

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
SPECIAL MEETING

July 23, 1942

The Civil Service Board met in special session at 8:00 o'clock P.M.

PRESENT: Commissioners Cavanaugh and Deise

ABSENT : Commissioner Stacy

MINUTES, READING OF

Approved

Mr. Deise moved that minutes of meetings held June 4, June 12, June 17 and July 3, 1942, be approved as read;

seconded by Mr. Cavanaugh, thereupon becoming the order of the Board.

JOHN W. LORIS

Patrolman Examin. #165

Mr. Loris appeared before the Board requesting that a change be made in his written examination grade or in

his personal interview. After discussion, the Board informed Mr. Loris that no change could be made unless it was shown wherein an error had been made, and there being none, his final grade in this examination was unchanged.

CAPTAINS - FIRE DEPT.

The following named Fire Department employees, Messrs. D. A. Allen, Manuel Petralia, R. B. Campbell, J. Messner,

C. E. Ripley, C. C. Whiteaker, R. Modell, Fred A. Bazlen and Horace S. Winters appeared before the Board, requesting that the Civil Service Board allow eligibles on the Captain's List to accumulate time toward completion of a probationary appointment when such employee is left in charge of a Fire House due to absence of the regular Captain. This group of employees also requested that the Civil Service Board permit a Captain to waive appointment in order to permit those below him on the list to accumulate probationary time. It was also contended by the group of employees that they should be permitted to include time spent as instructors in civilian defense toward accumulation of probationary period time. After thoroughly discussing these various subjects, it was the conclusion of the Board that none of the requests could be granted.

PETER J. PETRALI  
Leave of Absence

A request from Mr. Petrali dated July 11, 1942, requesting leave of absence from August 1, 1942 - January 31, 1943, was considered by the Board. Mr. Petrali was present and stated that he desired to work in the Ship Yards in Oakland. After discussion, the Board members advised Mr. Petrali of Civil Service Board rules and told him that his department head might grant him a 90 day leave.

AUTO MECHANICS and MACHINISTS

A letter from Harry Foster, Business Representative #33, relating to duties of Machinist, Machinist Helper, Service Station Operator and Auto Mechanics dated July 3, 1942, was considered by the Board. Mr. Foster contended that a number of employees listed in his letter were heavy construction mechanics and contract machinists instead of being classified in accordance with City classifications. Letters from Mr. Foster dated July 16, July 21 and July 22, 1942, were also considered by the Board. After discussion, the Secretary was requested to secure information relating to each employee named by Mr. Foster, and determine if possible into which classification the duties of each might fall.

SALARIES

Salaries and wage scales being paid were received from the following, considered by the Board and ordered to be returned

to the City Clerk:

Building and Construction Trades Council - various wages - effective April 1, 1942	
Sacramento District Council of Carpenters	" March 30, 1942
Brotherhood of Carpenters	" April 1, 1942
Construction and Laborers Union	" March 15, 1942
Electric Workers Union	" May 11, 1942

T. W. OLDHAM  
Classification

A letter from James H. Darwin, dated March 13, 1942, Captain of the Traffic Division, relating to duties performed by Mr. Oldham, was considered by the Board. The letter requested that the position

July 23, 1942

of Stenographer in the Traffic Division be reclassified as a Senior Clerk position. The Board also reviewed duties performed each day by Mr. Oldham as dated July 10, 1942, and determined therefrom that Mr. Oldham's duties were as follows:

Junior Clerk -- 74%  
 Stenographer -- 18%  
 Senior Clerk -- 8%

In a review of occupational duties as submitted by Mr. Oldham June 16, 1942, usual occupations were substantially the same as those submitted July 10, 1942. After discussion and upon agreement, it was the order of the Board that the duties of the position being occupied by Mr. Oldham seemed to be those of Junior Clerk.

WILLARD R. KERSH

A letter from Mr. F. N. Evans, Superintendent of Parks, dated June 29, 1942, requesting change of classification for

Mr. Kersh from Junior Clerk to Senior Clerk was considered by the Board. After reviewing usual occupations performed each day by Mr. Kersh, and upon agreement, it was the order of the Board that this matter be continued in order to secure additional information.

NURSERY ASSISTANT EX. #166

After review of Announcement Notice dated July 23, 1942, duties, qualifications and scope of examination, and upon agreement,

it became the order of the Board that the Announcement Notice be approved and a promotional examination be held for this position October 3, 1942.

J. E. STONEKING

Patrolman Examination

A letter from Mr. Stoneking dated June 22, 1942, requesting that he be permitted to run the mile race at a later date

because of an injury, was considered by the Board. After discussion and determination that it would be impossible to indefinitely postpone results of the Patrolman's Examination, it became the order of the Board, after agreement, that Mr. Stoneking's request be denied.

SUSPENDING EXAMINATIONS  
City Council Request.

A letter from City Clerk, Harry G. Denton, dated April 10, 1942, stating that a motion was adopted by the City Council recommending that the Civil Service Board make a study of the possibility of suspending Civil Service examinations and making appointments on a temporary basis for the duration of the war, was considered by the Board. A letter from Hugh B. Bradford, City Attorney, dated June 3, 1942, relating to the legality of suspending Civil Service examinations was reviewed by the Board. After discussion and agreement, it was the order of the Board that the request of the City Council be filed.

