

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING

June 21, 1955

The Civil Service Board met in regular session at 7:30 P.M.

PRESENT: Commissioners Deise, Finks and Wright

ABSENT : None

Minutes of the previous meeting were approved as read.

TELEPHONE OPERATOR EXAMINATION

The Board was advised by the Secretary that the present eligible register No. 322 for Telephone Operator had been exhausted and recommended that a new examination, Announcement Notice for which was approved, be held for this class immediately.

It was the order of the Board that the Secretary proceed immediately with a new examination.

It was ordered by the Board that present eligible list be abolished upon effective date of the new eligible register.

DISPATCHER CLERK EXAMINATION

The Secretary advised the Board that present Eligible Register No. 412 for Dispatcher-Clerk (Police Dept.) had been exhausted and in view of the fact that an additional resignation in this class is to be effective July 15, 1955, recommended that a new examination for this class be held immediately.

Announcement Notice for the examination was approved and it was the order of the Board that the Secretary proceed with the new examination.

GARBAGEMAN EXAMINATION #415
Rejection of Applications

The following applications for Garbageman Examination No. 415 were rejected for the reasons

below outlined: ?

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Charlie L. Brown
 James R. Davis
 James Fort
 James W. Frazier
 James L. Greer
 Clarence R. Johnson
 James M. Johnson
 Richard H. Logan
 William J. Mikes
 Adlert Robinson
 Harold M. Switzer
 Robert Wilson, Jr.
 David G. Williams, Sr.
 George Williams

Residence Requirement
 Police Record and Employment Record
 Police Record
 Police Record
 Police Record
 Police Record
 Employment Record
 Police Record
 Employment Record
 Police Record
 Residence Requirement
 Employment Record
 Employment Record
 Police Record

JANITOR EXAMINATION #416

The following applications for
 Janitor Examination No. 416 were
 rejected for the reasons below

outlined:

Vernon Cotton
 Apolinar V. Hernandez
 Jake Huff
 Edward R. Knight
 Ramon F. Moreno
 Wayne E. Solomon
 Joseph Vicchio
 Adlert Robinson
 David G. Williams, Sr.
 Lloyd D. Williams

Police Record
 Police Record
 Below minimum age
 Police Record
 Police Record
 Residence Requirement
 Residence Requirement
 Police Record
 Employment Record
 Residence Requirement

WINDOW WASHER EXAMINATION #417

The following applications for
 Window Washer Examination No. 417
 were rejected for the reasons below

outlined:

Delbert E. Carroll
 Ernest L. Eredia
 Bentura M. Telles
 David G. Williams, Sr.

Lack of experience
 Police Record
 Insufficient experience
 Insufficient experience

WINDOW WASHER EXAMINATION #417

The Board was advised by the
 Secretary that there were only
 three applicants who met the

minimum qualifications for this examination, whereupon the Secretary was
 instructed to eliminate the written portion of the test and to hold

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hold Personal Interviews only - Qualifications Appraisal Board to consist of the Assistant Personnel Officer, the Building Maintenance Supervisor and the Administrative Assistant to the City Engineer.

TREE TRIMMER EXAMINATION #411

The Board reviewed the results of the Practical Demonstration Test held June 10, 1955, for

Tree Trimmer. It was the order of the Board that those candidates receiving a raw score of at least 70, be considered as receiving a passing grade and that Personal Interviews for said examination be eliminated.

Identification of candidates was then made and it was the order of the Board that the following Eligible Register be established, to become effective on the expiration of the ten day period for filing appeals:

TREE TRIMMER ELIGIBLE REGISTER NO. 411

#1.	Emil A. Ketelsen	106.00%
#2.	Mailen Shapp	104.50
3.	Leonard A. Schweitzer	97.33

(# Indicates applicant received 10 points Veteran's Credit.)

ELECTRICIAN
Prevailing Rate

In accordance with contract entered into between the Electrical Workers Union No. 340

IBEW and the Sacramento Valley Chapter of the Electrical Contractors Association, Mr. Finks moved that the hourly wage rates for the following classifications be approved, to become effective July 1, 1955; seconded by Mr. Deise and motion carried:

Electrician	\$3.25	per hour
Electrician Foreman	3.55	" "

PAINTER
Prevailing Rate

In accordance with contract entered into between the Painters Union Local No. 487 and the

Painting and Decorating Contractors Association of Sacramento, Mr. Finks moved

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that the hourly wage rates for the following classifications be approved, to become effective June 22, 1955; seconded by Mr. Wright and motion carried:

Painter	\$2.85 per hour
Painter Foreman	3.135 " "

REQUEST FOR HEARING ON WORK PERMIT RULE

Letter from the Sacramento City Employees' Association, requesting a hearing before the Board to

further discuss the new rule concerning outside work by city employees, was read. After discussion, the Secretary was directed to communicate with the Association, advising them that inasmuch as the Board had in general adopted the recommendations of a previous Employees' Committee to provide for a maximum of 8 hours per week of outside work and the rule to be administered by the department heads, that no worthwhile purpose could be served by holding further discussions on the new rule and that request should be made to the Employees' Association to reconsider their request for a hearing.

