

MINUTES OF THE REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
JUNE 18, 1985

The regular meeting of the City of Sacramento Civil Service Board was called to order by President Gail Mabbutt in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:35 p.m.

MEMBERS PRESENT: Mr. Bill White
 Mr. Jonathan Mayhew
 Mr. Joseph Russell
 Ms. Catherine Harris
 Ms. Gail Mabbutt

MINUTES OF REGULAR MEETING OF MAY 7, 1985

A motion was made to approve the minutes of the regular meeting of May 7, 1985 as amended.

Motion: Mr. Mayhew
Second: Mr. Russell

The motion was approved by the following roll call vote:

Ayes: Mr. White
 Mr. Mayhew
 Mr. Russell
 Ms. Harris

Abstain: Ms. Mabbutt

MINUTES OF REGULAR MEETING OF MAY 21, 1985

A motion was made to approve the minutes of the regular meeting of May 21, 1985.

Motion: Mr. White
Second: Mr. Russell

The motion was approved by the following roll call vote:

Ayes: Mr. White
 Mr. Russell
 Ms. Harris
 Ms. Mabbutt

Abstain: Mr. Mayhew

MINUTES OF THE SPECIAL MEETING OF MAY 31, 1985

A motion was made to approve the minutes of the special meeting of May 31, 1985:

Motion: Mr. Mayhew
Second: Ms. Harris

The motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Mr. John Worcester, Personnel Services Manager, informed the Board that leave of absence extensions had been approved for Donald Castillo, Parking Enforcement Officer (Medical) and Chu Chang-Webber, Key Data Operator (Medical/Personal).

RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE - GARY ROGERS, TREE MAINTENANCE WORKER I

Mr. Garland Rosauo, representing Mr. Rogers, addressed the Board and said that Mr. Rogers accepts the proposed decision of the Administrative Law Judge.

Mr. Richard Antoine, Deputy City Attorney, requested the Board to adopt the proposed decision of the Administrative Law Judge.

A motion was made to adopt the findings of fact, the determination of issues and the proposed decision of the Administrative Law Judge.

Motion: Mr. White
Second: Ms. Harris

The motion was approved by unanimous roll call vote.

REQUEST FOR VOLUNTARY DEMOTION

Ms. Janelle Gray addressed the Board on this item. She informed the Board that Ms. Haislet was not present but that she requests a voluntary demotion from Supervising Police Clerk to Property Assistant II.

The Board asked Ms. Gray if Ms. Haislet was aware of the decrease in pay as a result of the demotion. Ms. Gray informed them that she was.

The Board requested that in the future when a decrease in pay is involved that the employee indicate in writing that he/she is aware of a decrease in pay.

A motion was made to approve the request of Linda Haislet for a voluntary demotion from Supervising Police Clerk to Property Assistant II.

Motion: Mr. Mayhew
Second: Ms. Harris

The motion was approved from unanimous roll call vote.

PROMOTABILITY REPORTS - INFORMATION ITEM

Mr. John Worcester, Personnel Services Manager, discussed the report in detail with the Committee. The Board instructed staff to inform the Unions when the promotability process would be used and to insure that everyone involved is aware of the impact of promotability on the examination process.

EXTENSION OF ELIGIBLE LIST

Water & Sewer Leadworker #1963

Mr. Bill Rhoten, Business Manager, Plumbers & Pipefitters, Local 447 addressed the Board. Mr. Rhoten informed the Board that he was sent a letter notifying him of the extension of this list and that he had five (5) days in which to respond. He notified Personnel that he had no objection to the extension of the list.

Mr. Rhoten was then presented a petition from employees within the Water Department asking that the list not be extended but that a new examination be given.

Mr. Walt McClarin, Personnel Analyst, addressed the Board. He informed them that the list was a good list and that the scores were high and that there was still a large number of employees on the list.

Mr. Rhoten asked the Board if this item could be continued until the next regular meeting so that he could discuss this with members of his Union.

A motion was made to extend the eligible list for Water & Sewer Leadworker #1963 for 30 days beyond its present expiration date, with the understanding that appointments could be made during the 30-day period.

Motion:	Mr. Russell
Second:	Ms. Harris

The motion was approved by unanimous roll call vote.

Mr. Carnazzo, Deputy City Attorney, informed the Board that they must decide whether or not to hear the issue under Rule 1.3.

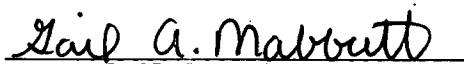
ELIGIBLE LISTS ESTABLISHED

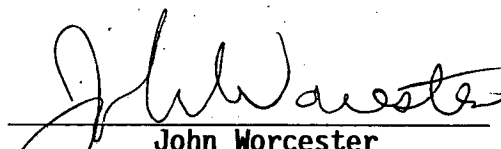
Information item only.

EXAMINATIONS ANNOUNCED

Information item only.

There was no further business, President Mabbutt declared the meeting adjourned at 2:10 p.m.


Gail A. Mabbutt
President


John Worcester
Acting Secretary