

*Unit 71*  
**APPLICATION FOR PERMIT TO BUILD**

*32 Montgomery 6th*

Street No. *3784 Montgomery* Lot *71* Block *33*

Owner *W G Stewart* Address *3764 Montgomery*

Architect \_\_\_\_\_ Address \_\_\_\_\_

Contractor *E S Mason* Address *3258 6th*

Kind of Building *frame, 1 story*

Foundation \_\_\_\_\_

Permit  
**3109**  
 Date  
 5/13/6  
 District  
 1

Posts	Girder		Span		Mad Sills	
	1st Floor	2nd Floor	3rd Floor	4th Floor	5th Floor	6th Floor
Jolsts	<i>Shims &amp; Dows To French Dows &amp; Bolts</i>					
Max. Span	<i>Same as above</i>					
Bearing Partitions	<i>Same as above</i>					
Non Bearing Partitions	<i>Same as above</i>					
Story Height	<i>for Rep.</i>					
Outside Walls						
Celling Jolsts			Span			
Roof			Rafters			
Water Heater			Chimney			
Size of Building—Length			Width		Height	

It is hereby agreed that this building will be constructed in conformity with the Ordinances of the City of Sacramento and the Laws of the State of California.

ESTIMATED COST, \$ *1000*

*E S Mason*

Owner or Owner's Representative.

Plans must be submitted

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial reporting and compliance with regulatory requirements. The text notes that incomplete or inaccurate records can lead to significant legal and financial consequences for the organization.

2. The second part of the document outlines the specific procedures and protocols that must be followed to ensure the integrity and security of the records. This includes the use of standardized formats, regular audits, and the implementation of robust data protection measures. It also highlights the need for clear roles and responsibilities regarding record management, ensuring that all staff are trained and aware of the correct procedures.

3. The third part of the document addresses the challenges associated with record-keeping, such as data redundancy, storage limitations, and the risk of data loss. It provides practical solutions and recommendations to overcome these challenges, including the use of cloud storage, data backup strategies, and the implementation of disaster recovery plans. The text stresses that proactive measures are necessary to prevent data loss and ensure business continuity.

4. The fourth part of the document discusses the importance of data privacy and security in the context of record-keeping. It highlights the need to comply with relevant data protection laws and regulations, such as the General Data Protection Regulation (GDPR). The text provides guidance on how to assess and mitigate risks to data privacy and security, including the use of encryption, access controls, and regular security updates.

5. The fifth part of the document concludes by summarizing the key points and reiterating the importance of a comprehensive record-keeping strategy. It emphasizes that a well-implemented record-keeping system is not only a legal requirement but also a valuable tool for improving organizational efficiency and decision-making. The text encourages organizations to regularly review and update their record-keeping policies to stay current with changing regulations and technological advancements.