WORK PERMITS

The following work permits for outside employment by City employees having been approved

by the department heads, were filed:

<u>Name</u>	<u>Type of Work</u>	<u>Department</u>
Edwin F. Martin	Stage Work	Corporation Yard
Keith L. Fassett	Musician	Purchasing
Raymond E. Beam	Musician	Water
E. A. Lassner	Stage Hand	Water
Kenneth C. Shafer	Musician	Assessor-Collector
William M. Bordisso	Radio Engineer	Police
Marcia Dieffenbacher	Bookkeeping	Purchasing
Orlie Pane	Bar Work	Water

EDWIN MARTIN

Re: Work Permit

The Secretary was instructed to notify Mr. Fairbairn, City Engineer, and Mr. Edwin Martin, Service Sta-

tion Attendant, that the hours of outside employment must not exceed 8 hours per week in order to conform with the policy adopted by the Civil Service Board.

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ORLIE PANE

Re: Work Permit

The Secretary was instructed to further investigate the type of outside employment being performed by

Orlie Pane, listed in the above list of work permits.

SURVEY OF SALARIED POSITIONS
AFFECTED BY UNION RATES

The Secretary was instructed to prepare a report on the relationship of various supervisory positions

paid on a monthly salary basis and positions where the wage rates are controlled by union prevailing rates in order to evaluate the effect of such increases on the present salary plan.

TRAFFIC LINESMAN
ELIGIBLE REGISTER #343

The Board was advised that the Eligible Register No. 343 for Traffic Linesman, due to expire

July 6, 1955 still contained ten names and should be extended for one year.

It was so ordered by the Board.

SALARY ADJUSTMENTS

After review of the increased duties and responsibilities of the following positions, upon recommendation

of the Personnel Officer it was the order of the Board that salary adjustments as outlined for the following classes be authorized, and that recommendation be made to the City Council to amend the Salary Ordinance No. 1871 to provide for these adjustments effective July 1, 1955:

<u>Class</u>	<u>Range No.</u>	<u>Present Salary Range</u>	<u>Range No.</u>	<u>Recommended Salary Range</u>
City Treasurer	34	\$460 - 550	36	\$500 - 600
Asst. City Treasurer	28	345 - 420	30	380 - 460
St. Pro. & Real Estate Supervisor	34	460 - 550	36	500 - 600
Zoo Superintendent	33	440 - 525	34	460 - 550

SALARY ADJUSTMENT REQUESTS

Requests for upward salary adjustments for the following classes were presented to the Board by various individuals

and groups for consideration:

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Account Clerk
 Fire Prevention Chief
 Labor Foreman III
 Assistant Building Inspector
 Serviceman Helper
 Senior Clerk
 Uniform Fireman
 Maintenance Supervisor (Water Dept.)

After review and discussion, it was properly moved and passed that the requests be filed with no action taken.

REALLOCATION OF POSITIONS

The Board reviewed the survey reports prepared by Earl Simons, Senior Personnel Technician, relative to

reallocation of positions in the Police Department and Assessor-Collector's Office. Upon motion properly made and passed, the recommendations of the reports were adopted to provide for the following reallocations:

<u>Present Job Title</u>	<u>Position</u>	<u>Recommended Allocation</u>
Junior Clerk	Helen Mondine (Assessor-Collector)	Intermediate Clerk
Junior Clerk	Francisca Valdez (Police Dept.)	Intermediate Clerk
Junior Clerk	Lillian Smith (Police Dept.)	Intermediate Clerk
Junior Clerk	Jacqueline Miranda (Police Dept.)	Intermediate Clerk
Key Punch Operator	Helen Tyrrell (Police Dept.)	Tabulating Machine Operator I

It was the further order of the Board that the above reallocations be made effective July 1, 1955, and that the incumbents in the positions re-allocated shall be considered to have permanent status in the new class, with present anniversary dates for salary increases to remain in effect.

