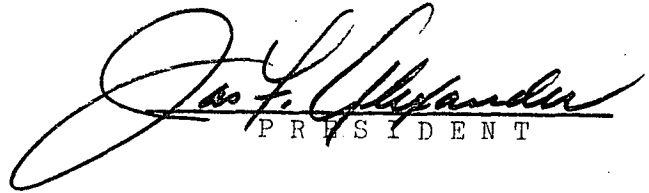



SECRETARY


PRESIDENT

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING OCTOBER 23, 1963

The Civil Service Board met in regular session at 817 - 10th Street
at 9:00 a.m.

PRESENT: Members J. Alexander, Genshlea, Street, Erickson.

ABSENT: Member C. Alexander.

Minutes of the last regular meeting held October 2, 1963, were
read and approved.

NEW EXAMINATIONS SCHEDULED:

Secretary advised that the
following examinations have

been scheduled:

#796	Typist Clerk I
#797	Engineering Investigator
#798	Street Construction Laborer
#799	Real Property Appraiser

FIRE ENGINEER EXAMINATION NO. 784:
(Promotional)
Eligible Register

Written test scores, personal
interview ratings, service
ratings, and seniority credits,

in the Fire Engineer Examination No. 784, written test for which was held
August 16, 1963, were reviewed.

Secretary advised that 39 candidates qualified in the written test
with a score of 70% or higher and that the final eligible register was
limited to the 30 candidates with highest scores after all other parts of

TRAFFIC LINESMAN EXAMINATION NO. 788 (CONT'D)

test was set at 110 of a possible 164 items, qualifying 5 of 9 candidates appearing for the written test.

Qualifications Appraisal Board consisted of Earl Simons, Safety & Training Officer; Ted Dolce, Junior Civil Engineer; and Ed Lial, Civil Engineer II.

The following eligible register was made effective October 11, 1963:

TRAFFIC LINESMAN II EXAMINATION NO. 788

(Promotional)

1. Fred N. Christophel	82.22%
2. Caesar Parada	76.28
3. Manuel J. Felix	74.94
4. Ronald R. Haase	74.09
5. Pete M. Lopez	73.25

SUPERVISING PLANT OPERATOR
EXAMINATION NO. 789

(Promotional)

Eligible Register

Written test scores, and personal interview ratings, in Supervising Plant Operator Examination No. 789,

written test for which was held August 20, 1963, were reviewed.

Secretary advised that the minimum qualifying score in the written test was set at 110 of a possible 186 items, qualifying 4 of 7 candidates appearing for the written test.

Qualifications Appraisal Board consisted of Clarence Alexander, Civil Service Board member; Harry Behrens, Supervising Sanitary Engineer; and Rodney McWilliam, Personnel Officer.

The following eligible register was made effective September 1, 1963:

SUPERVISING PLANT OPERATOR EXAMINATION NO. 789

(Promotional)

1. Clifford J. Willett	86.54%
2. Alvin J. Verser Jr.	84.57
3. Frank C. Paiva	81.21
4. Harry F. Voss	81.18

10-23-63

REQUEST FOR REINSTATEMENT:

Rayburn C. Payne
Patrolman

Request from Rayburn C. Payne,
former Patrolman in the Police
Department, dated October 17,


1963, requesting reinstatement privileges, was read.

Secretary advised that Mr. Payne had served in the Police Department from November 28, 1955 until he resigned on July 18, 1963, in order to enter private business. Further advised that Mr. Payne met the conditions established by the Civil Service Board for consideration of request for reinstatement privileges following resignation, except that the evaluation of his employment record with the city was not prepared by the Chief of Police.

It was the order of the Board that action on Mr. Payne's request be laid over to the next regular meeting and the Secretary instructed to request a letter from James V. Hicks, Police Chief, as to Mr. Payne's record of service and his willingness to rehire.

There being no further business, the meeting adjourned at 10:00 a.m. to meet again at the call of the Chair.


SECRETARY


PRESIDENT

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING NOVEMBER 6, 1963

The Civil Service Board met in regular session at 817 - 10th Street
at 9:00 a.m.

PRESENT: Members J. Alexander, C. Alexander, Genshlea, Street.

ABSENT: Member F. C. Erickson.

Minutes of the last regular meeting held October 23, 1963, were read and approved.

RECREATION SUPERVISOR I
(Dramatics Specialist)
EXAMINATION NO. 781
Eligible Register

Personal Interview ratings
in Recreation Supervisor I

(Dramatics Specialist), Examination No. 781, held November 1, 1963, were reviewed. (Written test not included as part of the examination.)

Qualifications Appraisal Board consisted of Ed McGivern, Recreation General Supervisor; Elissa Sharee, Dramatics Teacher; and Phil Macdonald, Personnel Technician.

The following eligible register was made effective November 1, 1963:

RECREATION SUPERVISOR I EXAMINATION NO. 781

(Dramatic Specialist)

1. Patricia Glasser	80.00%
2. Joyce Radmanovich	73.33
3. Sandra Lewis	71.67

COOK EXAMINATION NO. 790
Eligible Register

Personal Interview ratings in
Cook Examination No. 790, held

September 24, 1963, were reviewed. (Written test not included as part of this examination.)

