

COUNCIL COMMITTEE MINUTES

Concurrent Special Committee Meetings of the Sacramento City Council, Redevelopment Agency of the City of Sacramento, Housing Authority of the City of Sacramento and the Parking Authority of the City of Sacramento.

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COMMITTEE NAME: PERSONNEL & PUBLIC EMPLOYEES

MEETING DATE: August 2, 1994

MEETING TIME: 1:00 p.m.

LOCATION: 915 I STREET, 2ND FLOOR, COUNCIL CHAMBER

I HEREBY CALL Special Meetings of the Sacramento City Council, Redevelopment Agency of the City of Sacramento, Housing Authority of the City of Sacramento, and Parking Authority of the City of Sacramento to be conducted concurrently with the Council committee meetings listed below, which are incorporated herein by reference. The Special Meetings are called to permit Members who are not on the listed committees to attend the meetings and participate in the discussions.

The meeting was called to order by Chairperson Sam Pannell at 1:25 p.m.

PRESENT: Committee Chairperson Sam Pannell, Committee Members Yee, Kerth

ABSENT: Fargo

1. Status Report and Future Work Plan of City of Sacramento Worker's Compensation Program (D-All)

RECOMMENDATION OF STAFF: APPROVE & FORWARD TO COUNCIL

COMMITTEE ACTION: RECOMMEND APPROVAL BY COUNCIL

VOTING RECORD: MOV: D-4 SEC: D-2
AYES: UNANIMOUS

MINUTES

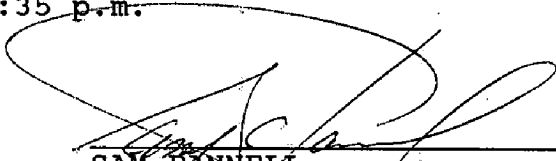
Donna L. Giles, Director of Human Resources, addressed the Committee. Ms. Giles informed the Committee that staff would discuss the Work Plan developed to reduce the costs of the overall Workers' Compensation Program by increasing efficiency and effectiveness.

Greg Norton, Internal Auditor Administrator, addressed the Committee. Mr. Norton gave a brief overview of the

audit completed by the Internal Audit staff of the City Manager's Office. This audit included an examination of the unit's process efficiency, performance standards and quality control, effectiveness and utilization of system capabilities, appropriateness of rates and allocation of costs, level of utilization of outside service provides, effectiveness of monitoring mechanisms and communication practices, and the existence and impact of citywide policies and practices affecting the Workers' Compensation program.

Margaret Ann Allen, Risk Manager, discussed the Work Plan developed in conjunction with Internal Audit and Workers' Compensation staff. Ms. Allen explained to the Committee that the work plan is geared toward a City-wide focus on reducing the number of workers' compensation claims thereby reducing the costs.

The meeting was adjourned at 1:35 p.m.



SAM PANNELL
Committee Chairperson



Secretary

COMMITTEE MEMBERS: Pannell (Chair), Kerth, Fargo, Yee