CREATION OF
NEW CLASSES

Upon the recommendation of the Personnel Officer, after study and review of the present classes in the

Account Clerk series, it was the order of the Board that recommendation be made to the City Council to amend Salary Ordinance No. 1871, to provide for

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the following new classes and salary ranges applying thereto, to become effective July 1, 1955:

<u>Class</u>	<u>Range No.</u>	<u>Salary Range</u>
Account Clerk I	25	\$300 - 360
Account Clerk II	26	315 - 380
Supervising Account Clerk	28	345 - 420
Accountant I	27	330 - 400
Accountant II	29	360 - 440

REALLOCATION OF
POSITIONS TO NEW CLASSES

Upon recommendation of the
Personnel Officer, it was the
order of the Board that the

following positions be reallocated to the new classes to be created July 1, 1955, above outlined:

<u>Position</u>	<u>Old Class Title</u>	<u>New Class Title</u>
Edward Conley (Water)	Account Clerk	Account Clerk I
Kenneth Shafer (Assessor-Collector)	Account Clerk	Account Clerk I
Frank Miller (Controller)	Account Clerk	Account Clerk I
Jack Turley (Airport)	Account Clerk	Account Clerk II
Louis Lombard (Controller)	Account Clerk	Account Clerk II
George Harder (Controller)	Account Clerk	Accountant I
Carmen Burelle (Water)	Senior Account Clerk	Supervising Account Clerk
Laurel Paulson (Engineering)	Senior Account Clerk	Supervising Account Clerk
West Dillon (Controller)	Senior Account Clerk	Accountant II
Lesley Wasley (Controller)	Senior Account Clerk	Accountant II
Katherine Mergell (Retirement)	Senior Account Clerk	Accountant II

It was the further order of the Board that where the above reallocations resulted in salary increases, the incumbents should advance to the step of the new range corresponding to the step being received in the present range, with anniversary date for salary increases to remain the same.

It was also the order of the Board that a survey of the position currently held by Louis Lombard in the Controller's Office be made at a date one year from the date of completion of his probationary period, to determine whether reallocation should be made to a higher class at that time.

JOB TITLE CHANGES

Upon recommendation of the Personnel Officer, in order to effect more uniform and standardized job

titles in the classification plan, it was the order of the Board that the

following job titles be changed as indicated and that recommendation be made to the City Council to amend Salary Ordinance No. 1871 to provide for these title changes effective July 1, 1955. Salary ranges in all cases below are to remain the same:

<u>Titles to be Abolished</u>	<u>Recommended Job Title Change</u>
Assistant Storekeeper	Stores Clerk
Parts and Tool Man	Automotive Stores Clerk
Assistant Parking Meter Serviceman	Parking Meter Serviceman I
Parking Meter Serviceman	Parking Meter Serviceman II
Junior Fingerprint Technician	Fingerprint Technician I
Intermediate Fingerprint Technician	Fingerprint Technician II
Senior Fingerprint Technician	Fingerprint Technician III
Service Station Attendant Grade I	Automotive Serviceman I
Service Station Attendant Grade II	Automotive Serviceman II
Junior Tabulating Machine Operator	Tabulating Machine Operator I
Senior Tabulating Machine Operator	Tabulating Machine Operator II
Junior Key Punch Operator	Key Punch Operator I
Key Punch Operator	Key Punch Operator II
Service Station Foreman	Automotive Service Foreman

ORLIE PANE
LABOR FOREMAN I (Water Dept.)
 Request for Reclassification

The Board reviewed the survey report prepared by Earl Simons, Senior Personnel Technician, relative to

request for reallocation of the Foreman I position held by Orlie Pane in the Water Department to Foreman II. After discussion of the report which recommended the reallocation to the higher class, it was the order of the Board that action on same be held in abeyance until October 1, 1955, at which time a new survey is to be made. This was deemed necessary in view of the fact that a new Superintendent of Water Treatment and Pumping is being employed, which may have a bearing on the future duties of this position.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports be

approved:

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Allen, James	Locker Attendant	Recreation
Ames, Patricia	Locker Attendant	Recreation
Azzara, Elva	Hostess	Camp Sacto.

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Temporary Appointments (Cont'd.)

