



REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

CONSENT
August 30, 2005

Honorable Mayor and
Members of the City Council

Subject: Purchase: Trucking Services

Location/Council District: Citywide

Recommendation:

Adopt the attached Resolution: 1) approving specifications of bid and 2) authorizing Procurement Services Manager to issue Purchase Orders for Trucking Services in an annual amount not to exceed \$500,000.00.

Contact: Jim Vietheer, Streets Services General Supervisor, 808-2287
Kathy Mullen, Water and Sewer Superintendent, 808-1418
Barbara Collins, Program Analyst, 808-7432

Presenters: None

Department: Transportation and Utilities

Division: Street Services and Plant Services

Organization No: 3492 and 3321

Summary:

Attachment 1 is a tabulation of pricing submitted from sealed bids received by the City Clerk for furnishing trucking services in support of minor street repairs and delivery of plant mix materials for the Department of Transportation and for sludge disposal for the Department of Utilities. Staff recommends adopting the attached Resolution awarding contracts to: Tim A. Manley Trucking, Inc. and D & N Associates, Inc. in a total accumulated amount not to exceed \$500,000 per contract year for these potential five-year contracts. Each of the contractors listed above are City certified Small Business.

Committee/Commission Action: None

Background Information:

- The Department of Transportation, Streets Services Division has a need for trucking services in support of minor street repairs and delivery of plant mix materials to various sites.
- The Department of Utilities, Plant Services Division has a need for trucking services to remove and dispose of water treatment sludge.
- In previous years, the two departments issued separate contracts and bids. This year the two separate bid processes were consolidated into one to reduce administrative costs and time associated with the bid solicitation and contract administration process.
- On June 15, 2005 Council suspended competitive bidding to allow for a Sheltered Market approach in the solicitation of a formal bid for trucking services. Invitations for Bid (IFBs) were sent to 17 City certified Emerging/Small Business Enterprise (ESBE) firms. Four responses were received and three were determined to be responsive, one of which withdrew their bid.
- The Departments of Transportation and Utilities intend to use two firms on a rotational basis based on their ability to provide the City waste hauling at the time and for the anticipated duration the City may require. The term of the contracts are for twelve months from the date of award with the option to extend the contracts on a year-to-year basis if mutually agreeable to both parties; however, in no case will the contracts extend beyond a total of five years.
- It is recommended that contracts be awarded to Tim A. Manley Trucking, Inc. and D & N Associates, Inc. in a total accumulated amount not to exceed \$500,000 per contract year for these potential five-year contracts.

Financial Considerations:

Sufficient funds are available in the FY05/06 Street Maintenance operating budget (101-340-3492) and in the FY05/06 Water Production Operations budget (413-330-3321) for trucking services.

Environmental Considerations:

None

Policy Considerations:

These recommendations are consistent with Chapter 3.56.230(c) of the Sacramento City Code, which authorizes suspension of formal competitive bidding upon a two-thirds vote of the City Council. The Equal Benefits Ordinance (EBO) and the Living Wage Ordinance (LWO) are applicable to these contracts and Declarations of Compliance

were signed by each bidder. The recommendations in this report are consistent with the City's Strategic Plan to improve and diversify the transportation system.

Emerging Small Business Development (ESBD):

A Sheltered Market approach was used for the solicitation of bids for trucking services. The intent of the Sheltered Market concept is to increase the utilization of small businesses in City contracting. Under this approach, solicitation and acceptance of bids was restricted to City certified Emerging/Small Business Enterprises (ESBEs).

Reviewed/Approved by: Craig B. Fynnus for
Chris Stewart
Procurement Services Manager

Approved by: Walt J.
Marty Hanneman, Director
Department of Transportation

Approved by: Michael J. Lee for -
Gary Reents, Director
Department of Utilities

Recommendation Approved:

Robert P. Thomas
ROBERT P. THOMAS
City Manager

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ATTACHMENT 1

BID NO. B051181029 – TRUCKING SERVICES

<u>Bidder</u>	Bid Total	5% E/SBE Preference	Prompt Payment Discount	1% City Tax Preference	Evaluation Total ⁽²⁾
Lone Tree Trucking	\$228,510.00 ⁽¹⁾	<\$11,425.50>	None	None	\$217,084.50
Chavez Trucking (Bid Withdrawn)	\$349,272.00	<\$17,463.60>	None	None	\$331,808.40
Tim A. Manley Trucking, Inc.	\$375,486.00	<\$18,774.30>	None	None	\$356,711.70
D & N Associates, Inc.	\$390,039.00	<\$19,501.95>	None	None	\$370,537.05

Award of Contracts To:
 Tim A. Manley Trucking, Inc.
 P.O. Box 292547
 Sacramento, CA 95829

D & N Associates, Inc.
 P.O. Box 277465
 Sacramento, CA 95827

Total Cumulative Amount of Contracts Not to Exceed: \$500,000.00

Using Departments: Dept. of Transportation, Streets Services Division
 Dept. of Utilities, Plant Services Division

Bid Due Date: July 13, 2005

Total No. of Bids Solicited	17	No. of E/SBE Bids Solicited	17	No. of E/SBE Responses	4	Award to E/SBE Vendor?	Yes
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⁽¹⁾ Lone Tree Trucking did not bid all items.

⁽²⁾ Amounts shown are for bid evaluation purposes; the actual estimated annual cost is not expected to exceed \$500,000.00.

RESOLUTION NO.

Adopted by the Sacramento City Council

**APPROVING BID SPECIFICATIONS AND AWARDING TRUCKING SERVICES CONTRACTS
IN AN ANNUAL AMOUNT NOT TO EXCEED \$500,000.00 PER CONTRACT YEAR**

BACKGROUND

- A. The Department of Transportation, Streets Services Division has need for trucking services in support of minor street repairs and delivery of plant mix materials to various sites. The Department of Utilities, Plant Services Division has need for trucking services to remove and dispose of water treatment sludge.
- B. On June 15, 2005, Council suspended competitive bidding to allow for a Sheltered Market approach in the solicitation of a formal bid for trucking services. Invitations for Bid (IFBs) were sent to 17 City certified Emerging/Small Business Enterprise (ESBE) firms. Four responses were received and three were determined to be responsive, one of which withdrew their bid.
- C. Firms will be used on a rotational basis based on their ability to provide the City waste hauling at the time and for the anticipated duration the City may require. The term of the contracts are for twelve months from the date of award with the option to extend the contracts on a year-to-year basis if mutually agreeable to both parties; however, in no case will the contracts extend beyond five years.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. Specifications of Bid No. B051181029 for Trucking Services are hereby adopted and contracts awarded to the lowest responsible bidders.
- Section 2. The Procurement Services Manager is hereby authorized to issue the necessary purchase orders for this purchase in the amount of \$250,000.00 to Tim A. Manley Trucking, Inc., Box 292547, Sacramento, CA, 95829 and in the amount of \$250,000.00 to D & N Associates, Inc., P.O. Box 277465, Sacramento, CA, 95827 in a total accumulated amount not to exceed \$500,000 per contract year for these potential five-year contracts.