Qualifications Appraisal Board consisted of Peter Dragone, Data Processing Supervisor; Art L. Anderson, Food Service Manager, Sacramento County Hospital; and Phil Macdonald, Personnel Technician.

The following eligible register was made effective September 24, 1963:

COOK EXAMINATION NO. 790

1. Edith Douglas	97.00%
2. Ada S. Wertman	93.00
#3. George Jacobson	91.67
4. Pearl Lampshire	85.67

PARKING METER CHECKER
EXAMINATION NO. 792
 Eligible Register

Written test scores and
 Personal Interview ratings

in Parking Meter Checker Examination No. 792, written test for which was held October 9, 1963, were reviewed.

Secretary advised that the minimum qualifying score in the written test was set at 85 of a possible 130 items, qualifying 10 of 32 candidates appearing for the written test.

Qualifications Appraisal Board consisted of Otis Feil, Police Sergeant; F. C. Erickson, Civil Service Board member; and Phil Macdonald, Personnel Technician.

The following eligible register was made effective October 29, 1963:

PARKING METER CHECKER EXAMINATION NO. 792

1. Kathryn Miglietto	87.87%
2. Karen Oliver	80.40
3. Alice Fletcher	79.07
4. Gertrude Freeman	76.13
5. Frances Luna	75.33
6. Janice Mann	74.40
7. LaVonne Maxfield	73.60

SENIOR SANITARY CHEMIST
EXAMINATION NO. 795
 Eligible Register

Personal Interview ratings in
 Senior Sanitary Chemist Examina-

tion No. 795, held October 31, 1963, were reviewed. (Written test not included as part of the examination.)

Qualifications Appraisal Board consisted of William Roman, Senior Utilities Engineer, County of Sacramento; F. C. Erickson, Civil Service Board member; and Rodney McWilliam, Personnel Officer.

The following eligible register was made effective November 1, 1963:

SENIOR SANITARY CHEMIST
EXAMINATION NO. 795 (CONT'D)

SENIOR SANITARY CHEMIST EXAMINATION NO. 795

#1.	Ray E. Beam	99.33%
#2.	Elmer Herr	94.33
#3.	Willard E. Franz	82.33
4.	Dan N. Jacobsen	81.67

(# Indicates applicant received 10 points Veteran's Credit.)

ENGINEERING INVESTIGATOR
EXAMINATION NO. 797
 Eligible Register

Personal Interview ratings in
 Engineering Investigator Examina-

tion No. 797, held October 31, 1963, were reviewed. (Written test not included as part of the examination.)

Qualifications Appraisal Board consisted of Carl Jennings, Assistant City Engineer; Earl Simons, Safety & Training Officer; and Joe Genshlea, Civil Service Board member.

The following eligible register was made effective October 31, 1963:

ENGINEERING INVESTIGATOR EXAMINATION NO. 797

(Promotional)

1.	Raymond F. Crabbe	89.75%
2.	Clemmie Cooper	87.00
3.	Harry L. Warner	81.33
4.	Jonathan Cook	79.83
5.	Gerald O'Hare	75.08
6.	Joseph A. Bevel	72.42
7.	John H. Broussard	70.67

REQUEST FOR REINSTATEMENT
 Rayburn C. Payne

Request by Rayburn C. Payne,
 former Patrolman in the Police

Department, for reinstatement privileges, was considered.

Secretary advised that Police Chief James V. Hicks was asked to present a letter to the Board outlining his recommendation on Mr. Payne's request, but no letter was received.

REQUEST FOR REINSTATEMENT (CONT'D)

Motion was made by Clarence Alexander that the request for reinstatement by Mr. Payne be denied. Motion seconded by Mr. Street and carried by the following vote:

AYES: Members J. Alexander, C. Alexander, Genshlea, Street.

NOES: None.

REQUEST FOR APPROVAL OF
VOLUNTARY DEMOTION
Frank Dazzo

Communication from Frank Dazzo,
Truck Driver in the Street

Cleaning Division, dated October 22, 1963, requesting approval of a voluntary demotion to the class of Laborer, because of a physical condition not permitting him to drive automotive equipment, was considered.

This request approved by Kent Link, Street Maintenance Superintendent, effective October 28, 1963.

Motion made by Mr. Genshlea that the request for voluntary demotion from Truck Driver to Laborer by Mr. Dazzo be approved. Motion seconded by Mr. Street and carried by the following vote:

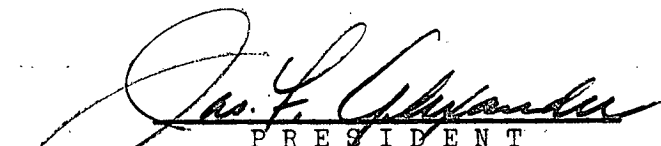
AYES: Members J. Alexander, C. Alexander, Genshlea, Street.

NOES: None.

CHANGE OF MEETING DATES:

It was the order of the Board
that the regular meetings be
scheduled on Tuesday at 9:00 a.m. for the balance of the year 1963.


SECRETARY


PRESIDENT