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Brown, Carol	Recreation Leader	Recreation
Callister, Barry	Assistant Caretaker	Recreation
Conner, Jeraldine	Recreation Leader	Recreation
Congdon, Ralph	Lifeguard	Recreation
Crocco, Joe	Recreation Leader	Recreation
Dairiki, Jack	Lifeguard	Recreation
Désenfants, Janice	Cashier	Recreation
Dosdorian, Joan	Cashier	Recreation
Downton, Shirley	Recreation Leader	Recreation
Duke, Jack	Storekeeper	Recreation
Duvall, Alfred	First Cook	Recreation
Entwistle, Jean	Recreation Leader	Recreation
Fisher, Marvin	Caretaker	Recreation
Fisher, Zulieme	Assistant Hostess	Recreation
Freyburg, Susan	Cashier	Recreation
Garrido, Tony	Locker Attendant	Recreation
Geraty, Gretchen Ann	Lifeguard	Recreation
Gillespie, Daune	Lifeguard (P.T.)	Recreation
Gin, Loretta	Locker Attendant	Recreation
Glero, Mabel	Recreation Leader	Recreation
Gray, Gary	Lifeguard (P.T.)	Recreation
Green, Charles	Recreation Leader	Recreation
Haines, Frank	Garbageman (E.B.)	Waste Removal
Hall, Bette	Lifeguard	Recreation
Hamon, JoAnne	Orderly B	Recreation
Hansen, Barbara	Store Clerk	Recreation
Hansen, Jack D. Jr.	Kitchen Helper	Recreation
Haro, Robert	Lifeguard	Recreation
Hauptman, Wayne	Orderly A	Recreation
Hebert, George	Locker Attendant	Recreation
Hendershot, Gail	Cashier (P.T.)	Recreation
Hereza, Edward	Locker Attendant	Recreation
Hill, Marilyn	Recreation Leader	Recreation
Holbrook, E. Joan	Recreation Leader	Recreation
Irvine, Joann	Recreation Leader	Recreation
Kaiser, Jane	Locker Attendant (P.T.)	Recreation
Kelly, Barbara	Stenographer-Clerk Gr. I	City Attorney
Kemper, William	Lifeguard (P.T.)	Recreation
King, Robert V.	Garbageman (E.B.)	Waste Removal
Kosinski, Jim	Recreation Leader	Recreation
Lamph, Russell	Locker Attendant	Recreation
Lidster, Judy	Recreation Leader	Recreation
Low, Jean	Cashier	Recreation
Mangan, Mary	Recreation Leader	Recreation
Marty, Brenda	Recreation Leader	Recreation
Mason, Marilouise	Recreation Leader	Recreation
Meuser, Velma	Lifeguard	Recreation
Milton, Edgar	Janitor (Relief)	Hall of Justice
Morairty, Richard A.	Recreation Leader (P.T.)	Recreation
Morgan, Drucilla	Key Punch Operator (Relief)	Controller
Merédith, Judy	Recreation Leader	Recreation
Neves, Robert	Locker Attendant (P.T.)	Recreation

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Temporary Appointments (Cont'd.)

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Nicolaus, George	Lifeguard	Recreation
Nordstrom, Carole	Lifeguard	Recreation
Pedersen, Ralph	Lifeguard	Recreation
Peet, Nancy	Recreation Leader	Recreation
Pesavento, Don	Lifeguard	Recreation
Pugh, James	Locker Attendant	Recreation
Richards, William H.	Orderly A	Recreation
Rider, Dorothy M.	Library Clerk	City Library
Sansom, Virginia	Lifeguard (P.T.)	Recreation
Schatz, Bill A.	Kitchen Helper	Recreation
Seacrist, Mary	Recreation Leader	Recreation
Simons, Earl	Sr. Personnel Technician	Civil Service
Spencer, Edward	Locker Attendant (L.T.)	Recreation
Strauch, Dorothy	Cashier	Recreation
Talbert, Ralph R.	Lifeguard (P.T.)	Recreation
Thompson, Dave	Locker Attendant (P.T.)	Recreation
Thompson, Salvia	Truck Driver	Waste Removal
Till, Kenneth	Store Clerk	Recreation
Treaster, Carl	Kitchen Helper	Recreation
Villers, Roy	Locker Attendant	Recreation
Vivaldi, Garry M.	Orderly A	Recreation
Wagner, Margery	Cashier (P.T.)	Recreation
Ware, A. P.	Garbageman (E.B.)	Waste Removal
Weber, Wm.	Locker Attendant	Recreation
Welch, Gladys	Telephone Operator	City Hall
Welsh, William Jr.	Asst. Recreation Leader	Recreation
Witherell, Joe	Lifeguard	Recreation
Young, Mary Ann	Orderly B	Recreation

Exempt Appointments

Azzara, Russell	Superintendent	Camp Sacramento
Faig, Milton	Personnel Officer and Administrative Assistant to City Manager	City Manager
Paiva, Frank C.	Chief Plant Operator	Water
Reist, Vorris	Asst. Physician & Surgeon	Health
Saurer, Red	Chief Plant Operator	Water
McWilliam, Rodney	Assistant Personnel Officer	Civil Service

