



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
February 20, 2007

**Honorable Mayor and
Members of the City Council**

**Title: Supplemental Agreements for Building Plan Review and Inspection
Professional Services**

Location/Council District: Citywide

Recommendation: Staff recommends that the City Council adopt the attached **Resolution** authorizing the City Manager: 1) to execute the supplemental professional service agreement for fire plan review services with Greg Ledesma in an amount not to exceed \$25,000; 2) execute a supplemental professional service agreement for fire plan review services and residential inspection services with 4Leaf, Inc. in an amount not to exceed \$50,000; and 3) to execute a supplemental professional service agreement for plan review services and inspection services with Berryman & Henigar in an amount not to exceed \$62,174.

Contact: Bob Chase, Chief Building Official, 808-8024, Carl Hefner, Assistant Building Official, 808-8779, Ed Short, Supervising Engineer, 808-8859

Presenters: Not Applicable

Department: Development Services

Division: Building Division

Organization No: 4881

Description/Analysis

Issue: Staff recommends execution of contract supplements with plan review and inspection consultants totaling \$137,174. The funds for the agreements will come from the Development Services Department current year operating budget.

Policy Considerations: This request to adopt the attached resolution is in accordance with the policy recommended by the Development Oversight Commission to contract out workload that cannot be performed by City employees. Additionally, it is consistent with the City's Strategic Plan Focus Areas of: Public Safety, Sustainability and Livability, Safe and Affordable Housing, Economic Development, Culture and Entertainment.

Committee/Commission Action: None.

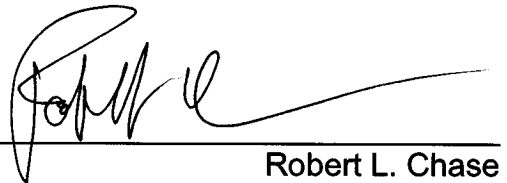
Environmental Considerations: There are no environmental considerations.

Rationale for Recommendation: The use of professional services contracts for consultants and temporary plan review and inspection services provides flexibility in meeting the service demand levels. In addition, these professional service agreements will allow the Development Services Department to maintain adequate service levels in plan review and building inspection services in FY07.

Financial Considerations: The total of all increases in the supplemental agreements mentioned in this report is \$137,174. Funding for the agreements will come from the Development Services Department FY2006/07 operating budget.

Consultant Name	Funding Source	Current Contract	Supplement	Proposed Contract
<u>Fire Plan Review</u>				
Greg Ledesma	101-480-4881-4258	\$461,000	\$25,000	\$486,000
<u>Fire Plan Review & Residential Inspection Services</u>				
4-Leaf Consultants	101-480-4881-4258	2,628,000	50,000	2,678,000
<u>Plan Review Services & Inspection Services</u>				
Berryman & Henigar	101-480-4881-4258	842,000	62,174	904,174
TOTALS		3,931,000	137,174	4,068,174

Emerging Small Business Development (ESBD): One of the consultants, 4Leaf, Inc. (representing 36% of the \$137,174) is a business currently certified as an Emerging or Small Business Enterprise.

Respectfully Submitted by: 
Robert L. Chase
Chief Building Official

Approved by: 
William A. Thomas
Director of Development

Recommendation Approved:



for Ray Kerridge
City Manager

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RESOLUTION NO.

Adopted by the Sacramento City Council

RESOLUTION AUTHORIZING THE CITY MANAGER TO LIQUIDATE AND REALLOCATE PRIOR YEAR PURCHASE ORDERS AND EXECUTE SUPPLEMENTAL PROFESSIONAL SERVICE AGREEMENTS FOR A CUMULATIVE AMOUNT NOT TO EXCEED \$137,174

BACKGROUND

- A. The use of professional services contracts for consultant and temporary inspection services provides flexibility in meeting service demand levels.
- B. Professional services allow the Development Services Department to maintain adequate service levels in plan review and inspection services for FY2006/07.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Manager is authorized to execute the supplemental professional service agreement for fire plan review services with Greg Ledesma in an amount not to exceed \$25,000;
- Section 2. The City Manager is authorized to execute a supplemental professional service agreement for fire plan review services and residential inspection services with 4Leaf, Inc. in an amount not to exceed \$50,000;
- Section 3. The City Manager is authorized to execute a supplemental professional service agreement for plan review services and inspection services with Berryman & Henigar in an amount not to exceed \$62,174.