



# REPORT TO Personnel and Public Employees Committee City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www.cityofsacramento.org

**3**

**Discussion Calendar**  
**September 20, 2011**

**Honorable Chair and Members of  
The Personnel and Public Employees Committee**

**Title: Review of Applications for Hearing Examiners**

**Location/Council District: (Citywide)**

**Recommendation:** Review applications and nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk  
Ron O'Connor, Operations Manager, (916) 808-8183, Code Enforcement Division,  
Community Development Department

**Presenters:** None

**Department:** City Clerk's Office / Department

**Division:** N/A

**Organization No:** 04001011

## **Description/Analysis**

**Issue:** Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

**Policy Considerations:** None.

**Environmental Considerations:** None.

**Commission/Committee Action:** None.

**Rational for Recommendation:** To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

**Financial Considerations:** None.

**Emerging Small Business Development (ESBD):** None.



Respectfully Submitted by: \_\_\_\_\_

Katia Ligaiviu,  
Deputy City Clerk

Recommendation Approved:



\_\_\_\_\_  
Stephanie Mizuno,  
Assistant City Clerk

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**ATTACHMENT 1**

**Background:**

The following applicants are under consideration for positions on city boards and commissions.

|                                 |   |
|---------------------------------|---|
| <b>Board/Commission:</b>        | Hearing Examiners                                   |
| <b>Available Positions:</b>     | Two (2)   |
| <b>Category Description(s):</b> | Two (2) years of legal or quasi-judicial experience |
| <b>Status of Incumbent:</b>     | N/A   |

| No. | Applicant Name       | District | Category | Comments |  |
|-----|----------------------|----------|----------|----------|--|
| 1   | Barbara E. Thalacker | 3        | -        |          |  |
| 2   | Terry A. Reed        | 3        | -        |          |  |
|     |                      |          |          |          |  |



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for Appointment to Boards/Commissions and Committees

APR 30 P 2:03

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Code Enforcement

CATEGORY FOR WHICH YOU ARE APPLYING: Code Enforcement Hearing Examiners

Description (if applicable)

Category Letter

Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_

Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Thalacker Barbara E. E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_ 1 (the letter i) Street Sacramento CA 95816  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Three (3) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: \_\_\_\_\_ Business Telephone: Cell

Please state the reason you would like to be a member of this board/commission (or attach):

I believe it is my personal responsibility to participate in public service. One particular interest of mine lies in responsible planning and development within the boundaries of the City of Sacramento. I would welcome the opportunity to work with city staff in this position as I increase my expertise and provide thoughtful decisions to further the process. For most of my life, I have enjoyed being involved in a way that improves my surroundings, and have experience in rendering decisions on state and federal codes and regulations, mediating personnel and education-related grievances, and administering a wide variety of local, state and federal programs. Some of my early... (SEE ATTACHED)

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

United Way Execs Assoc; Title IX Advisory Group for Sac. City Unified. Work within system with large group

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

Empty box for explanation of potential conflict of interest.

**Applicant Name: Barbara E. Thalacker**

Please state the reason you would like to be a member of this board/commission (or attach):

**I believe it is my personal responsibility to participate in public service. One particular interest of mine lies in responsible planning and development within the boundaries of the City of Sacramento. I would welcome the opportunity to work with city staff in this position as I increase my expertise and provide thoughtful decisions to further the process. For most of my life, I have enjoyed being involved in a way that improves my surroundings, and have experience in rendering decisions on state and federal codes and regulations, mediating personnel and education-related grievances, and administering a wide variety of local, state and federal programs.**

**Some of my early experience included volunteering in a municipal court and briefly on a zoning board of appeals for a rural township in Wisconsin. After coming to California, my work specific to this application included oversight of a city/state housing rehab project to provide a 30 bed SRO at the Sacramento YWCA. In state government at the California Department of Education (CDE), I managed a large staff to handle complaints and appeals for special education; interpreted state and federal legislation for the California State Board of Education; served as Liaison to the CDE Legal Office for personnel actions and appeals; and, as State Director for Education Technology, provided guidance to school districts and county offices of education on federal and state grants that outfitted classrooms with up-to-date technology for learning.**

**I am active in the neighborhood association in Midtown Sacramento where I reside and currently am a Hospice Volunteer for Sutter Hospital.**

**Since I am now retired, I have the time and interest to provide service to the City of Sacramento as a Code Enforcement Hearing Examiner and I look forward to the chance to participate. Thank you for the consideration.**

**BACKGROUND INFORMATION**

**You may also attach a resume** reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: Doctorate in Education (Ed.D) Northern Arizona University-Flagstaff 1979; M.S. Arizona State University-Tempe 1970; B.S. Valparaiso University (Indiana) 1968

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: May 2008                      EMPLOYER NAME: \_\_\_\_\_  
TO DATE:                                      ADDRESS: \_\_\_\_\_  
    Street #                      Street Name                      City                      State

DUTIES: RETIRED State of California

**PRIOR EMPLOYER(S):**

FROM DATE: February 1989                      EMPLOYER NAME: State of California Department of Education  
TO DATE: May 2008                                      ADDRESS: N Street                      Sacramento                      CA  
   Street #                      Street Name                      City                      State