Probationary Appointments

Baker, Nellie K.	Dispatcher-Clerk	Police
Barklage, William	Traffic Linesman	Traffic - Engineering
Cannon, Jean M.	Dispatcher-Clerk	Police
Carboni, Fred	Laborer	Street Cleaning
Crowley, Margaret E.	Jr. Recreation Director	Recreation
Elliott, Arthur L.	Airport Attendant	Municipal Airport
Fong, Maurice	Sr. Tabulating Mach. Opr.	Controller
Haslam, Charles	Plant Operator II	Water
Hawkins, Willie	Garbageman	Waste Removal
Hobart, Josiah F.	Janitor	City Library
Jackson, Shirley	Key Punch Operator	Controller

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Probationary Appointments (Cont'd.)

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Paterson, James	Plant Operator II	Water
Pierce, John I.	Plant Operator I	Water
Thornton, Glenn	Custodian	Memorial Auditorium
West, Mildred B.	Dispatcher-Clerk	Police
Yamamoto, Tomi	Intermediate Clerk	Controller

Limited Term Appointments

Allen, Jay	Laborer	Water
Bache, Edward	Laborer	Park
Bradley, H. J.	Street Construction Worker	St. Maintenance
Casali, James	Engineering Aide	Engineering
Cox, William P.	Street Construction Worker	St. Maintenance
Daniels, Wilfred A.	Laborer	St. Cleaning
Dudensing, Peter R.	Laborer	Park
Dutcher, Diane S.	Junior Clerk	Assessor
Dutra, John	Janitor	Auditorium
Flynn, Gerald P.	Street Construction Worker	St. Maintenance
Gay, Eloi	Laborer	Recreation
Hansen, John F.	Laborer	Park
Herrera, Raymond	Laborer	Park
Keifer, Donald H.	Street Construction Worker	St. Maintenance
Keifer, John P.	Street Construction Worker	St. Maintenance
LaVine, Harold	Laborer	Park
Libera, Michael	Laborer	Park
Little, Louis J.	Plumber	Corporation Yd.
Lockett, W. C.	Street Construction Worker	St. Maintenance
Ludvik, Joe	Laborer	Recreation
Mac Bride, Ronald	Laborer	Water
Martello, Carl	Labor-Foreman Gr. I	Park
McConnell, Robert	Laborer	Park
Munich, Anthony	Asst. Cook	Recreation
Oliver, Joe	Laborer	Park
Ostoja, Mary Ellen	Intermediate Clerk	Retirement
Phair, Robert	Laborer	Park
Phelps, Guy R.	Laborer	Park
Quinn, Hubert	Laborer	Park
Sayre, Edgar A III	Street Construction Worker	St. Maintenance
Schnetz, Karl	Laborer	Park
Thurn, Richard L.	Street Construction Worker	St. Maintenance
Traversi, Ann R.	Junior Clerk	Assessor
Wright, John H.	Power Mower Operator	Park
Zaro, A. J.	Street Construction Inspector	Engineering

Permanent Appointment

Broadbeck, Gilbert

Laborer

Water

Reinstatement

Lark, Fred

Garbageman

Waste Removal

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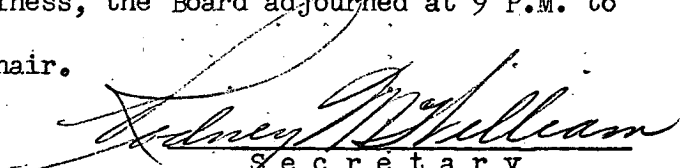
Leave of Absence

- Hicks, J. V. - Leave of Absence from 6/9/55 to 6/24/55, Chief of Police, Military Leave
- Hilts, James - Leave of Absence from 6/18/55 to 7/2/55, Serviceman Helper, Military Leave
- Jones, Kenneth - Leave of Absence from 6/18/55 to 7/2/55, Assistant Bldg. Inspector, Military Leave
- McGrath, R. B. - Leave of Absence from 6/4/55 Uniform Fireman, Military Service
- Morgan, Jack - Leave of Absence from 6/18 to 7/2/55, Assessment Clerk Military Service
- Rein, Louis F. - Leave of Absence from 6/18/55 to 7/2/55, Patrolman Military Service
- Soski, Walter - Leave of Absence from 6/21/55 to 6/23/55, Detective Military Service

Transfer

- Nieri, Dante - Transfer 6/16/55 Senior Recreation Director from Recreation Division to McClatchy Pool
- O'Connell, Katherine - Transfer 6/1/55 Recreation Leader from Recreation Division to Camp Sacramento

There being no further business, the Board adjourned at 9 P.M. to meet again at the Call of the Chair.


