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DEPARTMENT OF  
DATA MANAGEMENT

CITY OF SACRAMENTO  
CALIFORNIA

April 16, 1987

819 TENTH STREET  
SACRAMENTO, CA  
95814-2601

916-449-5763

**JAMES L. PUTHUFF**  
DIRECTOR

**ALFRED S. ORTIZ**  
INFORMATION SYSTEMS  
MANAGER

**VAN MITCHELL**  
OPERATIONS MANAGER

**MARV BROYLES**  
TECHNICAL SYSTEMS  
MANAGER

Budget and Finance Committee  
Sacramento, CA.

Honorable Members in Session:

SUBJECT: Consultant to Manage Technical  
Systems Staff until Permanent  
Replacement is Hired

SUMMARY

The attached report is being submitted to the Budget and Finance Committee for review and recommendations prior to consideration by the City Council at their regular meeting April 28, 1987.

RECOMMENDATION

It is recommended that the City Council approve the attached Resolution authorizing:

- a. City Manager to execute a consultant service agreement with the selected consulting firm for an amount not to exceed \$35,000.
- b. Authorize allocation of existing budget salary savings into Other Professional Services in the amount of \$35,000.

Respectfully Submitted,

*Jim Puthuff*

Jim Puthuff  
Director of Data Management

Recommendation Approved:

*Jack R. Crist*

Jack R. Crist  
Deputy City Manager



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TECHNICAL SYSTEMS  
MANAGER

April 14, 1987

City Council  
Sacramento, California

Honorable Members:

SUBJECT: Consultant to Manage Technical Systems  
Staff until Permanent Replacement is  
Hired

SUMMARY

This report recommends that the City Council, by Resolution, authorize the City Manager to execute a consultant services agreement for a consultant to manage the Department of Data Management's Technical Systems Division. Said consultant would be hired for a period of no more than three months for a cost not to exceed \$35,000.

BACKGROUND

The Department's Technical Systems Division Manager resigned effective April 18, 1987. This Division is responsible for the highly technical support of the City's mainframe computers, both the new IBM 4381 and the Sperry 90/80. They also maintain the computer systems operating system software. The work this Division performs requires careful planning and a high degree of technical skill.

The City's technical systems staff is still very much in the learning stage and requires guidance and expertise. While the current manager was, himself, in a training mode, he could still provide the necessary guidance and expertise to keep the staff moving in the right direction.

By bringing in an outside consultant with all the skills we need for that position, we can keep our computer operating properly. This person could also share his/her skills with the existing staff.

PROCESS

The Data Management Department will solicit resumes from the sixteen consulting firms that provide this type of on-site consulting service, three of which are minority or women-owned businesses. From those resumes, the staff will narrow them to about four or five. The Data Management staff, along with assistance from an outside department, will select the consultant we feel will best meet the City's needs.

The City will then enter into an agreement with the consulting firm that represents the selected candidate.

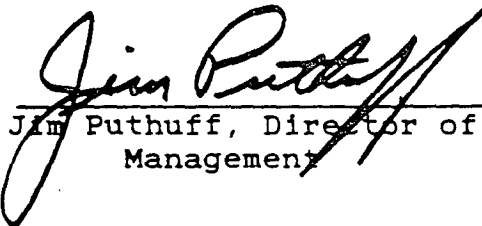
FINANCIAL

Funds for this consultant for an amount not to exceed \$35,000 are available utilizing the Division's Salary Savings.

RECOMMENDATION

It is recommended that the City Council approve the attached Resolution authorizing the City Manager to execute a consultant services agreement for an amount not to exceed \$35,000.

Respectfully submitted,

  
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Jim Puthuff, Director of Data  
Management

RECOMMENDATION APPROVED:

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Walter J. Slipe, City Manager

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

RESOLUTION AUTHORIZING EXECUTION OF  
AGREEMENT WITH A CONSULTING FIRM TO  
PROVIDE A CONSULTANT MANAGER FOR  
DATA MANAGEMENT DEPARTMENT'S  
TECHNICAL SYSTEMS DIVISION

BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF  
SACRAMENTO THAT:

The City Manager be authorized to execute a consultant services agreement with the selected consulting firm for an amount not to exceed \$35,000.

FURTHER RESOLVED THAT,

The Data Management Department's current FY 86/87 budget be modified by allocating \$35,000 from the Technical System Division budget, Salary and Wages (4101) to Other Professional Services (4258).

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Mayor

ATTEST:

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City Clerk