



**SACRAMENTO
HOUSING AND REDEVELOPMENT
AGENCY**



June 11, 1991

Budget & Finance Committee
of the City Council
Sacramento, CA

Honorable Members in Session:

SUBJECT: Authorization to Amend the 1991 Community Development Block Grant Program and Contract with Transitional Living and Community Support to Provide Additional Funding for Program Expansion

SUMMARY

The attached report is submitted to you for review and recommendation prior to consideration by the City Council of the City of Sacramento.

RECOMMENDATION

The staff recommends approval of the attached resolutions approving the funding and contract execution.

Respectfully submitted,

for JOHN E. MOLLOY
Executive Director

TRANSMITTAL TO COMMITTEE:

for

JACK R. CRIST
Deputy City Manager

Attachment



**SACRAMENTO
HOUSING AND REDEVELOPMENT
AGENCY**



June 18, 1991

City Council of the
City of Sacramento
Sacramento, California

Honorable Members in Session:

SUBJECT: Authorization to Amend the 1991 Community Development Block Grant Program and Contract with Transitional Living and Community Support to Provide Additional Funding for Program Expansion

SUMMARY

This report authorizes the Executive Director of the Sacramento Housing and Redevelopment Agency (SHRA) to amend the 1991 Community Development Block Grant Program and the existing Community Development Block Grant (CDBG) contract with Transitional Living and Community Support to provide a one time allocation of an additional \$42,333. The additional funding will allow TLCS to increase the daily capacity of its transitional program by 14 clients.

BACKGROUND

Annually, TLCS receives an allocation of Community Development Block Grant funds to provide emergency shelter and transitional housing to homeless mentally ill adults. Currently, CDBG funds account for approximately 35% of the cost of operating these two programs which have a daily capacity of 17 and 34, respectively.

TLCS also provides an 11-bed community living program and a 46-bed community cooperative housing program which may serve homeless participants as they graduate from the TLCS homeless residential components. As an additional support, TLCS serves 100 graduates in its Community Support Services (case management) component in order to ensure that these individuals are able to maintain independence in the community. These programs are not subsidized by SHRA.

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SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

City Council of the
City of Sacramento
June 18, 1991
Page 2

PROPOSED EXPANSION

TLCS has requested a one-time augmentation of \$42,333 in Community Development Block Grant Funds from Sacramento Housing and Redevelopment Agency (SHRA). The additional allocation will provide funding for two program advisors at it's Palmer Transitional Apartment Program for homeless mentally ill adults through February 28, 1992. The additional staff members at Palmer will enable TLCS to expand from its current 34 bed capacity to 48 beds, and to maintain a ratio of 1 staff member per 7 clients. This ratio is necessary to meet the needs of homeless mentally ill persons served by the program. The additional staff will also allow the program to implement living skills training sessions and other structured activities.

The cost of each program advisor is \$19,166.50 for the eight-month period ending February 28, 1992, including all applicable fringe benefits and related services and supplies. In addition, a request of \$4,000 is also included in this proposal which will allow TLCS to acquire additional furnishings and household items necessary to complete the proposed expansion.

Following expiration of the current CDBG contract in February of 1992, TLCS will be able to fund these positions from three revenue sources: 1) projected income secured by collecting program fees from the additional number of participants; 2) anticipated back rent due from a promissory note system which residents pay from retroactive SSI/SSA benefits; and 3) vendORIZED General Assistance payments made directly to TLCS from the Department of Social Services for the additional program participants.

TLCS is accomplishing the expanded bed capacity by converting the living room in the existing two bedroom apartments to accommodate a bedroom area as well. The current apartments are very large and may easily accommodate three persons per unit. Clients at the facility have been informed of the change and are supportive of it.

In addition to expanding capacity, TLCS plans to lengthen the maximum stay of program participants from six months to nine months. The extended stay will provide program participants adequate time to secure SSI/SSA benefits prior to discharge and develop a comprehensive discharge plan which includes the necessary supportive services and resources to secure permanent affordable housing.

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

City Council of the
City of Sacramento
June 18, 1991
Page 3

FINANCIAL DATA

The Agency will allocate \$42,333 in FY 1991-1992 (see exhibit "A") Community Development Block Grant funds to Transitional Living and Community Support to expand its existing transitional program by 14 beds.

POLICY IMPLICATIONS

The actions proposed in this staff report are consistent with previously approved policy, and there are no policy changes being recommended. Approval will augment existing efforts to fulfill Agency objectives to assist the homeless.

ENVIRONMENTAL REVIEW

NEPA: The service provider receiving funds have been previously reviewed for statutory requirements, and exempted per 24 CFR Part 58.34 (a) (9); CEQA does not apply.

CEQA: Exempt per Section 15378 (b) (3).

MBE/WBE REVIEW

The Agency's MBE/WBE policy will not apply to the contract granted with the funds described in this report as all contracts will be sole-sourced to a non-profit community based organization specializing in social service activities.

VOTE AND RECOMMENDATION OF COMMISSION

At its regular meeting of June 5, 1991, the Sacramento Housing and Redevelopment Commission adopted a motion recommending approval of the attached resolution. The votes were as follows:

AYES: Amundson, Pernell, Simon, Simpson, Williams, Wooley,
Yew, Strong

NOES: None

ABSENT: Cespedes, Diepenbrock, Moose

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

City Council of the
City of Sacramento
June 18, 1991
Page 4

RECOMMENDATION

Staff recommends adoption of the attached resolution which authorizes the Executive Director to (1) amend the 1991 CDBG Program to provide an additional \$42,233 to TLCS, (2) amend the CDBG contract with TLCS to provide the additional funds, and (3) amend the Agency budget to reflect the additional expenditure.

Respectfully submitted,


JOHN E. MOLLOY
Executive Director

TRANSMITTAL TO COUNCIL:

WALTER J. SLIPE, City Manager

Contact Person: Maxine Cornwell, Director
Community/Social Service Department
440-1360

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RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

AMENDMENT TO THE 1991 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND CONTRACT WITH TRANSITIONAL LIVING AND COMMUNITY SUPPORT TO PROVIDE ADDITIONAL FUNDING FOR PROGRAM EXPANSION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACRAMENTO:

Section 1: The Executive Director of the Sacramento Housing and Redevelopment Agency ("Executive Director") is authorized to amend the 1991 Community Development Block Grant Program to allocate an additional \$42,333 to Transitional Living and Community Support (TLCS) from contingency funds.

Section 2: The Executive Director is authorized to amend the 1991 Community Development Block Grant contract with TLCS to provide an one-time allocation of \$42,333 to be used to expand the transitional housing program at Palmer House to accommodate an additional 14 clients.

Section 3: The Agency budget is hereby amended to reflect the additional expenditure.

MAYOR

ATTEST:

CITY CLERK

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FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

**RECOMMENDED REPROGRAMMING ACTIONS
CITY OF SACRAMENTO - CDBG PROGRAM**

YEAR/ COST CENTER	PROJECT	CURRENT ALLOCATION	RECOMMENDED ALLOCATION	NET CHANGE TO CONTINGENCY	COMMENTS
1991 N04286	Beginning Contingency Balance			\$391,112.04	
1991 N00841	Homeless Program for the Mentally Ill	\$300,694.00	\$343,027.00	\$ 42,333.00	Additional funding for program expansion
1991 N04286	Ending Contingency Balance			\$348,779.04	