 Secretary

APPROVED:

P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD
 CITY OF SACRAMENTO
 REGULAR MEETING

July 12, 1955

The Civil Service Board met in regular session at 7:30 P.M.

PRESENT: Commissioners Deise and Finks

ABSENT : Commissioner Wright

Minutes of the previous meeting were approved as read.

GARBAGEMAN EX. #415

After reviewing the results of the practical demonstration test and interviews for Garbageman held

June 23, 1955, it was the order of the Board that the following eligible

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register be established, to become effective upon the expiration of the ten day period for filing appeals.

GARBEGEMAN ELIGIBLE REGISTER NO. 415

# 1.	Richard H. Fauntleroy	105.17%
# 2.	Benjamin T. Macias	100.75
# 3.	Julius A. Williams	100.50
# 4.	Elder Vaughn	97.75
# 5.	William G. Robinson	97.00
6.	Fred H. Campbell	96.67
# 7.	David D. Patterson	96.25
# 8.	Hobart C. Reeves	96.00
# 9.	James W. Keith	94.75
#10.	Fletcher E. Lemuel	93.92
#11.	Nathaniel Henry	93.42
#12.	Fred L. Atwater	93.34
#13.	John W. Browning	93.34
#14.	Roscoe L. Eddings, Jr.	93.17
15.	Robert L. Jackson	92.17
#16.	Earl A. Gilmer	90.75
#17.	Rodger M. Williams	90.59
#18.	Lawrence Vaughn	90.50
#19.	A. P. Ware	90.42
20.	Exel Browning	90.17
21.	Ralph A. Haines	89.50
#22.	Solomon Nieto	89.25
23.	Joshua Sullivan	86.67
24.	Raymond J. Mora	86.42
#25.	Warren G. Morris	85.92
26.	Felix Hardeman	84.42
#27.	Judge E. Smith	83.67
28.	Robert V. King	81.42
29.	Herman Haynie	80.59
30.	Roduster Brooks	78.50
31.	Arthur Harrison	74.92
32.	Norvelle Spotts	74.34

(# Indicates applicant received 10 points Veterans' Credit.)

WINDOW WASHER EX. #417

After reviewing the ratings of the Qualifications Appraisal Board (E. J. Scollan, Fred Niles and

Rodney McWilliam) on candidates for this examination, (there having been no written test) interviews having been held June 29, 1955, it was the order of the Board that the following eligible register for Window Washer be established, to become effective on the expiration of the ten day period for filing appeals:

WINDOW WASHER ELIGIBLE REGISTER NO. 417

#1.	John H. Cladianos	95.30%
#2.	Charles E. Kohler	87.97

(# Indicates applicant received 10 points Veterans' Credit.)

JANITOR EX. #416

After reviewing the results of the written test for Janitor, it was the order of the Board that the qualifying score for the written test be set at 65 right out of a total of 100 items and that personal interviews be eliminated from the examination. The following eligible register is to be established, to become effective on the expiration of the ten day period for filing appeals:

JANITOR ELIGIBLE REGISTER NO. 416

# 1.	Raleigh Lowe	100.57%
# 2.	Louis G. Murillo	93.71
# 3.	Edward V. Ness	92.86
# 4.	Calvin E. Williams	91.14
5.	Joseph B. Long	90.57
# 6.	Garland W. Jones	90.29
# 7.	Jesse Perez	87.71
# 8.	Robert L. Turner	86.86
9.	Clifford M. Alt	85.43
#10.	Angel Enriquez	85.14
#11.	Charlie L. Lawrence	85.14
#12.	Edgar J. Milton	82.57
13.	Louis P. Nichols	82.00
#14.	Ellis M. Johnson	80.86
#15.	Robert E. Crocker	80.86
16.	John Dutra	80.29
17.	Earl C. Ryan	76.00
18.	Manuel Martinez	74.29
19.	Joseph M. Johnson	73.43
20.	Albert M. Buechel	72.57
21.	Lyle B. Olsen	70.00
22.	Martin Nelson	70.00

(# Indicates applicant received 10 points Veteran's Credit.)

ARTHUR YOUNG

Removal from Janitor
No. 416 Eligible List

The Secretary reported that Mr.

Arthur Young who received a qualifying score in the written test for

Janitor, was discharged from a temporary appointment as Janitor at the City Library because of being intoxicated on duty. Upon motion properly made and passed, it was the order of the Board that his name be removed from this eligible register.