DUTIES: State Director of Educ. Technology; Assist to Deputy; Administrator of Compliance, Special Programs, Profess.Dev.;

FROM DATE: June 1982                      EMPLOYER NAME: Sacramento YWCA  
TO DATE: June 1989                                      ADDRESS: 17th Street                      Sacramento                      CA  
   Street #                      Street Name                      City                      State

DUTIES: Executive Director large nonprofit agency. Multi-mill budget, housing, homeless, pregnant teens, WIC, jobs, programs

FROM DATE: December 1979                      EMPLOYER NAME: CSU-Fullerton Federal Desegregation Grant  
TO DATE: Jun 1982                                      ADDRESS: Fullerton                      Fullerton                      CA  
   Street #                      Street Name                      City                      State

DUTIES: Program evaluator & director for multi-state race and gender equity federal education grant. Federal lobbying.

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: Various past 30 years                      BUSINESS NAME: Barbara Thalacker  
TO DATE: None Currently                                      ADDRESS: \_\_\_\_\_  
   Street #                      Street Name                      City                      State

**TYPE OF BUSINESS OR SERVICE RENDERED:**

Private consulting with nonprofits and educational institutions on grant-writing, hiring, EEO, org.dev., personnel-- across USA

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Barbara E. Thalacker  
APPLICANT NAME

FROM DATE: Various 12 years  
TO DATE: None currently

BUSINESS NAME: Barbara Thalacker

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: Taught evaluation, grant-writing, statistics at CSUS, CSU-Fullerton, Kansas State

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

NONE

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment.

NONE

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Barbara E. Thalacker  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: August 28, 2011

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

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**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: CODE ENFORCEMENT

CATEGORY FOR WHICH YOU ARE APPLYING: Code Enforcement Hearing Examiners

Description (if applicable)

Category Letter

Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_

Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Reed Terry A E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: I Street Sacramento CA 95816  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Three (3) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (916) Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

As a long time resident of Sacramento, I have always been interested in the laws and codes governing the City of Sacramento. This position would give me the opportunity to study these statutes and assist with measured and orderly code enforcement. My experience includes the resolution of disputes between a large unified school district and parents and community; researching, analyzing, and interpreting federal and state education laws and regulations to the school district Board of Education and the community; and doing legal research and analysis for civil and criminal court cases in my position as a paralegal. Working for the Superintendent of the school district, I chaired student expulsion hearings, helped develop special education plans for students, and researched and interpreted state and federal laws.....(See attached)

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Curriculum & Instruction, Special Education, Student Assessment, researching and interpreting legal statutes

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:



**Applicant Name: Terry A. Reed**

*Please state the reason you would like to be a member of this board/commission (or attach):*

As a long time resident of Sacramento, I have always been interested in the laws and codes governing the City of Sacramento. This position would give me the opportunity to study these statutes and assist with measured and orderly code enforcement. My experience includes the resolution of disputes between a large unified school district and parents and community; researching, analyzing, and interpreting federal and state education laws and regulations to the school district Board of Education and the community; and doing legal research and analysis for civil and criminal court cases in my position as a paralegal. Working for the Superintendent of the school district, I chaired student expulsion hearings, helped develop special education plans for students, and researched and interpreted state and federal laws regarding high stakes student assessment testing. I have always believed it is my civic duty and personal responsibility to be involved in the public process of local governance. I am currently a board member of my neighborhood association, and have participated in successful mediation of several local neighborhood issues. I think all of my varied experience regarding legal research and legal issues would be useful in the position of Hearing Examiner.

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: B.A. CSU, Sacramento 1981; Utah State University 1961-1962; American River College-Variou

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 9/1994 EMPLOYER NAME: Rocklin Unified School District  
TO DATE: 12/2006 RETIRED ADDRESS: Sierra Meadows Drive Rocklin CA  
Street # Street Name City State

DUTIES: Admin support to Superintendent, legal research/analysis, assessment data, community complaints, budgeting

**PRIOR EMPLOYER(S):**

FROM DATE: 8/1974 EMPLOYER NAME: San Juan Unified School District  
TO DATE: 9/1994 ADDRESS: 3738 Walnut Avenue Carmichael CA  
Street # Street Name City State

DUTIES: Admin support to counselors/administrators, interpreted policies/procedures/programs, confidential files/records

FROM DATE: 01/1981 EMPLOYER NAME: Janof & Dolan, Attorneys at Law  
TO DATE: 04/1994 ADDRESS: Sacramento CA  
Street # Street Name City State

DUTIES: Paralegal, researched laws and statutes, prepared court documents, met with clients

FROM DATE: 6/72 EMPLOYER NAME: Paine, Webber, Jackson & Curtis, Inc.  
TO DATE: 8/1974 ADDRESS: Sacramento CA  
Street # Street Name City State

DUTIES: Executive Secretary to Manager of Stock Brokerage Firm

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME:  
TO DATE: ADDRESS:  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Terry A. Reed

APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No. \_\_\_\_\_

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

No. \_\_\_\_\_

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Terry A. Reed  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: August 28, 2011

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\_\_\_\_\_