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DEPARTMENT OF
FINANCE
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA
January 7, 1997
PS:Admin:96084:RBH:DK:bd

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BUILDING FOUR
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City Council
Sacramento, California

Honorable Members In Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1736, TREE TRIMMING AND REMOVAL SERVICES, IN THE TOTAL AMOUNT NOT TO EXCEED \$243,000.00

LOCATION AND COUNCIL DISTRICT: City-wide; all districts

STAFF RECOMMENDATION

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid resulting from Bid No. 1736 for Tree Trimming and Removal Services. Award is recommended to: Golden Bear Arborists, 146 East Railroad Ave., Monrovia, CA 91016, in the total amount not to exceed \$243,000.00.

CONTACT PERSON: Martin Fitch, Tree Services Superintendent, 433-6258
Dennis Kerhulas, Senior Buyer, 433-6240

FOR COUNCIL MEETING OF: January 7, 1997

SUMMARY:

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing services in accordance with the specifications used in the bidding process, and recommendation for award of Bid No. 1736 for Tree Trimming and Removal Services, to be used by the Tree Services Division.

BACKGROUND INFORMATION:

This contract will be used by the Tree Services Division of the Neighborhood Services Department and the Sacramento Regional Transit District for annual tree trimming and removal of City trees as required. The Sacramento Urban Forest Management Plan, as approved by the City Council in July of 1994, provides the guidelines for managing this program.

In an effort to coordinate services around power lines on light rail routes the City of Sacramento and the Sacramento Regional Transit District (RT), in a cooperative purchasing effort, combined their tree trimming and removal service requirements into this bid. In the past, duplicate trips to the same tree by



the City and RT could occur. A contract resulting from this bid will significantly reduce the duplication of services and delays in completing tree trimming projects during the term of this agreement.

The lowest responsible bid amount of \$197,395.00, which was submitted by Golden Bear Arborists, represents the total for those items selected for evaluation purposes only. Authorization is being requested to enter into a contract with Golden Bear Arborists in an amount not to exceed \$243,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential 3 year contract.

FINANCIAL CONSIDERATIONS:

Funding for Tree Trimming and Removal Services will be coming from the Tree Services Division's general operating fund and the City-wide Landscape and Lighting Assessment District in a budgeted amount of \$186,500.00 for FY 96/97. Additional funds will be coming from other City organizations including Park Maintenance (\$30,000), Public Works (\$6,500) and from the Sacramento Regional Transit District (RT) (\$20,000), in a total amount not to exceed \$243,000.00. Where a City tree extends into RT's right-of-way and may potentially interfere with a power line, RT and the City will split the cost of servicing that tree. RT will be invoiced directly by the contractor for services rendered on its behalf.

ENVIRONMENTAL CONSIDERATIONS:

A Negative Declaration was prepared for the Sacramento Urban Forest Management Plan and ratified by City Council. The adoption of specifications and award of bid as described within this report is consistent with the Urban Forest Management Plan and its associated Negative Declaration. No further compliance with the California Environmental Quality Act (CEQA) is necessary.

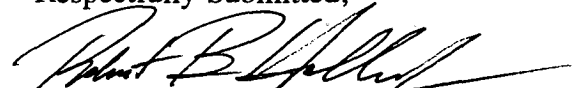
POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

MBE/WBE EFFORTS:

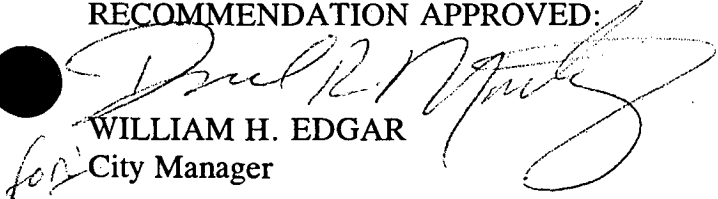
Requests for bid (RFB) were sent to twenty-one (21) Contractors, seven (7) of which are M/WBE firms. Of the four (4) responses received none were from M/WBE firms.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



WILLIAM H. EDGAR
City Manager

BID TABULATION SHEET FOR BID NO. 1736 -
TREE TRIMMING AND REMOVAL SERVICES

Bidders	Payment Terms	Category I Total City Trees	Category II Total Regional Transit Right of Way	Grand Total
Richard's Tree Services	N - 30	\$172,800.00	\$78,600.00	\$251,400.00
Golden Bear Arborists	N - 30	\$159,805.00	\$37,590.00	<u>\$197,395.00</u>
Environmental Professional Associates	N - 30	\$249,963.42 ⁽¹⁾	\$61,693.28	\$311,670.49
Tree Care Incorporated	N - 30	\$268,730.00	No Bid	\$268,730.00

⁽¹⁾Amount adjusted due to mathematical error.

Total Award of Contract To: Golden Bear Arborists
146 E. Railroad Ave.
Monrovia, CA 91016

Original Estimated Cost: \$186,500.00

Using Department: Tree Services Division

Total Bid Amount: \$197,395.00

Due Date: December 11, 1996

Total Amount of Contract: \$243,000.00⁽²⁾

⁽²⁾The lowest responsible bid amount of \$197,395.00 represents the total for those items selected for evaluation purposes only. Authorization is requested to enter into a contract in an amount not to exceed \$243,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential 3 year contract.

Total No. of Bids Solicited	No. of M/WBE Bids Solicited	No. of M/WBE Responses	Award to M/WBE Vendor?
21	7	0	No