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EDMUND J. DEVINE

Removal from Janitor
No. 416 Eligible List

The Secretary reported that Mr. Edmund J. Devine, upon being examined by the City Physician, was

found to be physically deficient for a temporary appointment as Elevator Operator, having no sight in one eye and 20-200 in the other eye. Having been rejected by the City Physician for city employment, it was the order of the Board that his name be removed from the Janitor Eligible Register No. 416.

LETTER OF APPRECIATION

Leberta King

Letter from Leberta King, City Treasurer, expressing gratitude for action taken in recommending a

salary increase for the class of City Treasurer, was read and ordered filed.

LETTER OF APPRECIATION

A. O. Hoover

Letter from A. O. Hoover, City Controller, expressing thanks for the establishment of new classes

and reallocation of positions in the accounting series, was read and ordered filed.

JUNIOR BUILDING INSPECTOR

Request for new classification

Letter from Otto Steinbrenner, Jr., City Building Inspector, outlining the duties of the Senior Clerk posi-

tion in that department and requesting the establishment of a new class of Junior Building Inspector, with a recommended salary range of \$300 - \$400 per month and outlining reasons for the justification of such new class, was read.

After discussion wherein it was pointed out that the work presently being performed by this Senior Clerk is properly included in the class specification for Senior Clerk; that this position has been no more difficult to fill than other Senior Clerk positions; that the duties of this position are no more technical in nature or of a higher difficult level than other Senior Clerk positions in the city service, it was the order of the Board that request for a job survey for the purpose of establishing a new class of Junior Building

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Inspector be denied.

PLUMBER

Prevailing Rate

In accordance with contract entered into between Plumbers and Steamfitters Local Union No. 447 and

Master Plumbers Association of Sacramento, Inc., Mr. Finks moved that the hourly wage rates for the following classification be approved, to become effective July 13, 1955; seconded by Mr. Deise and motion carried.

Plumber - \$3.30 per hour

FRED FEDERIGHI

Voluntary Demotion

It was the order of the Board that the request of Fred Federighi for a voluntary demotion from his present

class of Zoo Attendant to that of Laborer because of injury previously sustained in the line of duty, making it impossible for him to perform the duties of Zoo Attendant, be approved and that his salary as Laborer be established in accordance with his years of service.

HARRY WARNER - SENIOR CLERK

Entrance Salary

Request of Harry Warner who was reinstated to the Senior Clerk Eligible Register after resignation and re-

appointed Senior Clerk in the Water Department on July 1, 1955, to be given credit for previous city service in establishing his new starting salary, was considered.

After discussion, it was the order of the Board that he be given credit for such time as he actually worked as a Senior Clerk only, which would permit him to start at the second step (\$300.00) of the salary range. It was the further order of the Board that for all other purposes - vacation, sick leave, probationary period and date for first salary increase, he is to be treated in the same manner as a new probationary employee.

July 12, 1955

COMPARISON OF PREVAILING
RATES AND SALARY RANGES
OF SUPERVISORY POSITIONS

As per instructions previously given, the Secretary submitted a schedule comparing salaries of employees paid on a prevailing rate and salaries of various departmental supervisory employees, which was read and ordered filed.

BARNEY B. WHITEAKER
Leave of Absence

In accordance with request filed this date by Barney B. Whiteaker for a leave of absence to January 3, 1956 because of medical disability, accompanied by certification of W. A. Vinks, M.D. to the effect that Mr. Whiteaker is suffering from coronary heart disease and is not expected to be able to resume his usual work until January 3, 1956, it was properly moved and passed that the request be approved.

REALLOCATION OF JUNIOR CLERK
POSITION - FIRE DEPT.

Letter from James M. Lane, Administrative Assistant, Sacramento Fire Department, requesting reallocation of the present Junior Clerk position to that of Intermediate Clerk and outlining reasons therefor, was read.

After review of the duties assigned to this position and upon recommendation of Earl Simons that the position be reallocated to the higher classification of Intermediate Clerk because of the higher level of work being performed, it was the order of the Board that such request for reallocation be approved. It was the further order of the Board that the present incumbent in this position, Mr. Nick Negas, Jr. be advanced to the next higher salary step of the new range and his anniversary date for salary increases remain the same, to be effective July 1, 1955.

