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DEPARTMENT OF  
PUBLIC WORKS

CITY OF SACRAMENTO  
CALIFORNIA

CITY HALL  
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SACRAMENTO, CA  
95814-2673

OFFICE OF THE DIRECTOR

June 7, 1989

916-449-5283

Joint Budget and Finance and Transportation  
and Community Development Committee

Honorable Members in Session:

**SUBJECT: 1989-90 PARKING DIVISION BUDGET REQUEST**

The hearing of the proposed CIP budget for the Parking Fund was deferred at the Joint Budget and Finance and Transportation and Community Development Committees on April 25, 1989, because of delays in completing the final cost estimates for the East End Garage Project. In addition, the operating budget augmentations omitted from the City Manager's 1989-90 Proposed Budget were pending completion of these estimates. At this time, the East Garage cost estimates are still not completed. Nevertheless, staff recommends proceeding with hearing the Parking Division's budget requests. This report outlines changes to the proposed operating and CIP budgets that have already been printed. In a separate report to this Committee, proposed rate adjustments will be presented in detail.

**BACKGROUND**

Proposed Operating Budget Augmentations

The proposed Parking Division budget includes a net increase of 3.65 positions. These increases are aimed at increasing preventative maintenance and customer service by expanding weekend hours and centralizing monthly permit distribution.

Below is a table that outlines the major changes in staffing:

Add:

Parking Lot Attendant (non career)	2.5	Expand Hours
Parking Lot Supervisor	.4	Increase Supervision
Lighting and Signals Technician	1.0	Expand Preventative Maintenance
Account Clerk	2.0	Centralize Monthly Permits
Account Clerk II	<u>1.0</u>	Increase Accountability
	6.9	

Delete:

Parking Lot Attendant (Career)	<1.0>	Centralize Monthly Permits
Parking Lot Attendant (Non-career)	< <u>2.25</u> >	Centralize Monthly Permits
	3.25	
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Net Change	3.65	

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These staffing changes, along with other minor employee services augmentations, result in an increase of \$225,205 in the employee services account. Services and supplies are increased \$455,185, this is due almost entirely to increased structural repairs. Finally, the equipment account is augmented with \$91,893 for replacement of revenue control equipment. The expenditures outlined above are not included in the printed version of the City Manager's budget. The printed budget does include a 5% in-lieu Franchise Fee and the redistribution of staff from the former transportation administration section.

Capital Improvement Program

The proposed Capital Improvement Program totals \$411,000. The specific projects included in this total are:

- Replace Fee and Monthly Computer System (VB36) \$ 61,000
- Garage Enhancement (VV02) \$300,000
- Cash Counting Room Monitoring (VV03) \$ 50,000

Details on these projects are included in the proposed 1989-90 Capital Improvement Program.

FINANCIAL

Rates for short term parking are proposed to be increased by \$.05 per hour in most garages and to \$1.00 in the third hour on weekdays. The details of the rate increases are presented in a separate report to this committee. The impact of this rate increase, plus the requested budget augmentation, is displayed in Attachment A. This attachment provides a recap of the parking fund revenue and expenditures for 1989-90. The expenditure projections include continued debt payments for the entire year. If revenue from the sale of Lot A is used to retire this debt, the additional cash flow will be used to pay for debt on the East End Garage project.

POLICY CONSIDERATIONS

None.

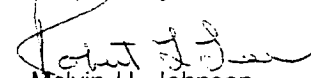
MBE/WBE IMPACT

None.

RECOMMENDATION

This item is provided to the Committee for information only. If the Committee approves the proposal in concept, they will be incorporated into the proposed budget that will be heard by the full council.

Respectfully submitted,

  
Melvin H. Johnson  
Director of Public Works

Recommendation Approved:

Solon Wisham, Jr.  
Assistant City Manager

Contact Person

Bill Farley, Administrative Service Officer - 449-2013

All Districts  
June 7, 1989

ATTACHMENT A

PARKING FUND	1989-90 PROPOSED
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BEGINNING FUND BALANCE (DEFICIT)	1,362
CURRENT RESOURCES	
REVENUES	
TAXES	0
LICENSES & PERMITS	0
FINES FORFITURES	0
USE OF MONEY	196
INTERGOVERNMENTAL	194
CHARGES FOR SERVICES	10,075
MISCELLANEOUS	1
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SUBTOTAL REVENUES	10,466
OPERATING TRANSFERS	0
INTERNAL SERVICE BILLINGS	0
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TOTAL CURRENT RESOURCES	10,466
CURRENT REQUIREMENTS	
CURRENT OPERATIONS	
EMPLOYRE SERVICES	3,255
OTHER SERV & SUPPLIES	6,115
EQUIPMENT	92
DEBT SERVICE	1,069
CIP LABOR OFFSET	0
OPERATING TRANSFERS OUT	159
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SUBTOTAL CURRENT OPERATIONS	10,690
CAPITAL IMPROVEMENTS	
GENERAL GOVERNMENT	
PUBLIC SAFETY	
PUBLIC FACILITIES/DEVELOPMENT	411
CULTURE & LEISURE	
	-----
SUBTOTAL CAPITAL IMPROVEMENTS	
TOTAL CURRENT REQUIREMENTS	11,101
CURRENT SURPLUS (DEFICIT)	(635)
OTHER FUND SOURCES (USES)	0
ENDING FUND BALANCE (DEFICIT)	727
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