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DEPARTMENT OF  
PUBLIC WORKS

CITY OF SACRAMENTO  
CALIFORNIA

2127 FRONT STREET  
SACRAMENTO, CA  
95818-1106

ANIMAL CONTROL DIVISION

916-449-5623

October 25, 1988

RUBEN MORA  
CHIEF  
ANIMAL CONTROL OFFICER

Budget and Finance Committee  
Sacramento, California

HONORABLE MEMBERS IN SESSION:

SUBJECT: RESOLUTION AMENDING ANIMAL CONTROL DIVISION OPERATING BUDGET TO FUND  
PRODUCTION OF AN INFORMATIONAL BROCHURE

**SUMMARY**

State law requires collection of a spay/neuter deposit fee whenever a dog or cat that has not been spayed or neutered is adopted from an animal shelter. Unclaimed deposits may be used only for specified purposes. This report requests the transfer of \$ 17,000 from forfeited spay/neuter deposits to the Animal Control Division operating budget for the design and printing of a public education brochure.

**BACKGROUND**

Animal overpopulation is an issue of increasing concern. Thousands of unwanted kittens and puppies are born each year, and the majority of them must be euthanized. In an effort to reduce the stray dog and cat populations, state law requires that animal shelters collect a spay/neuter deposit each time an animal which is not already spayed or neutered is adopted. This fee is refunded to the pet owner when he or she produces a veterinarian's certificate verifying that the pet has been spayed or neutered. Many deposits are never recovered by the pet owner, however, and the money is segregated in a special account. Unclaimed funds in the spay/neuter deposit account may be used only for specified purposes, including "a public education program to prevent overpopulation of dogs and cats."

The Animal Control Division proposes using a portion of the City's unclaimed deposit revenue to produce an informational brochure emphasizing the importance of spaying and neutering pets and including additional information about adoption, licensing and rabies control. The brochure will be distributed to visitors to the animal shelter, made available at community meetings, and mailed to all City utility customers as a billing insert. The brochure will provide an important source of public information in an attractive, accessible format.

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**FINANCIAL**

The total cost of designing and printing the brochure is estimated to be \$17,000. Funding is available by transferring \$17,000 from the unclaimed Spay/Neuter Deposit account (101-2460) to the Animal Control operating budget (101-310-3170-4213) to cover these costs. This transfer will not result in any net cost to the City.

**RECOMMENDATION**

It is recommended that the Budget and Finance Committee approve the attached resolution which amends the Animal Control Division 1988-1989 operating budget by \$17,000 for a spay/neuter information brochure and forward the resolution to the full City Council for adoption.

Respectfully submitted,

*Rubén Mora*  
Ruben Mora  
Chief Animal Control Officer

Recommendation Approved:

Approved:

*Jack R. Crist*  
Jack R. Crist  
Deputy City Manager

*Melvin H. Johnson*  
Melvin H. Johnson  
Director of Public Works

October 25, 1988  
ALL DISTRICTS

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**RECOMMENDATION**

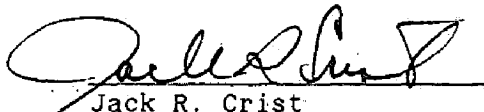
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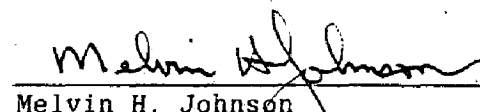
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*for signature funding*  
Ruben Mora  
Chief Animal Control Officer

Recommendation Approved:

Approved:

  
Jack R. Crist  
Deputy City Manager

  
Melvin H. Johnson  
Director of Public Works

October 25, 1988  
ALL DISTRICTS

## **RESOLUTION No.**

**Adopted by The Sacramento City Council on date of**

RESOLUTION AMENDING THE  
88/89 ANIMAL CONTROL BUDGET  
BY ADDING \$ 17,000 FOR  
THE SPAY/NEUTER BROCHURE PROJECT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO

1. That the 1988/89 Animal Control Operating Budget is hereby amended by the addition of the Spay/Neuter brochure project.
2. That the 1988/89 revenue budget is hereby amended by recognizing additional revenue in the amount of \$ 17,000 to the Animal Control revenue budget (101-310-3170-3301) from income due to forfeited Spay/Neuter deposits (101-2460) and increasing the General Fund Contingency reserve (101-710-7012-4999) by this same amount.
3. That the 1988/89 Animal Control Operating Budget is further amended by transferring appropriations in the amount of \$ 17,000 from the General Fund Contingency Reserve (101-710-7012-4999) to the Animal Control Budget (101-310-3170-4213) to cover the cost of the Spay/Neuter brochure.