WORK PERMITS

The following work permits for outside employment by City employees having been approved by

the department heads, were filed:

<u>Name</u>	<u>Type of Work</u>	<u>Department</u>	<u>Date Filed</u>
B. H. Brinson	Bartender	Waste Removal	7/7/55
B. H. Brinson	Miscellaneous Catering	Waste Removal	7/8/55
L. V. Cavin	Tree Trimming	Park - Tree Div.	6/23/55
Wm. G. Chorley	Flower Judging	Park	7/5/55
A. R. Connally	Saw Filing & Tree Trimming	Park	6/23/55
Raymond Crabbe	Casual Musician	Traffic	7/7/55
Elaine Crowley	Music	Recreation	7/6/55
Wm. H. Ferren	Light Pick-ups	Park	7/7/55
Chas. Gatejen	Flower Judging	Park	7/6/55
L. E. Hill	Tree Trimmer	Park	7/5/55
Wesley E. Jamison	Cook or Farm Work	Park	7/7/55
Robert G. Kenealy	Laborer	Park	7/7/55
James Lowney	Miscellaneous	Park	6/23/55
Lorenzo Lopez	Laborer	Park	7/7/55
Ivo Lucic	Stone Mason	Park	7/5/55
Louis Merlino	Musician	Park	6/23/55
Wilfred Messier	Tree Work	Park	6/24/55
Herb Morebeck	Laborer	Park	7/7/55
Floyd M. Pyle, Sr.	Custodian	Park	7/5/55
Alfred H. Renfree	Officiating	Recreation	6/24/55
Manuel Salvo	Tree Trimming	Park	6/23/55
E. C. Schlotter	Tree Trimming	Park	6/23/55
Leonard Schwietzer	Tree Trimming	Park	6/23/55
Dominic Tornatore	Labor Foreman	Waste Removal	7/12/55

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was
the order of the Board that the
following Departmental Reports be

approved:

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Ashla, Joan	Recreation Leader (P/T)	Recreation
Baca, Robert F.	Laborer (L/T)	Park
Biffle, Roger	Laborer (L/T)	Park
Blychert, Lilla	Telephone Operator	City Hall
Boyd, Bobbie June	Intermediate Clerk (P/T)	Recreation
Brown, Robert C.	Laborer (L/T)	Park
Flynn, Richard	Locker Attendant	Recreation
Garabedian, Sandra	Music Leader	Recreation
Geiger, Patricia	Recreation Leader	Recreation
Hall, Nason	Laborer (L/T)	Park
Hammond, Sandra	Recreation Leader	Recreation
Heon, Leon M.	Street Const. Worker (L/T)	St. Maintenance
Johnson, Clinton	Laborer (L/T)	Water
Johnston, Stuart	Recreation Leader	Recreation
Lindfeldt, Robert E.	Street Const. Worker (L/T)	St. Maintenance
Linggi, Marilyn	Recreation Leader	Recreation
Ludvik, Joe	Night Irrigator (L/T)	Recreation
Martin, Harriet	Dispatcher-Clerk (R)	Police

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Temporary Appointments (Continued)

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Morrison, Donald R.	Laborer (L/T)	Park
Neves, Robert	Locker Attendant	Recreation
Paulucci, Joe	Laborer (L/T)	Recreation
Rolufs, Robert	Parking Lot Attendant	Parking Lot Maint.
Scheidegger, Fred	Lifeguard	Recreation
Seeber, James R.	Laborer (L/T)	Park
Stearns, Harry	Jr. Recreation Director (L/T)	Recreation
Thompson, Charles P.	Recreation Leader	Recreation
Verdina, Joe	Recreation Leader	Recreation
Villers, Roy	Lifeguard	Recreation
White, Robert O.	Locker Attendant	Recreation
Zumwalt, Joy	Recreation Leader	Recreation

Probationary Appointments

Becker, Keith	Gardener	Park
Behringer, Edward F.	Senior Clerk	Purchasing
MacBride, Ronald	Laborer	Water
Wise, Robert	Plant Operator Gr. I	Water

Leave of Absence

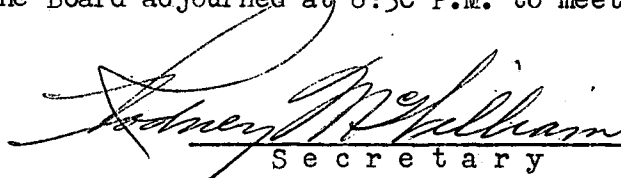
McGrath, R. B. - Leave of Absence from 6/17/55 to 6/21/55 Uniform Fireman, Military Leave

Taylor, C. P. - Leave of Absence from 6/18/55 to 7/2/55 Uniform Fireman Military Leave

Voluntary Demotion

Bleuel, Bertha - Voluntary Demotion 6/16/55 from Dispatcher-Clerk, Police Dept. to Intermediate Clerk, Civil Service

There being no further business, the Board adjourned at 8:30 P.M. to meet again at the Call of the Chair.


Secretary

APPROVED:

 P r e s i d e n t