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OFFICE OF THE  
CITY CLERK

CITY OF SACRAMENTO  
CALIFORNIA

VALERIE A. BURROWES, CMC/AAE  
CITY CLERK

November 10, 1999

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SACRAMENTO, CA  
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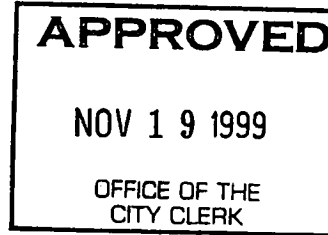
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City Council  
Sacramento, California

Honorable Members in Session:



**SUBJECT:** SELECTION OF MAYOR PRO-TEM

**LOCATION/COUNCIL DISTRICT:** All Districts

**STAFF RECOMMENDATION:** Select and Appoint Mayor Pro-Tem

**CONTACT PERSON:** Valerie Burrowes, City Clerk 264-5799

**FOR COUNCIL MEETING OF:** November 16, 1999

**SUMMARY:**

- ◆ Acting Mayor shall entertain a motion for the appointment of a council member to the position of Mayor Pro Tem
- ◆ Council shall vote upon their selection
- ◆ Council member selected to serve as Mayor Pro Tem will serve for the period of November 16, through December 31, 1999

**BACKGROUND AND DISCUSSION:**

- ◆ If a vacancy exists in the office of mayor, the vice-mayor shall become the acting mayor. In the event of the absence, vacancy in office or inability of the acting mayor, the council may appoint [select] a mayor pro tem to act temporarily in the capacity of an acting mayor.
- ◆ The need for a Mayor Pro Tem is for the period of November 16, 1999 through December 31, 1999.

*Selection of Mayor Pro Tem*  
*November 10, 1999*

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- ◆ The charter requires that "at the first council meeting in January of each year, the city council shall elect one of its members, other than the mayor, to serve as vice-mayor during the ensuing calendar year".

**FINANCIAL IMPACT:**

There is no financial impact connected with this process

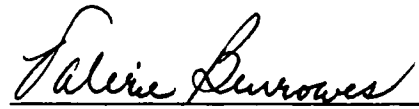
**POLICY MATTERS:**

Consistent with § 45 of the Sacramento City Charter and the Council Rules of Procedure

**ESBD CONSIDERATIONS:**

There is no application necessary with this report

Respectfully submitted,



VALERIE A. BURROWES  
City Clerk

Recommendation Approved:



ROBERT P. THOMAS,  
City Manager