and access control equipment in City parking facilities.

Enclosed are four (4) copies of said agreement executed by the City as authorized by the attached certified resolution.

Upon final execution, please return three (3) copies of said agreement to the Office of the City Clerk for the City's distribution.

Sincerely,

Lorraine Magana
City Clerk

Janice Beaman
Deputy City Clerk

LM/JB/dah/3
Enclosures

cc: General Services