PATROLMAN EXAMINATION #165  
List Effective

After determining that no changes were to be made in percentage grades attained by candidates, Mr. Deise moved that the following Eligible Register be approved, effective July 24, 1942; seconded by Mr. Cavanaugh, thereupon becoming the order of the Board:

PATROLMAN ELIGIBLE REGISTER #165

<u>Position On List</u>	<u>NAME</u>	<u>Percentage Grade</u>
1.	Thomas P. Kiernan	89.22%
2.	Eugene Cook	86.23
3.	Edward Bertolani	85.76
4.	O. A. Kistle	84.68
5.	Arnold Williams	84.14
6.	David L. Beebe	83.44
7.	George E. Shuck, Jr.	82.97
8.	Richard S. Gardner	82.58
9.	Robert J. Williams	82.10
10.	Charles L. Luethy	82.03
11.	J. Bruce Guthrie	81.80
12.	Dale T. Wheadon	81.41
13.	James A. Simmons	81.41
14.	Eugene V. Engelbrite	81.31
15.	Paul A. Rafferty	81.28
16.	Donald E. Jones	81.22
17.	W. B. Stephens	81.11
18.	Pete Morrison	80.89
19.	Bernard K. Hart	80.55
20.	J. P. Marinovich	80.48
21.	Alfred A. Andreotti	80.38
22.	Anthony J. Bua	80.23
23.	Fred Schroeder	80.22
24.	Ray W. Dehner	80.14

PATROLMAN ELIGIBLE REGISTER #165 (Continued)

<u>Position On List</u>	<u>Name</u>	<u>Percentage Grade</u>
25.	Arnold Z. Gamble	79.70%
26.	Walter L. Stahlman	79.62
27.	Francis L. Payne	79.56
28.	George A. King	79.46
29.	Carl A. Blasofsel	79.34
30.	Arthur K. Aurich	79.31
31.	Lloyd A. Hodnett	79.28%
32.	Russel F. Long	78.90
33.	Leo Herberger	78.82
34.	Elton J. Rogers	78.64
35.	Cameron Cramer	78.56
36.	Richard M. Ricci	78.48
37.	R. G. Soulies	78.38
38.	Melvin G. Johnson	78.37
39.	Howard L. Laux	78.23
40.	John W. Loris	78.12
41.	Loren Feil	78.02
42.	Glen H. Ticknor	77.94
43.	Herbert D. Martin	77.80
44.	Robert E. Wieger	77.65
45.	Alfred Seaton	77.64
46.	Benjamin E. Salas	77.34
47.	Stanley E. Holtz	77.32
48.	Ed Terlau	77.31
49.	Alvin Figero	77.17
50.	Tom Jasper	76.98
51.	Hans M. Frandsen	76.56
52.	Lawrence J. Browning	75.91
53.	Frank Dichiara	75.41
54.	Cyril W. Rossi	74.83
55.	F. W. Hartley, Jr.	74.52
56.	Alexander J. McCormick	74.18
57.	Allen J. Negri	74.02
58.	Carl Schultze	72.78
59.	John W. Morgan, Jr.	71.44

PATROLMAN ELIG. REG. #128  
Abolished.

After determination that a new eligible register had been established for this position and that candidates appearing

upon the old register had been notified that the new examination was to be held, Mr. Deise moved that the Patrolman Eligible Register #128 be abolished; seconded by Mr. Cavanaugh, thereupon becoming the order of the Board.

RECREATION LEADER EX. #163

List Effective

After determination that no changes should be made in the Tentative

Eligible Register, Mr. Deise moved

that the following Eligible Register be established, effective July 24, 1942; seconded by Mr. Cavanaugh, thereupon becoming the order of the Board:

RECREATION LEADER ELIGIBLE REGISTER #163

<u>Position On List</u>	<u>Name</u>	<u>Percentage Grade</u>
1.	Avis Grace Fishbeck	94.50%
2.	Harriet E. Scott	90.00
3.	Esther Haworth	86.80
4.	Lois E. Haley	83.10
5.	Anna R. Lovdal	81.20
6.	Bob Aitken	81.00
7.	Mary Alice Robertson	81.00
8.	Claire T. Root	78.00
9.	Beulah Beeson	77.70
10.	Ida May Birch	77.30
11.	William John Renfree	74.80

RECREATION LEADER  
ELIGIBLE REGISTER #137

Abolished

After determination that a new

Eligible Register had been estab-

lished for this position and that

candidates appearing upon the old register had been notified that the new examination was to be held, Mr. Deise moved that the Recreation Leader Eligible Register #137 be abolished; seconded by Mr. Cavanaugh, thereupon becoming the order of the Board.

AMENDMENT TO RULES

The Board again considered amend-

ments to Rule VIII Section I as

introduced July 3, 1942, and Mr. Deise

moved that the amendment as introduced July 3, 1942, be approved; seconded by Mr. Cavanaugh, thereupon becoming the order of the Board.