

MINUTES OF REGULAR MEETING  
 CIVIL SERVICE BOARD  
 CITY OF SACRAMENTO  
 JANUARY 7, 1986

The regular meeting of the City of Sacramento Civil Service Board was called to order by President Gail Mabbutt in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:33 p.m.

MEMBERS PRESENT: Mr. Jonathan Mayhew  
 Mr. Joseph Russell  
 Ms. Catherine Harris  
 Mr. Bill White  
 Ms. Gail Mabbutt

MINUTES OF SPECIAL MEETING OF DECEMBER 9, 1985

A motion was made to approve the minutes of the December 9, 1985 special meeting.

Motion: Mr. White  
 Second: Ms. Harris

The motion was approved by unanimous roll call vote.

MINUTES OF REGULAR MEETING OF DECEMBER 17, 1985

A motion was made to approve the minutes of the regular meeting of December 17, 1985.

Motion: Mr. Mayhew  
 Second: Ms. Harris

The motion was approved by unanimous roll call vote.

ELECTION OF OFFICERS FOR CIVIL SERVICE BOARD AND ELECTION OF BOARD REPRESENTATIVE TO RETIREMENT HEARING COMMISSION

A motion was made nominating Ms. Harris as President.

Motion: Mr. Russell

The motion was approved by the following roll call vote.

Ayes: Mr. White  
 Mr. Mayhew  
 Mr. Russell  
 Ms. Mabbutt

Abstain: Ms. Harris

A motion was made nominating Bill White as Vice President.

Motion: Mr. Mayhew

The motion was approved by the following roll call vote.

Ayes: Mr. Mayhew  
Mr. Russell  
Ms. Harris  
Ms. Mabbutt

Abstain: Mr. White

A motion was made nominating Joseph Russell as Civil Service Board representative to the Retirement Hearing Commission.

Motion: Ms. Harris

A motion was made nominating Jonathan Mayhew as Civil Service Board representative to the Retirement Hearing Commission.

Motion: Mr. White

Mr. Joseph Russell was elected as Civil Service Board representative to the Retirement Hearing Commission by the following roll call vote:

Mr. White:	Mr. Mayhew
Mr. Mayhew:	Mr. Mayhew
Mr. Russell:	Mr. Russell
Ms. Harris:	Mr. Russell
Ms. Mabbutt:	Mr. Russell

#### REPORTS OF DIRECTOR OF PERSONNEL

Ms. Giles informed the Board that leave of absences have been approved for Linda Tanton, Dispatcher II (Medical/Personal); Donald Gillick, Police Officer (Medical); and extension of leave of absence for Donald D. Castillo, Parking Enforcement Officer (Medical).

Ms. Giles also informed the Board that Proposed Revised Civil Service Board Rule 11 in Item 7 has been withdrawn by staff.

#### RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE - HEZEKIAH EVANS, SECURITY GUARD

Mr. Garland Rosauero, representing Mr. Evans, urged the Board to adopt the decision the Board had made at the December 9, 1985 special meeting.

Mr. Sam Jackson, Deputy City Attorney, informed the Board that he objected to their adoption of the Findings of Fact as it does not pertain to the evidence.

Mr. Joseph Russell wanted to go on record as stating that he read the entire transcript of the Hezekiah Evans' hearing but did not review all the exhibits.

There was discussion by the Board Members with Bill Carnazzo, Deputy City Attorney, regarding the review of exhibits.

After considerable discussion by the Board Members, Mr. Carnazzo, Mr. Jackson and Mr. Rosaura a motion was made to adopt the decision of the Civil Service Board in the matter of Hezekiah Evans as defined at the December 9, 1985 special meeting.

Motion: Mr. Mayhew  
Second: Ms. Mabbutt

The motion was made by unanimous roll call vote.

PROPOSED REVISED CIVIL SERVICE BOARD RULES 5.5 and 11 - FIRST READING

Mr. John Worcester, Personnel Services Manager, addressed the Board on this issue. Mr. Worcester informed the Board that Rule 11 had been withdrawn.

Mr. Worcester briefly summarized his report and answered questions of the Board.

A motion was made to adopt the proposed revised Rule 5.5. for first reading.

Motion: Mr. Mayhew  
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

Mr. Russell left the meeting at 2:05 p.m.

REVISION TO THE ADMINISTRATIVE TRAINEE CLASSIFICATION SPECIFICATION SECOND READING

John Worcester, Personnel Services Manager, addressed the Board. He informed them that he has received no further input on this item.

A motion was made to adopt the revision to the Administrative Trainee Classification Specification for second reading.

Motion: Ms. Harris  
Second: Mr. White

The motion was approved by unanimous roll call vote.

NEW CLASSIFICATION - SENIOR ACCOUNTING TECHNICIAN  
REVISED CLASSIFICATION - ACCOUNTING TECHNICIAN AND ACCOUNTANT-AUDITOR  
I - SECOND READING

John Worcester, Personnel Services Manager, informed the Board that no further comments have been received on this item.

A motion was made to approve the new classification of Senior Accounting Technician, the revised classifications of Accounting Technician and Accountant-Auditor I for second reading.

Motion: Mr. White  
Second: Ms. Harris

The motion was approved by unanimous roll call vote.

Mr. Russell returned to the meeting at 2:11 p.m.

PROPOSED REVISED CLASS SPECIFICATION AND TITLE CHANGE - PROPERTY SUPERVISOR  
SECOND READING

Thelma Vanesian, Personnel Analyst, informed the Board she has received no further input regarding this item.

A motion was made to approve the proposed revised class specification and title change for Property Supervisor for second reading.

Motion: Mr. White  
Second: Mr. Mayhew

The motion was approved by unanimous roll call vote.

PROPOSED NEW CLASSIFICATION - SUPERVISING SURVEYOR - SECOND READING

Walt McClarin, Personnel Analyst, informed the Board he has received no further questions or comments regarding this item.

A motion was made to adopt the proposed new classification of Supervising Surveyor for second reading.

Motion: Mr. Mayhew  
Second: Ms. Harris

The motion was approved by unanimous roll call vote.

NEW CLASSIFICATIONS - NUISANCE ABATEMENT OFFICER AND SENIOR NUISANCE ABATEMENT  
OFFICER - FIRST READING

Mr. John Worcester, Personnel Services Manager, summarized his report explaining the need for the two positions. Mr. Bob Wall, Assistant Director of Planning and Development answered questions from the Board.

A motion was made to approve the new classifications of Nuisance Abatement Officer and Senior Nuisance Abatement Officer for first reading.

Motion: Mr. Mayhew  
 Second: Mr. White

The motion was approved by unanimous roll call vote.

NEW CLASSIFICATIONS - ARCHITECTURAL DRAFTING TECHNICIAN I/II - FIRST READING

John Worcester, Personnel Services Manager, addressed the Board on this issue. Mr. Worcester summarized his report and answered questions of the Board. Mr. Duane Wray, Facility Management Superintendent, also answered questions of the Board.

A motion was made to approve the new classifications for Architectural Drafting Technician I and II for first reading.

Moton: Ms. Harris  
 Second: Mr. Mayhew

The motion was approved by unanimous roll call vote.

ELIGIBLE LISTS ESTABLISHED

Information item only.

EXAMINATIONS ANNOUNCED

Information item only.

There was no further business President Mabbutt declared the meeting adjourned at 2:30 p.m.

*Gail Mabbutt*

Gail Mabbutt  
 President

*Donna L. Giles*

Donna L. Giles  
 Secretary