

RESOLUTION NO. 84-028

ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO
ON DATE OF

September 25, 1984

RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO IMPLEMENT MAINTENANCE REORGANIZATION PLAN

WHEREAS, the Executive Director has submitted a staff report dated August 28, 1984, prepared by a Task Force composed of key management staff and said report recommends a reorganization of the Maintenance Division and restructuring of its functions; and

WHEREAS, the Sacramento Housing and Redevelopment Commission reviewed this staff report dated August 28, 1984 and accepted its findings and conclusions; and

WHEREAS, the Authority is desirous of implementing this reorganization at the earliest opportunity to benefit housing operations from its savings and anticipated increased effectiveness.

NOW, THEREFORE, BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO:

Section 1. That the Executive Director is hereby authorized to implement the reorganization plan for the Maintenance Division pursuant to the staff report of the Maintenance Task Force dated August 28, 1984; and, in particular, to take the following actions in the indicated time frames:

A. Actions to be implemented immediately:

1. Eliminate one Drapery Specialist and one Inspector positions. These have been vacated by retirements.
2. Appoint Acting Chief of Maintenance to the permanent Chief's position to provide stability and continuity during the reorganization.
3. Eliminate one Building Maintenance Supervisor position vacated by appointment of Chief of Maintenance position.

RESOLUTION No. 84-028

SEP 25 1984

4. Transfer function of issuing expendable stores from Central Services to Maintenance Division.
5. Implement minor but beneficial procedural changes in operating methods, consistent with the reorganization plan, that will not have a budget impact and could be implemented without delay.

B. Actions to be incorporated in the 1985 Budget Approval process and implemented on January 1, 1985:

1. Add one Housing Manager position to be assigned to new County units.
2. Transfer eight (8) Maintenance Worker I/II, six and one-half (6-1/2) Custodian I, and one (1) Custodian II positions from the Maintenance Division to the Housing Management Division.
3. Eliminate one remaining Building Maintenance Supervisor position.
4. Add two Maintenance Worker I positions. One position would be placed in a preventive maintenance crew and the other assigned to the new County units.
5. Add two Custodian I positions. These would both be assigned to Central Elderly developments.

Anne Linden
CHAIRMAN

ATTEST:

Charles J. [Signature]
ASSISTANT SECRETARY

RESOLUTION No. 84-028

SEP 25 1984